



Ref No: NIRT/STORES/Shutter repair/Chennai &TRL office/2023-24 Dt.24.04.2023

**QUOTATION ENQUIRY**

Sub: Repair and service of shutters-03 nos. at ICMR-NIRT  
(Chennai -01 No. & Thiruvallur-02 Nos.) -reg

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Sealed quotations are invited on behalf of the Director, ICMR- National Institute for Research in Tuberculosis, Chetpet, Chennai-31 from recognized firms for **repair and service of shutters-03 nos. (ICMR-NIRT, Mayor Sathiyamoorthy Road, Chetpet, Chennai-01 No. & ICMR-NIRT, No.1 Poondi Road, Toll Gate, Thiruvallur - 02 Nos.** Before submitting the quotes, the interested firms should visit the office on any working days between 09.00 AM to 04.00 PM so as to acquaint themselves about the status of the item and submit their lowest quotes in their letterhead along with company profile and job experience documents.

The quotation superscribed as **“Quotation for Repair and Service of Shutter”** addressed to the Director, ICMR- National Institute for Research in Tuberculosis, No.1 Mayor Sathiyamoorthy Road, Chetpet, Chennai-31(Attention: Administrative Officer – Stores) should be either dropped in the Tender Box kept at Stores & Purchase Department at NIRT or sent through Speed Post / Courier or by E-mail (with signature & seal in company letterhead to [nirtdirector.ps@icmr.gov.in.](mailto:nirtdirector.ps@icmr.gov.in)) latest by **08.05.2023 till 03.00 P.M.**

**OTHER TERMS & CONDITIONS**

1. This is an enquiry & must not be treated as an order.
2. The NIRT Office reserves the right to accept or reject any or all applicants without assigning any reasons.
3. Any decision taken by the Director, NIRT at any point of time in connection with this process shall be final and conclusive and no claim or dispute from any quarter in that regard shall be entertained.
4. No advance payment will be made. The payment will be made on receipt of services availed and satisfactory report of the end users.
5. No extra payment on account of loading, unloading charges etc.
6. NIRT, Chennai will not be responsible for any delay for receipt of quotations.

*(Handwritten signature and date)*  
24/4/23

**ADMINISTRATIVE OFFICER**