

ICMR - NATIONAL INSTITUTE OF VIROLOGY, PUNE
(Indian Council of Medical Research)
(Ministry of Health & Family Welfare, Gov. of India)
20-A, Dr.Ambedkar Road, P.B. No.11,
Next to Ashoka Pavillion, Camp, Pune – 411 001.
Website: <http://www.niv.co.in> Email: nivpurchase@yahoo.co.in
Tel. : 020-26006209 Fax: 020-26122669

Enquiry No.: RC/Painting/NIV/2022-23/

Date: 08/04/2022

Sub.: Tender Notice for Annual Rate Contract for Painting Work for the year 2022-23.

ICMR-National Institute of Virology is an autonomous organization under the Indian Council of Medical Research, New Delhi, which is fully funded by DHR, Ministry of Health & Family Welfare, Government of India, New Delhi.

We intend to enter in to Annual Rate Contract for painting work of our Institute. We have two campuses in Pune, one at Dr. Ambedkar Road and other at Sus Road, Pashan. Generally, 20,000 to 25,000 sq. ft (approx.) area is being painted per year in this Institute.

Please submit your sealed quotation mentioning your rates (per 100 sq. ft.) for supply and applying of following kinds of paints: -

1. Cement Plaster – Sq.m
2. Acrylic Emulsion Paint – Internal Wall - Sq.m
3. Oil Paint Matt Finish on wall – Internal Wall - Sq.m
4. Oil Paint – on Metal Surface – Sq.m
5. Oil Paint – for Wood Work – Sq.m
6. Luster Paint – Oil Based – Internal Wall - Sq.m
7. Luster Paint – Water Based – Internal Wall - Sq.m
8. Ext. Emulsion – Antifungal - External
9. Sada Polish – Pure Spirit Polish
10. Melamine Polish – Pure Melamine Polish

Rates should be mentioned for preparation of surface, applying putty and three coats/finish surface to be given with scrapping etc. Rates should be inclusive of all charges including labour, materials and all related costs. GST to be specified separately in the quotes, which forms part of the final rates. Terms and Conditions specified overleaf should strictly be followed. Sealed Quotation should reach us on above-mentioned address at **28.04.2022** on or before, 15.00 hrs. Late quotations will not be considered. The Institute will not be responsible for postal delays.

DIRECTOR

Terms & Conditions to enter in to Contract for Painting Work:

1. Contract will be established only with the reputed firms/Painting Contractors. Attach the relevant documents along with your offer to prove your credibility. The firms must have been in operation for at least last 3 Financial Years. The firm should be a legal entity registered under appropriate Govt. Authority. Enclose copies with offer.
2. List of your customers (Government / Private Organizations) may also be submitted. Name of the contact person, designation, telephone, fax numbers and E-mail address & work done must be given in such list. Contractors having similar contract with laboratories of ICMR/DBT/CSIR/DRDO will be preferred. Agency must have at least 3 years' experience of working in Govt. Sector.
3. ICMR-NIV is not bound to place orders on the selected contractor only. Also placing a contract for painting work does not in way guarantee of placing orders of certain quantity. Orders will be placed from time to time as per our requirement.
4. The contract shall be valid for a period of **ONE** year. Period can be extended if necessary subject to satisfactory services.
5. No change in price structure will be allowed during currency of the contract except/otherwise, if statutory levies are made applicable by the Central/State Government through notifications/regulations. In case of market fluctuations and market rate is less than the RC amount, the benefit should be passed on to the Institute.
6. Immediate free replacement must be given in case of any discrepancy found with regard to quality/quantity of the material/service provided by the contractor under this contract.
7. Indicate GST as applicable separately. PAN/TAN numbers must be mentioned in your offer. Enclose copies with quotation.
8. Payment will be made only after the satisfactory completion of work. No other payment term will be acceptable to us. Ordered work should be done in full/complete within time limit. Part work/payment will not be accepted. Payment will be sent directly to the suppliers/contractor.
9. No other charges are payable under this contract.
10. Send the offer in sealed cover super scribed on envelope "**Application for entering in to Rate Contract for Painting Work.**"
11. Only short-listed applicants will be called for negotiation meeting. Decision of the Director, ICMR-NIV will be final and no correspondence will be entertained in this regard.

12. The tenders must be written clearly without any cancellation/corrections or overwriting. If there exist a difference in the amount quoted in words and numeric, the lowest of them will be taken as the tender amount.
13. Ordered work must be started within a week otherwise order can be cancelled and further action as deemed proper will also be taken. Work must be completed within 15 days.
14. Late / delayed / incomplete offers will not be considered at all.
15. Selection Criteria – Following factors will be considered for selection of supplier:
Rates, Past experience, Credibility of the supplier, etc. Lowest rate is not the only criteria for selection. Decision of Director, NIV will be final and uncontroversial.
16. Parallel contracts for similar work can be placed at any time during the period of contract with one or more parties.
17. Proper care should be taken to avoid stains while painting and cleaning should be done after the completion of work.
18. The rates must include cost of all materials, labor, scaffolding, ladders charges, storing & safeguarding the labor in all heights.
19. The work will include the covering equipment with plastic sheets, masking of electrical fittings, switches, fans etc.
20. A joint inspection will be done as and when required.
21. Work will be executed under supervision of Engineering Department.
22. Successful tenderer will have to submit security deposit of **Rs. 5,000/-** in the form of an Account Payee Demand Draft, Fixed Deposit Receipt from a Commercial Bank, Bank Guarantee in favour of **Director, National Institute of Virology, Pune**. Security Deposit will be returned after 2 months from completion of contract. Security Deposit can be furnished in the form of Fixed Deposit Receipt/Bank Guarantee valid till 14 months from the commencement of contract. Non-submission of security deposit shall be treated, as unwillingness and the contract shall be awarded to the next tenderer on waiting list. No interest will be paid on Security Deposit. It will be returned only to those who submit their claim for return of their deposit. After completion of contract along with a pre-receipt duly signed by authorized signatory. Security deposits that remains unclaimed for consequent three financial years will be forfeited and credited to the Govt. Treasury.
23. In the event of Non-acceptance of the offer by any of the Tenderers, it will be offered to the other Tenderers on the waiting list.
24. All safety measures needs to be ensured by the Contractor. ICMR-NIV will not be responsible for any untoward incident/accident. Full responsibility lies with the contractor.

25. In case of any damage/loss to the Institute, arising due to the painting work, the same will be borne by the Contractor.
26. Storage of material will not be the responsibility of NIV.
27. Suppliers who have failed earlier in fulfilling the commitments will not be considered.
28. Penalty for delay in completion of work – In case the delay is more than 30 days and if the performance of the supplier/contractor is found consistently unsatisfactory or due to the serious lapse on the part of the supplier/contractor the Director ICMR-NIV reserves the right to terminate the contract without any further notice. In such an event, the Security Deposit of the contractor shall be liable to be forfeited.
29. All disputes subject to Pune jurisdiction only.
30. The Director, ICMR-NIV reserves the right to accept or reject any offer in part or in full without assigning any reason/s thereof.

DIRECTOR