



**ICMR-NATIONAL INSTITUTE FOR RESEARCH IN REPRODUCTIVE HEALTH  
(Indian Council of Medical Research)**

Jehangir Merwanji Street, Parel, Mumbai 400012, Maharashtra  
Phone 022-24192134; 24192060; Fax 022-24139412

No. B/13011/03/2022-23

December 27, 2022

**Subject: Invitation of Sealed Tender / Quotation for Sale of Unserviceable  
Equipment / Instrument / Miscellaneous items / Scrap Items**

**Due Date: 04<sup>th</sup> January 2023**

Sir / Madam,

Sealed quotations are invited from scrap dealers / agencies / individuals for sale of unserviceable equipment / instrument (as per annexure) available at the Institute at above mentioned address, in the prescribed format.

Interested agencies/dealers/individual may submit their sealed bids addressed to the Director, ICMR - National Institute for Research in Reproductive and Child Health (NIRRH), Jehangir Merwanji Street, Parel, Mumbai 400012 on or before 15.00 hrs. on 04<sup>th</sup> January 2023. Bidders / dealers/ agencies / individual may visit the Institute from 29<sup>th</sup> December 2022 to 04<sup>th</sup> January 2023 to ascertain the condition of the unserviceable equipment / instruments / miscellaneous items. The offers received will be tentatively opened on 06<sup>th</sup> January, 2023 at 11.00 AM.

Registration fee & EMD are to be submitted on or before the last date & time.

While submitting your quotation the terms and conditions specified may please be carefully observed. Offers are liable to be ignored if any of these conditions are not complied with.

Sd/-  
**DIRECTOR**

**Tender Id on CPP Portal: [2022\\_DoHR\\_692007](#)**

**Subject: Invitation of Sealed Tender / Quotation for Sale of Unserviceable Equipment / Instrument / Miscellaneous items / Scrap Items**

**Due Date: 04<sup>th</sup> January 2023**

**TERMS & CONDITIONS**

1. The bid is on "As is where is basis" and the buyer shall have to ascertain and get satisfied with conditions of stores before the participation and no complaints what so ever, thereafter will be entertained by the institute.
2. The bid shall accompany **Registration Fees (Non-refundable) of Rs. 2,000.00 (Rupees Two Thousand only)** in the form of Demand Draft drawn in favour of **Director, ICMR - NIRRH payable at Mumbai** and Earnest Money Deposit will be 10% of the sum quoted by the firm. **Quotations without specified Registration Fees and EMD will be summarily rejected.**
3. EMD is refundable within 30 days from the date of opening of the Tender, in case the tender is not accepted. If the tender is accepted, EMD will be adjusted against payment of allotted lot.
4. The balance amount after deducting the EMD already deposited should be paid within two working days from the date of issuance of award letter in the form of Demand Draft drawn in favour of Director, ICMR NIRRH, payable at Mumbai. The D.D. should be presented to the Section officer (Stores).
5. The interested bidders are requested to visit the Institute for inspecting the unserviceable equipment / instrument / miscellaneous items from **29<sup>th</sup> December, 2022 to 04<sup>th</sup> January 2023 between 10.00 AM to 05.00 PM.**
6. **Lot-wise quotations for items (unserviceable equipment / instrument) will only be accepted. Quotations received on lump sum basis will be rejected.**
7. Successful bidders should make own arrangement of labour and transportation for loading and transporting the material / equipment.
8. The successful bidder must deposit the bid value within two (02) working days of its acceptance and lift the stores within two (02) working days from the date of deposit of full value of the stores, offered. The Lot(s) will be allowed to be lifted between 10.00 to 17.00 hours during working days (Mon-Fri) after the auction process is complete in all respects.
9. The purchaser must effect complete removal of the Lot(s) from the site within the specified period given in the delivery order issued by the ICMR – NIRRH. However, in case the Lot(s) is /are not lifted within the specified period from the date of issuance of the communication regarding the acceptance of the Tender, the EMD will be forfeited and offer of the sale of Lot(s) will stand cancelled.
10. The Lot(s) not so removed will be treated as an abandoned Lot(s) and the EMD and other sums paid for the Lot(s) will be forfeited without any reference to the purchaser. Such abandoned Lot(s) will be treated as ICMR – NIRRH Property and can be re-sold by ICMR – NIRRH without reference to the purchaser.
11. The person(s) authorized by the purchaser will only be allowed to take delivery of the Lot(s). He must carry power of attorney with proper identification to represent the purchaser.
12. ICMR – NIRRH reserves the right of withdrawing from sale of these Lot(s) arranged at ICMR – NIRRH, J.M. Street, Parel, Mumbai at any stage without assigning any reason thereof. ICMR – NIRRH will be fixing a minimum reserve price for all the Lot(s) arranged at ICMR – NIRRH, Mumbai which will be confidential and will not be disclosed to any tenderer. If the rate(s) of the Tender(s) quoted for any Lot(s) is / are below that minimum reserve price, then the Auction Committee of the Institute shall try to negotiate for a better offer above the reserve price. In the absence of mutual

negotiation, the Institute will terminate the present sale process and will decide the next course of action.

13. The address / email/ contact given in the Tender Document shall be deemed to be the Purchaser's address / email /contact and Correspondence / communication sent on that address shall be considered to have been delivered to the purchaser.
14. The successful bidder will be the sole custodian of the items after obtaining the administrative approval and financial sanction order.
15. The job will be done without damaging the premises / roads / drains etc. The bidder should compensate for the damages, loss etc., in the event of any occurrence. Damages to the extent will be paid by the successful bidder.
16. The Director, NIRRH reserves the right to reject any or all the quotations without assigning any reason whatsoever.
17. A ground rent charges of 5% per day of the quoted amount will be charged if bidder fails to lift the lot within given time frame as specified in the contract order unless the extension of time period is granted by the Competent Authority for the purpose
18. All the Lot(s) will remain the property of ICMR – NIRRH till all the conditions are fulfilled. The lot(s) will become property of the purchased only after the sale has been completed and the Lot(s) have been handed over.
19. ICMR – NIRRH reserves the right to postpone/withdraw/cancel the tender without assigning any reasons, thereof at any stage of the tender.
20. The decision of the Director, ICMR - NIRRH shall be final and binding on either side.
21. ICMR/NIRRH Staff is not allowed to take part in the said invitation.
22. **GST @ 18% will be applicable on the price quoted for the respective lot.**

<b>Start Date for issuance of Tender Documents &amp; Submission of Tender</b>	<b>29/12/2022 from 11:00 Hrs</b>
<b>Last date for issuance of Tender documents</b>	<b>04/01/2023 upto 12:00 Hrs</b>
<b>Last date of inspection &amp; submission of completed Tenders</b>	<b>04/01/2023 upto 15:00 Hrs</b>
<b>Tenders will be opened at ICMR - NIRRH, Mumbai</b>	<b>06/01/2023 at 11:00 Hrs</b>

I / We have read and understood the terms and conditions of the Tender Documents and willing to abide by the same.

Seal

Signature of Tenderer:

Date: \_\_\_\_\_

Full Name & Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

To,

The Director  
ICMR – National Institute for Research in Reproductive  
And Child Health  
Jahangir Merwanji Street,  
Parel, Mumbai – 400012

**TENDER  
DOCUMENT NO.**  
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**ISSUED**

Ref: ICMR – NIRRCH Invitation of Sealed Quotation for Sale of Unserviceable  
Equipment / Instrument / Miscellaneous items for Auction dated 27/12/2022

Madam,

With reference to the above Disposal Notice, I the undersigned request you to  
issue Tender Document in the Name of M/s / Mr./ Ms. \_\_\_\_\_  
\_\_\_\_\_ For the Lot/s arranged at ICMR – NIRRCH, Jahangir Merwanji Street, Parel,  
Mumbai -400012

Please find enclosed herewith Cash Receipt/ D.D. No. \_\_\_\_\_ dated .  
\_\_\_\_\_ for Rs. 2,000.00 (Rupees Two Thousand only) towards Tender document form  
(Non-refundable) paid in favour of the Director, ICMR – NIRRCH, Mumbai

Thanking You,

Yours Faithfully

(Signature)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Mobile No. \_\_\_\_\_

Email: \_\_\_\_\_

Encl: As above

**TENDER DOCUMENT NO.**

**Date:** \_\_\_\_\_

No. B/13011/03/2022-23

To  
Mr/ M/s/ Mrs. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Mob No.: \_\_\_\_\_

Sub: Tender Document for auction of Lot(s) arranged at ICMR NIRRH, Parel, Mumbai - 400012

Ref: ICMR – NIRRH Tender No. B/13011/03/2022-23 dated 27<sup>th</sup> December 2022

Sir,

With Reference to the above tender and your letter dated \_\_\_\_\_, please find enclosed herewith the Tender document consisting of format for bid along with General Terms & Conditions for sale of Unserviceable Equipment / Instrument / Miscellaneous items for Auction.

We acknowledge the receipt of Tender Registration fee of Rs. 2,000.00 vide ICMR – NIRRH Cash Receipt No. / D.D. No. \_\_\_\_\_ dated \_\_\_\_\_

Please read carefully the Terms & Conditions of the Tender document before filling and its submission.

Yours faithfully,

Encl. Tender Document

**BID**

<b>Lot No.</b>	<b>Description of Lot(s)</b>	<b>Bid Amount</b>
1	Lab Equipment's	In Figure Rs ..... In Words Rupees ..... .....
2	Computer, Printer, Xerox Machine, LCD Monitor –E waste	In Figure Rs ..... In Words Rupees ..... .....
3	Miscellaneous Lab Eqpt	In Figure Rs ..... In Words Rupees ..... .....
4	Furniture SS, GI metal	In Figure Rs ..... In Words Rupees ..... .....
5	Aluminum :- Door Panels ,Electrical Fixtures	In Figure Rs ..... In Words Rupees ..... .....
6	Plastic items Miscellaneous	In Figure Rs ..... In Words Rupees ..... .....
7	Hi End Lab equipment's	In Figure Rs ..... In Words Rupees ..... .....
8	GI Pipes, Casting Pipes & Iron Grills	In Figure Rs ..... In Words Rupees ..... .....
9	Split & WAC Units	In Figure Rs ..... In Words Rupees ..... .....
10	A/C Ducting aluminum & GI	In Figure Rs ..... In Words Rupees ..... .....

11	UPS system without battery	In Figure Rs ..... In Words Rupees ..... .....
12	Iron Patient Examination Stretcher	In Figure Rs ..... In Words Rupees ..... .....
13	Photocopier Machine	In Figure Rs ..... In Words Rupees ..... .....
14	Wooden & Cement Pipes Items	In Figure Rs ..... In Words Rupees ..... .....
15	Chairs & Lab Stools	In Figure Rs ..... In Words Rupees ..... .....
16	Pellet Machine	In Figure Rs ..... In Words Rupees ..... .....
17	Laminar Hood	In Figure Rs ..... In Words Rupees ..... .....
18	AC Motors Heavy Duty	In Figure Rs ..... In Words Rupees ..... .....
19	Electric Fans & Geyser	In Figure Rs ..... In Words Rupees ..... .....
20	Furniture SS & GI Metal	In Figure Rs ..... In Words Rupees ..... .....
21	LED TV Big	In Figure Rs ..... In Words Rupees ..... .....

22	AC Unit Heavy Duty	In Figure Rs ..... In Words Rupees ..... .....
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Date: \_\_\_\_\_

Place: \_\_\_\_\_

(Signature)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Mobile No. \_\_\_\_\_

Email: \_\_\_\_\_