



ICMR-NATIONAL INSTITUTE FOR RESEARCH IN REPRODUCTIVE HEALTH

(Indian Council of Medical Research)

Jehangir Merwanji Street, Parel, Mumbai 400012, Maharashtra

Tender No. NIRRH/ST/12/2020-2021

Date: October 19, 2020

Subject: **Tender for Comprehensive OR Non-Comprehensive Maintenance Service Contract for CCTV Surveillance Installations**

Due Date: **09th November, 2020; 17.00 Hrs.**

TERMS & CONDITIONS:

1. Tenders (**Single Bid**) [**in the prescribed Annexure II and III**] in an envelope sealed duly super-scribed with Tender Number; Subject and Due Date is to be submitted at ICMR-National Institute for Research in Reproductive Health, Jehangir Merwanji Street, Parel, Mumbai 400012, Maharashtra, before the prescribed date and time mentioned in the Tender. In case hard copy cannot be issued, soft copy may be mailed to **stores@nirrh.res.in, nirrhequip@gmail.com**. In case of soft copy, the financial bid may be submitted in a password protected file, so as to enable opening of only technically qualified offers.
2. The tender not submitted as per the above prescribed manner will be treated as invalid. All outstation tenders should be sent to so as to reach before the prescribed time limit. Delay in postal delivery will not be condoned and Institute will not be responsible in any manner thereof. Late/delayed Tenders shall not be considered under any circumstances.
3. **The last date for receipt of tenders in ICMR-NIRRH / by email is 09th November, 2020 up to 17.00 hrs. Tender will be opened at 11.30 hrs. on 10th November, 2020.** Due to the Covid-19 situation, the tenderers are not allowed to be present at the opening of tender at the prescribed date and time specified.
4. Dates quoted in the Tender Forms shall be changed for next working day in case fixed date is suddenly declared holiday by the Institute/ Government.
5. The offers should be kept valid for acceptance for a period up to 31st March, 2021.
6. **The bidders/tenderers can inspect the areas under consideration at the premises between 02:00 PM and 4:00 PM during 02nd November to 06th November, 2020,** before submitting their quotes. Any clarification in this regard may be sought from the Stores Section, ICMR-NIRRH, J.M. Street, Parel, Mumbai 400012; Tel.No.022-24192134.
7. The successful tenderers will have to submit Performance Bank Guarantee equivalent to 5% of the order value/contract cost towards performance security, which will be retained till the completion of contract period. ICMR-NIRRH retains its right to waive the said requirement.
8. The initial contract period of award would be 12 months, which can be extended further based on the satisfactory performance.
9. The ICMR-NIRRH reserves the right to terminate the contract at any time by giving one-month notice without assigning any reason whatsoever.
10. The contractor/firm will provide his personnel with protective equipment and should ensure safety of his service Engineer/Technicians, engaged for the purpose of CAMC and during the process of work, if any accident occurs due to any cause, the ICMR-NIRRH shall not be held responsible, and any claim or legal penalties arising out of it will be the responsibility of contractor/firm.

11. Adequate care is to be taken while executing the work without causing any damage to our premises.
12. The payment towards maintenance charges will be released / paid on quarterly basis on satisfactory completion of assigned services through ECS. Income Tax and other taxes as per rules will be deducted from the bill as applicable from time to time.
13. Award Criteria:

The purchaser shall award the Job Contract to the successful bidder/s whose bid has been determined to be responsive and has been determined as the lowest evaluated bid on the basis of quoted rates for the estimated schedule of requirement, provided further that the bidder is determined to be qualified to perform the contract satisfactorily. The purchaser shall, however not bind to accept the lowest or any bid and reserves the right to accept any bid, wholly or in part. The award can be split between agencies and it would not be binding on Institute to award for all sites together.
14. Institute is registered with Department of Science and Industrial Research, Government of India for the purposes of availing customs duty exemptions in terms of Notification No.51/96-Customs dated 23.07.1996, Notification No.28/2003 Customs dated 01.03.2003, Notification No.43/2017 Customs dated 30.06.2017 and Notification No.47/2017 Integrated Tax (Rate) dated 14.11.2017, Notification No.10/2018 Integrated Tax (Rate) dated 25.01.2018 and Notification No.45/2017 Central Tax (Rate) dated 14.11.2017, Notification No.45/2017 Union Territory Tax (Rate) dated 14.11.2017 and Notification No.9/2018 Central Tax (Rate) dated 25.01.2018, Notification No.9/2017 Union Territory Tax (Rate) dated 25.01.2018, as amended from time to time for Research Purposes only. In view of said registration, **NIRRH is entitled for billing with GST @ 5% for specified supplies.**
15. Conditional offers will not be accepted and liable to be rejected without any further reference.
16. The Director, ICMR-National Institute for Research in Reproductive Health (NIRRH), Mumbai reserves the rights to accept or reject any lowest tender in full or in part of any tender or all tenders without assigning any reasons.
17. Any of the disputes if arise between the Supplier/Tenderer and the NIRRH/ICMR shall be resolved by the sole arbitrator which will be appointed by mutual consent of both the parties thereof failing which one of the Director of other Institute of ICMR in Mumbai (NIH or EVRC) shall be appointed within 30 days from the date of cause of action of dispute and the award as may be given by the sole arbitrator shall be binding on both the parties within the Civil Jurisdiction of Hon'ble High Court of Bombay.
18. CONTRACTOR'S RESPONSIBILITY:

The contractor/firm should ensure that no delay should occur in responding, attending to any complaint, problem such as repairing, rectification of cameras. In the event of any consistent delay or failure in attending the problem of cameras for two continuous occasions in a span of seven days, the Competent Authority shall reserves the rights to cancel the contract forthwith and also to make alternative arrangement at the full risk and cost of the firm engaged by this office. Such cost would be recovered from the periodical service bills in addition to imposing a penalty for each such incident of delayed reporting. Penalty will be decided by the Competent Authority. Further, the contractor shall ensure the proper working of recording of the video obtained from the CCTV cameras and necessary backup has to be taken in the form of DVD/Hard Disc in the regular intervals and to be handed over as per the need/requirement. The provision of DVD/Hard Disc shall be in the scope of work of tender. In the event of non-availability of recorded images which at time required for verification/investigation, the contractor will be held responsible and he may be penalized with a penalty and to the maximum of termination of the contract by the Competent Authority without giving notice.