



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

NIRRCH
NATIONAL INSTITUTE FOR RESEARCH
IN REPRODUCTIVE AND CHILD HEALTH



आई सी एम आर – राष्ट्रीय प्रजनन एवं
बाल स्वास्थ्य अनुसंधान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR-National Institute for Research in
Reproductive and Child Health
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

No. NIRRCH/ST/03/2022-2024

October 4, 2022

**Subject: Tender for supply of Corncob & Rodent Pellet Feed for the Financial
Year 2022-2023 extendable upto 31st March 2024 under Rate Contract**

Due Date: 25th October, 2022; 17.00 Hrs.

Sealed tenders are invited for supply of indigenous / Made in India items under below mentioned categories for entering into Annual Rate Contract w.e.f., 01.11.2022 extendable / renewable up to 31st March 2024.

1. Laboratory Rodent Corncob Bedding
2. Commercial Rodent Pellet feed

The tenders quoting rates for items required completed in all respects, enclosing registration fee (wherever applicable) should be sent so as to reach the undersigned latest by **05:00 PM on 25th October, 2022**. The tender envelope should be super-scribed with “**Tender No. NIRRCH/ST/03/2022-2024 dated 04th October 2022**”. The offers will be opened in front of tenderers at **3.00 PM on 26th October, 2022 in the Seminar / Conference Hall of the Institute** by a Committee duly nominated for this purpose.

The Director, NIRRCH reserves the right, to decide on registration and to accept or reject any of the offers without assigning any reasons. The Institute is not bound to place any order to suppliers for any quality/quantity material and it is at the sole discretion of the Director.

Sd/-
DIRECTOR



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TECHNICAL SPECIFICATIONS

1. Specifications of Laboratory Rodent (Mice and Rats) Corn Cob (Bedding material) (25 Kgs each bags)

Dry, clean, good quality with uniform particle size of 8-10mm and without dust particles. Corncob bedding materials must have excellent absorbing capacity, non-toxic to animals and non-palatable. The corncob should be free from foreign/extraneous material, insects and weevils. Also it should be free from residues of pesticides, free from heavy metals as well. The corncob should be packaged in biodegradable, double autoclavable as well as moisture proof. The corncob should have minimum shelf life of 6 months from the date of delivery.

2. Specifications of Laboratory Rodent Pelleted feed (Mice and Rats)

The pelleted feed should have 5-6% fat along with crude protein 18-20% and should meet the dietary requirements of trace elements and essential vitamins of rats and mice required for their normal physiological and metabolic functions including the needs of pregnant and lactating mothers as well. It should be free from phytoestrogens and other growth retardant feed components. It should be gamma irradiated and must have shelf life of minimum of 9 months from the date of delivery. The pellets should be of 10-12mm in size and packaged in double layer thermoplastic Polypropylene bags. The ingredients used for pellet making should be free from pesticide residue and heavy metals.

Quotation should be submitted per Kg. ½ Kg Sample should be sent physically for Technical Evaluation.

The food and corncob bedding material should be delivered at the door step of the Institute including getting the food/bedding material to the storage room of the Experimental Animal Facility without any extra charges.

The food and the corncob will strictly be checked at the time of receiving. If the food/corncob is not found as per the specifications mentioned above, it will be straightway rejected and the vendor will have to replace the food/corncob immediately on the same day. The institute will not bear the transportation cost of the returned material.



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TERMS AND CONDITIONS

1. The quotations should be submitted in **sealed covers, super scribing “Tender for Supply under Annual Rate Contract from November 2022 –[_____ (Category – One from list)]”** and addressed to ‘**The Director, ICMR-National Institute for Research in Reproductive and Child Health (ICMR-NIRRCH), Jahangir Merwanji Street, Parel, Mumbai 400012, Maharashtra**’. **Separate quotes** should be made for **each category** i.e. Laboratory Rodent Corncob Bedding & Rodent Pellet Feed. **Quotation sent through fax/email will not be accepted.**
2. Articles of indigenous origin are required except where specified otherwise. Where indigenous make is not available foreign made articles can be quoted for, provided, payment is acceptable in Indian currency.
3. Duly completed tenders should reach The Director, ICMR-NIRRCH, Parel, Mumbai **on or before 17:00 Hrs. on 25th October 2022**. Tenders received after the closing date and time will not be accepted under any circumstances. The tenders will be opened by a **Committee constituted by The Director, ICMR-NIRRCH in the presence of Committee duly nominated for this purpose at ICMR - NIRRCH, Parel, Mumbai tentatively on 26th October, 2022 at 15.00 Hrs.**
4. The bidders must pay Rs. 2,000/- as Registration Fees along with the tender which is non-refundable through account payee demand draft drawn in favour of **DIRECTOR, ICMR -**

- NIRRCH** payable at **Mumbai**. The firms who quote for multiple categories are required to pay Registration Fees only once.
5. The bidder should ensure that the products tendered for will not be sold cheaper than the discount/rate offered to ICMR-NIRRCH, to any other clients.
 6. No additional charges towards transport/ other service charges by whatsoever name called, shall be payable after entering in the Rate Contract. However, if there is a downward price movement during the Rate Contract period, the firm under Rate Contract should pass on the advance to ICMR-NIRRCH.
 7. The discount/rates quoted should be Free on Delivery at ICMR-NIRRCH, J.M. Street, Parel, Mumbai 400012, Maharashtra.
 8. Discount/Rates quoted by the selected firm and approved by this office shall remain valid throughout the period of contract and request to increase the rate during the contract period shall not be considered. However, the firms may offer validity for Rates quoted for more than a year also (i.e. Two Years).
 9. The selected firms will have to provide the soft/hard copy of the price list / catalog.
 10. All entries in the tender form should be legible and filled clearly. Cutting, if any, must be initialed by the person authorized. No over-writing or cutting is permitted in the discount / rate offered. In such cases, the tender shall be summarily rejected.
 - 11. Incomplete and conditional tenders will be summarily rejected. The tender should be signed by the authorized person of the bidder on each page and stamp of the firm affixed.**
 12. The bidder should be original manufacturer or authorized dealer / distributor of the brand quoted. Dealer / agent / distributor quoting on behalf of the original manufacturer should be authorized by the same and a valid proof should be produced.
 13. Payment terms are normally within 30 days. Payment against the bill / invoice shall be released after successful delivery, inspection of the items and submission of original bill in duplicate. **No advance payments will be made in any case.**
 14. Bidders may note that mere conclusion of Rate Contract does not guarantee placement of purchase order or any assured quantity of business during the contract period, rather the orders shall be placed based upon need and suitability of offered items by ICMR – NIRRCH users.
 15. Purchase Orders placed till the last working day of the Rate Contract should be honoured and executed under the rate contract without any need for extension of the rate contract or change of price.
 16. Ordered items should be supplied within 15-30 days of receipt of Purchase Order. Delayed execution of order would be deemed to be unsatisfactory performance and repeated delays may lead to cancellation of contract.

- ICMR-NIRRCH reserves the right to cancel the supply order and arrange the supply from another source if delivery period is not adhered to. The additional amount paid for such purchases along with **additional 15% of the value of the order**, towards administrative costs as Risk Purchase cost shall be debited to the account of the vendor. The Director, ICMR - NIRRCH may at its sole discretion waive these charges.
17. The Rate Contract can be terminated at any time by giving three months' notice from either side.
 18. ICMR-NIRRCH reserves its right to enter into parallel Rate Contracts with different suppliers.
 19. The Director, ICMR-NIRRCH reserves the right to reject any or all of the tenders without assigning any reason.
 20. The Director, NIRRCH also reserves the right to extend the validity of the Rate Contract for more than two years as mutually agreed upon.
 21. The tenders must be valid for acceptance for a period of 3 months from the due date.
 22. Samples each of ½ Kg should be sent physically so as to reach the Institute by 25th October 2022.
 23. The Tenderer should furnish along with tender **a notary affidavit on Non Judicial Stamp Paper of `100.00** stating therein as under:
 - a) I. That the firm is never been blacklisted /penalized /defaulted by any Government Institution / Hospitals within last 5 years.
II. That there is no Judicial Case pending against the firm & the firm has not been convicted by any Court of Law.
 - b) That the rates quoted by the firm are the lowest and not higher than the wholesale market rates /quoted in any other Institution or Hospitals. Rates have been checked by me / us and if approved I shall supply that items in the specified period.

**DIRECTOR
ICMR-NIRRCH,**

I/We have read the Terms and conditions and the same are acceptable to me/us.

Authorised Signature and Seal of the Bidding Firm