

Invitation of quotations

Interested hotels are requested to send their Quotation through speed post or registered post or directly in sealed pack envelope (no other mode of correspondence will be entertained) with a validity of 30 days to finalize the meeting venue for India EMBO lecture course 17-23 November 2022. The meeting will have around 70 guests (80% International and 20% Indian) throughout the whole duration. The quotations are invited within **seven days** i.e. by 06.06.2022 up to 3.00 pm in the name of Director, ICMR-NIMR, Director's Office, National Institute of Malaria Research, Sector-8, Dwarka, New Delhi-110 077. Kindly mention **No. 2/18/2022-23/Store (Hotel, EMBO)** with due date on the top of sealed envelope. Details of the venue requirement are given below:

- It should be a five-star property located in the **Aerocity, New Delhi**
- It should offer an **APAI** (American Plan All Inclusive) rate inclusive of all taxes for 6 nights and 7 days starting 17 November 2022 for **11 single and 26 double occupancy rooms** (total 37 rooms) that includes Breakfast, Lunch, and Dinner, Tea-coffee cookies twice a day, and a banquet hall for approximately 80 people with cluster seating capacity for the entire duration
- It should have spacious & luxurious rooms
- The rates should have flexibility for adding five single and five double rooms at the same quoted rates
- It should have twin-beds facility for around 25 double occupancy rooms
- It should have separate open spaces (other than banquet hall) to organize scientific poster sessions, networking lunches and dinners
- The property should have more than one dining area
- It should have a high-speed Internet access everywhere in the venue
- It should be able to host round-table dinners for up to 70 people at the same time for the entire duration
- It should offer high quality and variety of multi-country/continental cuisines including Indian dishes with a facility of live counters and grills
- It must have successfully conducted more than 5 such international events in the past
- It should strictly adhere to the advisories/guidelines generated by Ministry of Home Affairs, Indian Council of Medical Research and World Health Organization (WHO) regarding COVID-19
- It should have the high / recommended stringent standards of sanitation and hygiene with a 24x7 dedicated officer to provide any assistance with regards to COVID-19

Note: Physical verification of properties may be carried out by NIMR and L1 may not be considered if found unsatisfactory during physical verification.

**SO (Store)**