



icmr | **NIRRH**
INDIAN COUNCIL OF
MEDICAL RESEARCH | NATIONAL INSTITUTE FOR RESEARCH
IN REPRODUCTIVE HEALTH



आई सी एम आर - राष्ट्रीय प्रजनन स्वास्थ्य
अनुसंधान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR - National Institute for Research in
Reproductive Health
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

LIMITED TENDER FOR PEST CONTROL SERVICES
Tender No.NIRRH/ST/12/2021-2022 dated 24th September, 2021

TENDER DOCUMENT

CONTENTS:

- Chapter 1 : TENDER NOTICE**
- Chapter 2 : TERMS AND CONDITIONS OF TENDER**
- Chapter 3 : DETAILED SCOPE OF WORK**
- Chapter 4 : TENDER FORMS/ANNEXURES**
- Chapter 5 : PRICE SCHEDULE (to be utilized for quoting prices)**
- Chapter 6 : BANK GUARANTEE FORMAT**

Chapter 1: TENDER NOTICE

Subject: **Limited Tender for Pest Control Services at ICMR-National Institute for Research in Reproductive Health, its Staff Quarters and Clinics**

Due Date: **11 October, 2021 (17.00 hrs.)**

Sir / Madam,

The Institute is hereby inviting tenders for **availing Pest Control Services, as per the detailed Scope of Work**. Interested contractors / firms may send their tenders in a sealed cover, super-scribed with our tender number, due date and subject, so as to reach this Institute well before the above due date. In case the hard copy cannot be submitted, soft copies may be mailed to our email IDs (**stores@nirrh.res.in / nirrhequip@gmail.com**), before the prescribed due date.

While submitting your tender, the terms and conditions specified may please be carefully observed. Tenders are liable to be ignored if any of these conditions are not complied with.

Sd/-
DIRECTOR

IMPORTANT DATES:

DATE OF PUBLICATION OF TENDER : 24th September, 2021

SITE VISIT DATES : Working day from 04th to 08th October, 2021;
between 2.00 PM to 4.00 PM

LAST DATE FOR SUBMISSION OF TENDER : 11th October, 2021

DATE OF OPENING OF TENDER : 13th October, 2021

Chapter 2 : TERMS AND CONDITIONS OF TENDER

1. **Tenders (Single Bid – Techno-Commercial Bid) should reach ICMR-National Institute for Research in Reproductive Health (ICMR-NIRRH), Jehangir Merwanji Street, Parel, Mumbai 400012, Maharashtra before the prescribed date and time mentioned in the Tender.** In case hard copy cannot be issued, soft copy may be mailed to **stores@nirrh.res.in, nirrhequip@gmail.com.**
2. Conditional offers will not be accepted and liable to be rejected without any further reference. The Director, ICMR-NIRRH reserves the right to call for break-up of the offer, if necessary.
3. The tender not submitted as per the above prescribed manner will be treated as invalid. All outstation tenders should be sent to so as to reach before the prescribed time limit. Late/delayed Tenders shall not be considered under any circumstances.
4. Tenderer are advised to visit the place of work for assuring the nature and volume of work realistically before quoting the rates. Accordingly, the **agency/contractor may make necessary site visit (on any working day from 04th to 08th October, 2021; between 2.00 PM to 4.00 PM).** In case of any query during the site visits, the same may please be put up in email (stores@nirrh.res.in / nirrhequip@gmail.com) and the same would be addressed immediately.
5. The last date for receipt of tenders in ICMR-NIRRH is **11th October, 2021** up to **17.00 hrs.** The offers received would be verified on **13th October, 2021 at 11.30 hrs.**
6. **Award Criteria & Right to accept any bid and to reject any or all Bids:**
 - The Director, ICMR-NIRRH reserves the right to accept or reject any tender, or cancel/ withdraw invitation to tender for any reason and annul the tender process and reject all tenders at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or Bidders.
 - The Director, ICMR-NIRRH shall not be bound to accept the lowest or any bid and reserves to itself the right of accepting whole or a portion of any of the bid as it may deem fit, without assigning any reason thereof.
 - Canvassing in any form or any approach to official or otherwise, by the tenderer to influence the consideration of his tender shall render the tender liable to be summarily rejected.
 - The award of contract would be to the successful tenderer whose tender has been determined to be substantially responsive and to be the lowest evaluated bid, further provided that the tenderer is determined to be qualified to perform the contract.
7. The selected agency / contractor will enter into an agreement on the non-judicial stamp paper within 10 working days after award of work/tender.
8. **Tender should be accompanied with Bid Security Declaration (in lieu of Earnest Money Deposit [EMD]), wherein it may be stated that ‘If they withdraw or modify their bid/s during period of validity etc. they will be suspended as per the directions of competent authority of the Institute’. The offer without Bid Security Declaration would be summarily rejected.**

- 9. The agency / contract will be awarded for a period of 12 months initially which can be further extended up to 24 months, if mutually agreed upon.**
10. The successful tenderer will have to submit Demand Draft / Bank Guarantee in favour of Director, ICMR-NIRRH, equivalent to 3% of the order value/contract cost (towards security of performance), which will be retained for a period of 60 days beyond the completion of contract period.
11. The offers should be kept valid for acceptance for a period up to **11th January, 2022**.
12. The payment will be arranged as per extant Government Rules and Regulations. The payment of contract charges will be made on quarterly/half yearly basis. The contractor shall submit the bills, with copies of attendance with necessary certification of competent authority of the Institute.
13. The agency / contractor shall provide necessary facilities and conveyance for work performance of their staff. The agency / contractor should provide necessary tool kits and mobile phones to the concerned manpower.
14. In case of any misconduct or delay in discharging duties or if the performance is not found satisfactory, on the part of any personnel employed by the contractor his service shall be terminated with an advance notice of one month.
15. Corrupt, Fraudulent, Collusive or Coercive Practices:
It is expected from the tenderer that they will observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy:
(a) for the purpose of this provision, the terms set forth below shall mean as under:
(i) "Corrupt practice" means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution; and
(ii) "Fraudulent practice" means a misrepresentation/ omission of facts in order to influence a procurement process or the execution of a contract.
(iii) "Collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of the Purchaser, designed to establish bid prices at artificial, non-competitive levels; and
(iv) "Coercive practice" means harming or threatening to harm, directly or indirectly, person or their property to influence their participation in a procurement process or affect the execution of a contract;
(b) A Bid may be rejected by the Purchaser if it is determined at any stage that the respective Bidder has engaged in corrupt, fraudulent, collusive and coercive practices as mentioned above in competing for the contract in question.
16. Any of the disputes if arise between the Tenderer and the NIRRH/ICMR shall be resolved by the sole arbitrator which will be appointed by mutual consent of both the parties thereof failing which one of the Director of other Institute of ICMR in Mumbai (NIIH or NIV) shall be appointed within 30 days from the date of cause of action of dispute and the award as may be given by the sole arbitrator shall be binding on both the parties within the Civil Jurisdiction of Hon'ble High Court of Bombay.

Chapter 3 : DETAILED SCOPE OF WORK

To provide with Rat, Termite, Cockroach and Bed Bugs control services in the following establishments:

- ICMR-National Institute for Research in Reproductive Health, Institute building (G+6), J M Street, Parel, Mumbai- 400 012 A and B wing building (Ground + 6th floors)- (Area of building 7425.00 Sq Mtrs)
- ICMR International hostel cum staff quarters, Worli, Mumbai 400 030 (A wing: Ground + 3 floor, B wing: Ground + 4 floor, C wing: Ground + 4 Floor and D wing: Ground + 3 Floor): (Area of building 2696.00 Sq Mtrs) – **(Residential Quarters)**
- NIRRH Staff Quarters, Building No 14, Opp. Suvidya High school, Tata Power House, Near Magathane, Borivali (E), Mumbai-66 (Building Ground + 7 floors and area 1827.00 Sq Mtrs) – **(Residential Quarters)**
- NIRRH staff quarters, Building No 3, MHB Colony, Shiv Vallabh Road, Behind Thakkar Apt., Ashok Van, Dahisar- E, Mumbai-68 (Building Ground floor + 4 (Wing A & B) and area 1024.00 Sq Mtrs) – **(Residential Quarters)**
- Institute clinics:
 - 1) 2507/2808-36, Abhyudaynagar, G D Ambekar Marg, Kalchauki, Mumbai- 33 (Area 30 sq mtrs.)
 - 2) Room 9, 10 and 14 of 18A, Old BDD chawl, Mahatma Jotiba Phule Raod, Naigaon, Dadar E) Mumbai-400014 (Area 48 sq.mtrs)
 - 3) Wadia Clinic: Wadia hospital campus, Acharya Donde Marg, Parel, Mumbai 400012 (Area of clinic: 16 sq Mtrs)
- NIRRH Girls Hostel, Bombay veterinary College Campus, Dr S S Rao Marg, Parel village, Mumbai 400012 (Area of floor 360.00 Sq Mtrs) – **(Residential Quarters)**

Rodent Control:

- Inside the premises control by glue-pad and rat catch cages.
- Outside the building premises by baiting and placing rodabox.
- To stop the entry by the hanging cables and pipelines by cap fitting.
- The services of bait, glue pad should be provided fortnightly (15 days interval).
- One-time cap fitting for cables and pipelines.
- Set up of rodaboxes to be installed outside the premises; One time and subsequent services every 15 days.

General Pest Control:

- By way of spray and gel to control the crawling insects such as spider, cockroach, lizard, ants, silver fish etc.
- Anti-termite by way of drilling and spray.
- To control wood borer by way of injecting and oil based spray.
- Chemicals or materials are to be used for pest control services should not harm of animal's daily cycle and it will not affect any problem in Animal House area.
- Specification and make/quality of chemical/pesticides shall be clearly spelt in the offer/tender, and it should be certified by WHO Pesticide evaluation scheme (WHOPES) for public health utilization and approval with BIS certification.
- Agency will be 100% responsible to control rodents
- Dead rodents will be removed from the inside of building/ false ceiling/ ducts etc.

Frequency:

- Frequency of general pest control at residential quarters will be quarterly and the office premises on monthly basis.
- One major treatment for period of One year and 3 follow ups with guarantee period One Year.

Other Conditions:

- The tenderer shall also furnish the 24 HRS Helpline telephone / Mobile numbers and email address, on which they can be contacted, for any service requirements. It will be imperative for the firm to do attend the urgent calls within 48 hours from the time of informed received by the company by any means of communication including telephone.
- If the area covered under this service contract is not provided pest control services for more than one week, the contract fee will be deducted for this period, the amount of penalty would be ₹500/- per day per complaint for the period of delay in excess of seven days, besides that any other administrative action will be initiated as deem fit.

Important Eligibility Criteria:

- The agency should be Indian Pest Control Association (IPCA) Member.
- Agency should be registered with NSIC and MSME.
- The agency should have ISO9000 Certification.
- The agency should be registered with Municipal Corporation of Greater Mumbai (MCGM).
- The Tenderer shall have at least three years of similar job experience for the similar type of work in the hospitals/health care centers/ Government/Semi-Govt. Organizations/any private hospitals.

- The firm having experience maintaining Pest Control Services in any Central/State Govt. Dept., PSU's, Autonomous Bodies, Large Industrial/Educational Campus/corporate Super Specialty Hospitals will be preferred.
- The tenderer should have qualified technical personnel to handle the equipment quoted and shall provide a list of service Engineers with the copy of Identity Cards, who will be deputed for the maintenance job.
- The agency shall be absolutely responsible for the payment of salary, and all other statutory obligations for the workers employed on account of wages bonus, arrears, employment, termination benefit, compensation or other claim whatever and ICMR-NIRRH shall have no connection in relation to such matters.

Chapter 4 : TENDER FORMS/ANNEXURES

Annexure I

(To be submitted on letter head)

TENDER ACCEPTANCE LETTER

Date : _____

To,
The Director,
ICMR-National Institute for Research
in Reproductive Health (ICMR),
J.M. Street, Parel, Mumbai 400012

Subject: Offer for Pest Control Services against Tender No. NIRRH/ST/12/2021-2022

Dear Sir,

I _____ for and on behalf of
M/s. _____ beg to
submit our offer for the Pest Control Services against subject Tender No. NIRRH/ST/12/2021-
2022.

2. It is certified that all the terms and conditions, as detailed in Chapter 2 are acceptable to us and agreed to abide by all the said terms and conditions.
3. It is certified that the Price Schedule is submitted in the prescribed format, as per the tender.
4. It is certified that we agree to keep this offer valid for a period up to **11th January, 2022 and will provide further extension of validity, if required.**
5. It is certified that the amount of Bid Security Declaration is attached herewith.
6. It is certified that the necessary agreement will be executed within prescribed time limit on the non-judicial paper in token of acceptance and execution of the Contract from the date of receipt of work order.
7. It is certified that the Bank Guarantee for the amount equivalent to 3% of the total cost of the item shall be submitted in case of award of contract.

Encl.: As above.

Date:

Signature

Place:

Name

Stamp

STATUS OF THE BIDDER/TENDERER

1. Name of the Bidder/Tenderer(in full) :
2. Whether a proprietary firm/
partnership firm/Pvt. Company ltd.
/Public company ltd./Trust or others :
3. GST Number. :
IT PAN No. _____
4. Authorities with whom registered :
5. Name & Address of the Proprietor/
Partners/Directors/Authorised
Attorneys with full Address,
Telephone No. and E-mail I.D. :
6. Working experience of the organization:
(In Brief)
7. Resourcefulness /financial status :
8. Name of the Bankers & Address
with telephone nos. :
9. Infrastructure Facility available
with the Tenderer :
10. Notice of time required to attend the
call/complaint to remove the defects :

**Signature & Name with Designation
of Tenderer with Rubber Stamp**

Chapter 5 : PRICE SCHEDULE (to be utilized for quoting prices – on letter head)

Sr. No	Name of Item	Monthly Rate (in Rupees)
	<u>Offer for Pest Control Services at ICMR-NIRRH, its Clinics and Staff Quarters, as under:</u>	
1	ICMR- National Institute for Research in Reproductive Health, Institute building (G+6), J M Street, Parel, Mumbai- 400 012 A and B wing building (Ground + 6 th floors)- (Area of building 7425.00 Sq Mtrs)	
2	ICMR International hostel cum staff quarters, Worli, Mumbai 400 030 (A wing: Ground + 3 floor, B wing: Ground + 4 floor, C wing: Ground + 4 Floor and D wing: Ground + 3 Floor): (Area of building 2696.00 Sq Mtrs) [Residential Quarters]	
3	NIRRH Staff Quarters, Building No 14, Opp. Suvidya High school, Tata Power House, Near Magathane, Borivali (E), Mumbai-66 (Building Ground + 7 floors and area 1827.00 Sq Mtrs) [Residential Quarters]	
4	NIRRH staff quarters, Building No 3, MHB Colony, Shiv Vallabh Road, Behind Thakkar Apt., Ashok Van, Dahisar- E, Mumbai-68 (Building Ground floor + 4 (Wing A & B) and area 1024.00 Sq Mtrs) [Residential Quarters]	
5	NIRRH Girls Hostel, Bombay veterinary College Campus, Dr S S Rao Marg, Parel village, Mumbai 400012 (Area of floor 360.00 Sq Mtrs) [Residential Quarters]	
6	<u>Institute clinics:</u> 2507/2808-36, Abhyudaynagar, G D Ambekar Marg, Kalchauki, Mumbai- 33 Room 9, 10 and 14 of 18A, Old BDD chawl, Mahatma Jotiba Phule Raod, Naigaon, Dadar E) Mumbai-400014 Wadia Clinic: Wadia hospital campus, Acharya Donde Marg, Parel, Mumbai 400012 (Area of clinic: 16 sq Mtrs)	
	Sub-Total	
	Add: Taxes (GST with Rate)	
	GRAND TOTAL	

- No other charges would be payable by the Institute.

(Signature of the Bidder)
along with Stamp of Firm/Company

Chapter 6 : BANK GUARANTEE FORMAT

(STAMP PAPER SHOULD BE PURCHASED IN THE NAME OF ISSUING BANK)

Bank Guarantee No. _____

Ref: _____

Dated: _____

To

The Director,

ICMR-National Institute for Research in Reproductive Health (ICMR),

J.M. Street, Parel, Mumbai – 400 012

Dear Sir,

In consideration of National Institute for Research In Reproductive Health (ICMR) (Hereinafter referred to as N.I.R.R.H. (ICMR) which expression shall unless repugnant to the context or meaning thereof, includes all its successors, administrators executors and assignees) having entered in to Contact/Order No. _____ dated _____ (hereinafter called 'the Contract' which expression shall include amendments thereto) with M/s. _____ having its head/registered office at _____ hereinafter referred to as 'the Contractor' which expression unless repugnant to the context or meaning thereof, include all its successor, administrators, executors and assignees) and NIRRH having agreed that the Contractor shall furnish to NIRRH, for _____ (scope of work) _____ the faithfully performance of the entire contract.

a) We _____ (Name of the Bank) _____ registered under law of _____ having head/registered office at _____ (hereinafter referred to as

“the Bank” which expression shall unless repugnant to the context or meaning thereof, include all its successors, administrators, executors and permitted assignees) do hereby any/all monies to the extend of Indian Rs. _____ (in figures) _____ (Indian Rs. _____ (in words) _____ without any demur, reservation, recourse, contest or protest and/or without any reference to the Contractor. Any such demand by NIRRH (ICMR) on the Bank by serving a written notice shall be conclusive and binding without any proof on the bank as regards the amount due and payable notwithstanding any dispute(s) pending before any Court, Tribunal, Arbitrator, or any other authority and/or any other matter or thing whatsoever as liability under these presents being absolute and unequivocal.

- b) We agree that the Guarantee herein shall be irrevocable and shall continue to be enforceable until it is discharged by NIRRH (ICMR) in writing. This guarantee shall not be determined discharged or affected by the liquidation, winding up, dissolution or insolvency of the Contractor and shall remain valid binding and operative against the bank.
- c) The Bank also agree to that NIRRH at its option shall be entitled to enforce this guarantee against the Bank as a principal debtor, in the first instance, without proceeding against the contractor and notwithstanding any security or other guarantee that Institute may have in relation to the Contractor’s liabilities.
- d) The Bank further agree that NIRRH shall have the fullest liberty without our consent and without affecting in any manner our obligations hereinunder to vary any of the terms and conditions of the said contract or to extend time of performance by the said Contractor(s) from time to time to postpone for any time or from time to time exercise of any of the powers vested in NIRRH against the said Contract(s) and to forebear or in force any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor(s) or for any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
- e) The Bank further agrees that the guarantee herein contained shall remain in full force during the period that is taken for the performance of the Contract and all the dues of NIRRH under or by virtue of the contract have been fully paid and its claim satisfied or discharged or till NIRRH discharge this guarantee in writing, whichever is earlier.
- f) This guarantee shall not be discharged by any change in our constitution, in the constitution of NIRRH or that of the Contractor.
- g) The Bank confirms that this guarantee has been issued with observance of appropriate laws of the country of issue.
- h) The Bank also agree that this guarantee shall be governed and construed in accordance with Indian laws and subject to the exclusive jurisdiction of Indian Court of the place from where tender have been invited.
- i) Notwithstanding anything contained hereinabove, our liability under this guarantee is limited to Indian Rs. _____ (in figures) _____ (in words) and our guarantee shall remain in force until _____ (indicate the date of expiry).

Any claim under this Guarantee must be received by us before the expiry of this Guarantee. If no such claim has been received by us by the said date, the rights of NIRRH under this Guarantee will cease. However, if such claim has been received by us within the said date, all the rights of NIRRH under this Guarantee shall be valid and shall not cease until and we have satisfied that claim.

In witness thereof, the bank through its authorised officer has set its hand and stamp on this _____ day _____ of 202__ at _____.

Witness No. 1

(Signature)

Full Name and Official

Address (in legible letters)

(Signature)

Full Name, Designation

Official Address (in legible letters)

with bank stamp

Attorney as per power of

Attorney No. _____

Dated:

Witness No. 2

(Signature)

Full Name and Official

Address (in legible letters)

LIST OF AGENCIES TO WHOM TENDERS ARE ISSUED:

1. **Anglo Orient Insecticide Services**
2nd Floor, Chirag Building,
Tejpal Scheme, Road No. 4,
Vile Parle (East),
Mumbai - 400057

2. **Anti Pest Treatments**
D/103, Kailas Esplanade,
L.B.S. Marg, Opp. Shreyas Talkies,
Behind HDFC Bank, Ghatkopar (West),
Mumbai - 400086

3. **Elite Corporation**
405, 4th Floor, Vireshwar Chambers
M. G. Road
Vile Parle (East),
Mumbai - 400057

4. **Filcco Pvt. Ltd.**
BPT Plot No. 52, Sewri Fort Road
Behind Sewri Premises Co Op Society
Sewri (East), Mumbai - 400015

5. **Hicare Services Pvt. Ltd.**
301, 3rd Floor, L.D. Building,
Mehra Industrial Estate,
LBS Road, Vikhroli (West),
Mumbai - 400079

6. **Hindustan Insecticides**
39/2011, SHIVAM,
Gandhinagar, Bandra (East),
Mumbai - 400051

7. **Hygienic Pest Control**
15, Dhanlaxmi Chambers, 2nd
Floor, Opp. Railway Station,
Thane (West), Mumbai - 400601

8. Ipm & Fumigation (India)

Unit No. 126, Building No. 6,
Jogani Industrial Complex,
Chunabhatti, Mumbai - 400022

9. KHFM Hospitality & Facility Management Services Ltd.

01, Nirma Plaza,
Makwana Road,
Marol Naka, Andheri (East),
Mumbai - 400059

10. Landmark Pest Control

A-1, RH 4, Sector ? 9 N,
CBD Belapur,
Navi Mumbai - 400614

11. Panama Pest Control Company

3/1409?(L), Navjivan Society,
Lamington Road, Mumbai Central,
Mumbai - 400008

12. Paragon Pesticides

164, Mody Street,
4th Floor, Fort,
Mumbai - 400001

13. PCI Pest Control Pvt. Ltd.

Narayani' Ambabai Temple Compound,
Aarey Road, Off S. V. Road,
Goregaon (West),
Mumbai - 400062

14. Pecopp Pest Control Services Pvt. Ltd.

4, Sun Industrial Estate,
Sun Mill Compound,
Sitaram Jadhav Road, Lower Parel (W),
Mumbai - 400013

15. Pest Control Associates (AMB) Pvt. Ltd.

7/10, Botawala Building
3rd Floor, Horniman Circle
Fort
Mumbai - 400023

16. Pest Control Solutions

C/8-4, P. K. Compound,
Bulsroyee Colony Road, Vakola Bridge,
Santacruz (East),
Mumbai - 400055

17. Pest Control Universal

Saidham, Plot No. L/24,
Hira Kumbhar Compound, S. G.
Barve Marg, Kurla (West),
Mumbai - 400070

18. Pest Killer (India)

15, Hind Rajasthan Building,
Sion (West),
Mumbai - 400022

19. Pest Mortem (India) Pvt.Ltd.

G-2, Sunder Tower,
T. J. Road, Sewree (West),
Mumbai - 400015

20. Pest Treatments Of India Pvt. Ltd.

Shop No. 2, Azad Nagar - 2,
Off. Veera Desai Road,
Andheri (West), Mumbai - 400053

21. Pestermynate Enterprises

15, Vimawala House,
Opp. Center Point, Jijibhay Lane,
Lal Baug,
Mumbai - 400012

22. Pesto Kill & Control Services

Shop No. 3 & 4, T. G. 232,
Neelam Nagar,
Opp. Building No. 6, Mulund (East),
Mumbai - 400081

23. Pestokem Industries Pvt.Ltd.

134-A, Khareghat Road,
Hindu Colony, Dadar,
Mumbai - 400014

24. Super Pesticides

Office No. L-11, 1st Floor,
260, Kanti Nagar, J.S.S. Road,
Girgaum, Charni Road (East),
Mumbai - 400004

25. Westfield Pest Control

210, Andheri Universal Industrial
Estate, Andheri (West),
Mumbai - 400058