



ICMR-NATIONAL INSTITUTE FOR RESEARCH IN REPRODUCTIVE HEALTH

(Indian Council of Medical Research)

Jehangir Merwanji Street, Parel, Mumbai 400012, Maharashtra

Tender No. NIRRH/ST/15/2020-2021

Date: November 2, 2020

Subject: **Tender for DESKTOP WORKSTATION**

Due Date: **12th November, 2020; 17.00 Hrs.**

TERMS & CONDITIONS:

1. Tenders (**Two Bids – Technical Bid and Financial Bid, together in a big envelope**) should reach ICMR-National Institute for Research in Reproductive Health, Jehangir Merwanji Street, Parel, Mumbai 400012, Maharashtra before the prescribed date and time mentioned in the Tender. In case hard copy cannot be issued, soft copy may be mailed to **stores@nirrh.res.in, nirrhequip@gmail.com**. In case of soft copy the financial bid may be submitted in a password protected file, so as to enable opening of only technically qualified offers.
2. The tender not submitted as per the above prescribed manner will be treated as invalid. All outstation tenders should be sent to so as to reach before the prescribed time limit. Late/delayed Tenders shall not be considered under any circumstances.
3. The tender not submitted as per the above prescribed manner will be treated as invalid. Late/delayed Tenders shall not be considered under any circumstances.
4. The last date for receipt of tenders in NIRRH is **12th November, 2020 up to 17.00 hrs.** The offers received would be verified on **13th November, 2020 at 11.00 hrs.**
5. The reasonable Annual Maintenance Service Charges (**both Comprehensive and Non-Comprehensive**) after the end of 3 years of warranty must be fixed / indicated in the bid separately.
6. The maximum response time during the warranty would be 48 hrs. 0.1% of Basic Cost as penalty per week till the warranty would be applicable.
7. The Director, NIRRH, reserves the right to call for break-up of the quotation if it is found necessary. Incomplete specifications offered by the tenderer(s) will not be considered and are liable to be rejected.
8. The offers should be kept valid for acceptance for a period up to **31st December, 2020.**
9. The supply should be completed in **4 weeks** from the date of receiving the confirmed order, unless specified otherwise. The supply, installation, testing and commissioning period should be clearly mentioned.
10. The payment will be arranged as per extant Government Rules and Regulations.
11. The prices quoted shall be firm for the duration of contract period. The tendered price should be quoted as the basic cost, without taxes and duties which may be indicated separately.
12. The successful tenderers will have to submit Demand Draft / Bank Guarantee in favour of Director, NIRRH, equivalent to 10% of the order value/contract cost (5% towards security + 5% towards performance), which will be retained till the completion of warranty period, starting from date of successful installation and testing of Equipment.
13. Institute is registered with Department of Science and Industrial Research, Government of India for the purposes of availing customs duty exemptions in terms of relevant Notifications of Government of India viz. Nos.51/96-Customs; 28/2003 Customs; 43/2017 Customs; No.47/2017 Integrated Tax (Rate); 10/2018 Integrated Tax (Rate); 45/2017 Central Tax (Rate); 45/2017 Union Territory Tax (Rate); 9/2018 Central Tax (Rate); 9/2017 Union Territory Tax (Rate), as amended from time to time

- for Research Purposes only. **In view of said registration, NIRRH is entitled for billing with GST @ 5%.**
14. Conditional offers will not be accepted and liable to be rejected without any further reference.
 15. Wherever tendered offer for an item is other than from manufacturer, such quotation must be accompanied by letter of commitment from the manufacturers and Memorandum of Understanding (MoU) executed duly between them on stamp paper that they would be supplying goods to the concerned trader/supplier in case supplier secured the order.
 16. The bidders must provide complete circuit diagrams, wiring diagrams, component layout diagrams, Service/Maintenance manuals and component identification catalogue along with equipment free of charge in case order is placed to them.
 17. The Director, ICMR-National Institute for Research in Reproductive Health (NIRRH), Mumbai reserves the rights to accept or reject any lowest tender in full or in part of any tender or all tenders without assigning any reasons.
 18. Any of the disputes if arise between the Supplier/Tenderer and the NIRRH/ICMR shall be resolved by the sole arbitrator which will be appointed by mutual consent of both the parties thereof failing which one of the Director of other Institute of ICMR in Mumbai (NIIH or NIV) shall be appointed within 30 days from the date of cause of action of dispute and the award as may be given by the sole arbitrator shall be binding on both the parties within the Civil Jurisdiction of Hon'ble High Court of Bombay.