



**icmr**  
INDIAN COUNCIL OF  
MEDICAL RESEARCH

**NJIL&OMD**  
NATIONAL JALMA INSTITUTE  
FOR LEPROSY AND OTHER  
MYCOBACTERIAL DISEASES

आई सी एम आर - राष्ट्रीय जालमा कुष्ठ एवं अन्य माइकोबैक्टीरियल रोग संस्थान  
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार  
कल्याण मंत्रालय, भारत सरकार

ICMR - National JALMA Institute for Leprosy and  
Other Mycobacterial Diseases  
Department of Health Research, Ministry of Health  
and Family Welfare, Government of India

## Tender Notice No. NJIL/Tender/Services/02/2020

### NOTICE INVITING TENDER

#### ON CENTRAL PROCUREMENT PORTAL [eprocure.gov.in](http://eprocure.gov.in) PORTAL FOR PROVIDING SERVICES OF WHOLE BLOOD TRANSCRIPTOMICS ANALYSIS TO THIS INSTITUTE'S PROJECT & IT'S FIELD UNIT AT MRHRU, GHATAMPUR, KANPUR NAGAR

ICMR - National JALMA Institute for Leprosy & Other Mycobacterial Diseases, Agra is a paramount in the area of research in the field of Leprosy and other Mycobacterial Diseases, which was established on 1<sup>st</sup> April, 1976 when the India Centre of JALMA was officially handed over to the Govt. of India and subsequently to the Indian Council of Medical Research. This was named as Central JALMA Institute for Leprosy in 1976 and has been renamed as "National JALMA Institute for Leprosy and Other Mycobacterial Diseases" in 2005 to reflect its broader research areas. This Institute was originally established as "India Centre of JALMA" in 1966 and was managed by a Tokyo based voluntary organisation - JALMA (Japanese Leprosy Mission for Asia). The Institute is sprawled in 62.5 acres of area and is situated just at a distance of 800 meters from the East Gate of Taj Mahal, Agra. This Institute is one of the fine examples of international human links and compassion for each other.

Tenders are invited from reputed Transcriptomics service providing Laboratories / Companies through open tender on Government eProcurement portal and having experience of whole blood Transcriptomics services. The initial period of the contract shall be for one year and extendable for two more years depending upon the progress of the project. The tender is called for under two bid system.

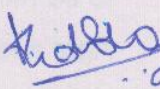
1. Above eligible agencies may visit / inspect the site on any working day between 10.00 A.M. to 12.30 P.M. and 3.00 P.M. to 3.30 P.M. by contacting the Administrative Officer, ICMR-NJIL&OMD, Agra to collect all information that will be necessary for preparing the Tender process through eProcurement portal and entering into a contract for the services to be rendered. The whole blood Transcriptomics services are required for this Institute, Agra and outreach centre at Ghatampur as detailed below:

For NJIL&OMD, Agra & Ghatampur			
Sl. No.	Type of services required	Approx. No. of samples per year	Expected value of the Tender
1.	Whole Blood Transcriptomics**	80 *	Rs. 18,00,000

\* - The above sample numbers may increase or decrease as per the need of the project. However, the bid may be quoted @ cost per one sample only as mentioned in the BOQ. During the subsequent extended 2<sup>nd</sup> & 3<sup>rd</sup> year, the quantity of samples may increase or decrease

\*\* - Requirement of Technical Specifications are furnished in Annexure-I

2.	Before providing technical bids / financial bids online (e-procurement portal), the tender form may please be read out thoroughly (line by line), otherwise purchaser will not be held responsible for any error / oversight of his own.
3.	Tender details / tender document may also be downloaded from the following websites:  jalma-icmr.org.in & icmr.nic.in  The online bids submission are to be made on following portal on or before 01-10-2020 till 5.00 PM:  <a href="https://eprocure.gov.in">https://eprocure.gov.in</a>
4.	The interested bidders may submit the tender online at <a href="https://eprocure.gov.in">https://eprocure.gov.in</a> in a double / two bid system as mentioned on the portal. Tenders are to be submitted online through <a href="https://eprocure.gov.in">https://eprocure.gov.in</a>
5.	If any information furnished by the applicant is found to be false at any stage, the application shall be cancelled and applicant shall be liable to be debarred from tenders.
6.	ICMR-NJIL&OMD, Agra reserves the right to reject any or all applications without assigning any reason. Selection of the successful bidder will be at the sole discretion of the Director, ICMR-NJIL&OMD, Agra, who reserves the right to accept or reject any or all the proposals without assigning any reasons thereof.
7.	Any corrigendum to this tender will be notified through the aforesaid websites only, applications complete in all respects will be considered forevaluation.
8.	No Bid Processing Fee is chargeable in this Tender.
9.	Bidders can contact us at 0562-2331756 (extn: 285) for further information during office hours.
10.	Bidder(s) should take into account any corrigendum published on the tender document before submitting their bids. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and contents of each of the document that need to be submitted.
11.	This Institute will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidder(s).

  
9.9.2020  
Administrative Officer  
for Director

## Terms and Conditions

<b>I.</b>	<b>General Terms and Conditions (GTC)</b>
	<i>i.</i> Should be registered as a Company under Companies Act 1956 / 2013 and should be in existence as such entity for not less than three years as on 01-10-2020
	<i>ii.</i> PAN Card [in the name of bidder / agency or proprietor]:
	<i>iii.</i> GST Registration.
	<i>iv.</i> Have been in contractual Transcriptomics service business continuously during preceding three years.
	<i>v.</i> The vendor should provide a facility certificate to testify the possession of an in-house RNA sequencing platform explicitly in name of the Company (it should not be in lease agreement or tie up/collaborative mode).
	<i>vi.</i> The complete scope of work should be done by the vendor within India .
	<i>vii.</i> The vendor should have demonstrated scientific capability for the successful completion of undertaken genomics projects for ICMR/CSIR/DBT/DST/ICAR or other Autonomous Government research organizations as documented by the vendor having acknowledged research publications in Web of Science or Scopus indexed peer reviewed journals for at least 5 genomics study. Appropriate web link to support this claim should accompany with the proposal.
	<i>viii.</i> Results should be provided in between 15 days after getting the samples.
	<i>ix.</i> Annual turnover for last three years i.e. 2017-18, 2018-19 and 2019-20 should not be less than 50 lakhs each year.
	<i>x.</i> The bidder or any of its partners / directors etc. should not have been black listed / debarred by any of the government agencies or department or should not have been found guilty of commission of acts of moral turpitude or convicted for any economic offence etc. by any court. Further no past contract of such agency should have been terminated in the past 3 years on account of violation of laws or deficiency of services or breach of contract. An affidavit to this effect on a non-judicial stamp paper of 10/- shall be given by the bidder along with the Earnest Money Deposit (EMD) and also submit a self-declaration as per Annexure-II. The EMD of Rs. 90,000.00 (Rupees Ninety thousand only) obtained in the form of Demand Draft drawn in favour of Director, NJIL&OMD payable at Agra may be provided during eTender process. The EMD may be submitted to 'The Director, ICMR – National JALMA Institute for Leprosy & Other Mycobacterial Diseases, Tajganj, Agra – 282 004, Uttar Pradesh' and the last date to submit EMD is 10-10-2020.
	<i>xi.</i> The Office bearers of this Institute are free to inspect the site of the firm on any day in order to test the existence of the Firm / Laboratory.
	<i>xii.</i> This Contract between the Seller and the Buyer, is for the supply of the or Services, detailed in the schedule above, in accordance with the General Terms and Conditions (GTC) as available on the e-Procurement portal (unless otherwise superseded Services

		specific Special Terms and Conditions (STC) and/ or BID / Reverse Auction Additional Terms and Conditions (ATC), as applicable).
	<i>xiii</i>	<b>Terms of delivery:</b> A technical person from the bidder side should be present at sample collection site and will transport the samples from the collection facility to their laboratory. The results along with analysis procedures will be provided by the bidder through FTP server as well as in hard drive at NJIL&OMD, Agra and Technical Specifications mentioned in the Annexure-I to be complied with. The delivery should be at free of cost.
	<i>xiv</i>	<b>Delivery period:</b> The Delivery Period / Time shall be essence of the contract and delivery must be completed within 15 days after getting the samples. Any modification there of shall be mutually agreed and incorporated in the contract.
	<i>xv</i>	<b>Performance Security:</b> If the Seller fails or neglects to observe or perform any of his obligations under the contract it shall be lawful for the Buyer to forfeit either in whole or in part, the Performance Security furnished by the Seller. The performance guarantee @ 10% of the Tender Value is required to be submitted before entering into an Agreement.
	<i>xvi</i>	<b>Taxes and Duties:</b> Contract Prices are all inclusive i.e. including all taxes, duties, local levies / transportation charges etc. Break up of GST shall be indicated by the seller while raising invoice / bill. While submitting the bill / invoice seller shall undertake that the Services Tax (GST) charged on this bill is not more than what is payable under the provision on the relevant Act or the Rules made there under and that the services on which GST has been charged have not been exempted under the GST Act or the Rules made there under and the charges on account of GST on these services are correct under the provision of that Act or the rules made there under.

<b>II.</b>	<b>Special Terms and Conditions (STC):</b>
	<i>i.</i> Results should be provided in between 15 days after getting the samples.
	<i>ii.</i> The Service Provider should be in a position of deploying manpower including facilities to provide training to project investigators and staffs.
	<i>iii.</i> The Service Provider shall be responsible to maintain all the data produced from the project for at least 2 years.
	<i>iv.</i> The Service Provider will deploy blood collection agents and also transport the blood samples from the blood collection facility mentioned above.
	<i>v.</i> Vendor should not have copyright or claim over the data produced from the project.
	<i>vi.</i> If any proceedings are brought or any claim is made against the Purchaser, the Purchaser shall promptly give the Supplier a notice thereof and the Supplier may at its own expense and in the Purchaser's name conduct such proceedings or claim and any negotiations for the settlement of any such proceedings or claims.

<i>vii.</i>	The Service Provider should have a legal status; whether it will be a Registered Firm / Proprietorship Firm / Partnership Firm / Company under Companies Act having legal entity and having all statutory licenses / registration for carrying out such activity as well has have registration for income tax / GST.
<i>viii.</i>	The Service Provider shall ensure that all the relevant licenses / registrations / permissions which may be required for providing the services are valid during the entire period of the contract; failing so shall attract the appropriate penalties. The documents relevant in this regard shall be provided by the Service Provider to the Buyer on demand.
<i>ix.</i>	The Service Provider shall be required to keep the Buyer updated about the change of address, change of the Management etc. from time to time.
<i>x.</i>	The Service Provider shall not be allowed to transfer, assign, pledge or subcontract its rights and liabilities under this Agreement to any other agency or organization by whatever name be called without the prior written consent of the Authority.
<i>xi.</i>	The Service Provider shall nominate a coordinator who shall be responsible for regular interaction with the Buyer Department so that optimal services of the persons deployed could be availed without any disruption.
<i>xii.</i>	Vendor should make an agreement regarding data confidentiality.
<i>xiii</i>	<b>Limitation of Liability:</b> The provisions of limitation of liability between Buyer and Seller as given in the GTC shall be applicable here.
<i>xiv</i>	<b>Liquidated Damages:</b> If the Seller fails to deliver any or all of the Goods/Services within the original/re-fixed delivery period(s) specified in the contract, the Buyer will be entitled to deduct / recover the Liquidated Damages for the delay, unless covered under Force Majeure conditions aforesaid, @ 0.5% per week or part of the week of delayed period as pre-estimated damages not exceeding 10% of the contract value without any controversy/dispute of any sort whatsoever. In case, Service Level Agreement (SLA) is applicable the same shall be applicable for the Contract.

<b>III. SCOPE OF SERVICE</b>	The transcriptomics service providing company / laboratory is required to provide the following services:
<i>i.</i>	The scope includes service of whole blood transcriptomics with analysis of results. Numbers of samples are specified items in tender document. The detail specification for service work is given in Annexure-I.
<i>ii.</i>	The scope of supply also essentially includes satisfactory delivery of raw and analysed data of whole blood transcriptomics.
<i>iii.</i>	The scope of supply also essentially includes training of project Investigators and Staffs for all experiments and analysis procedures.
<i>iv.</i>	Vendor should provide the sample collection protocol and also transport the samples from collection facility to their laboratory.

<b>IV. Payment</b>	
<i>i.</i>	Payment will be made for each sample after getting the satisfied result.
<i>ii.</i>	The cost of the Contract shall be valid for initial contract period. No price escalation shall be entertained by the Buyer during the period.
<i>iii.</i>	No escalation in the price during the 2 <sup>nd</sup> and 3 <sup>rd</sup> year of the project if extended.

<b>V. Breach of contract:</b>	The following conditions shall specify breach of contract and buyer shall have right to immediately terminate the contract.
<i>i.</i>	Cumulative penalties reach 10% of the contract value.
<i>ii.</i>	Repeated breach of SLAs beyond 3 instances in the entire contractual period shall be treated as breach of contract. Breach of SLA is defined as performance lower than defined lower performance in this agreement.

<b>VI. Penalties and Termination</b>	
<i>i.</i>	The Service Provider shall be responsible for faithful compliance of the terms and conditions of this agreement.
<i>ii.</i>	In the event of any breach of the agreement, the same may be terminated and further the work may be got done from another Service Provider at the risk and cost of the Service Provider.

Sl. No.	Service Level Agreement	Baseline Performance	Penalties for breach		
			1 <sup>st</sup> Instance	2 <sup>nd</sup> Instance	3 <sup>rd</sup> Instance
1.	Delay in raw and analyzed data delivery	Not adhering to delivery timings as stipulated	1% of billed amount for respective period	1.5% of billed amount for respective period	2% of billed amount per instance thereon

VII.	<p>Technical Bid (including online)</p> <p>The Technical Bid shall also include the Presentation to be made by each Bidder. The following are the minimum basic requisites for being eligible and participating in the bidding-process. The bidders shall also submit the copies of all relevant documents referred to hereinafter along with their Technical Bids.</p>
i.	The Bidder must have obtained the requisite license from the competent authority.
ii.	<p>Annual turnover for last three years i.e. 2017-18, 2018-19 and 2019-20 should not be less than Rs. Fifty Lakh each year. For the purpose, the bidder should furnish the following financial information:</p>
a.	Annual financial statement for the last 3 (three) years (in Form 'A') should be supported by audited balance sheets and profit and loss accounts, duly certified by a Chartered Accountant, as submitted by the bidder to the Income Tax Department.
b.	Name and address of the Banker familiar with the applicant's financial standing and Banker's statement on availability of credit.
c.	List of all contracts of similar class of business successfully completed during the last three years (In Form 'B')
d.	List of the contracts under execution or awarded (In Form 'C')
e.	Particulars of completed contracts and performance of the applicant, duly authenticated / certified by a Senior Officer of the client (In Form 'D')
iii.	<p>The bidder is required to submit the following particulars in respect of his organization (In Form 'E'):</p>
a.	Name and postal address including Telephone Number, Fax Number and e-mail addresses etc.
b.	Copies of original documents defining the legal status, place of Registration & principal places of business.
c.	Names and title of Directors and officers to be concerned with proposed contract for ICMR-NJIL&OMD, AGRA, with designation of individuals authorized to act for the organization.
d.	Information on any litigation in which the applicant was involved during the last 3 (three) years, including any current litigation.

	e.	Authorization from employers for seeking detailed references by the Institute.																												
	iv.	<p>Presentation:</p> <p>The presentation shall be made by an authorized representative of each bidder before the tender opening committee constituted to oversee the entire tendering process. The representative should be in a position of answering all the queries related transcriptomics services. A soft and hard copy of the presentation should be provided by the bidder at the time of presentation. Further, the presentation is to cover the following aspects:</p>																												
	a.	Brief introduction of the bidder.																												
	b.	Certificate of registration of the bidder.																												
	c.	Clients served / being served by the bidder.																												
	d.	Infrastructures of the bidder.																												
	e.	Facilities for imparting training.																												
	f.	Capability to deal with critical situations.																												
	g.	Any other aspects of significance.																												
	v.	The Institute shall provide a laptop and requisite hardware to facilitate making of presentation. After presentation, a hard copy of the presentation is to be provided to this Institute. The presentation online mode is also acceptable and however advance intimation may be given in this regard.																												
	vi.	The Technical Bids shall be evaluated by the Committee constituted for the purpose in the following manner;																												
	vii.	<p>The Technical evaluation shall be undertaken on the following criteria:</p> <table border="1"> <tr> <td>a.</td> <td>Financial Strength</td> <td>-</td> <td>Form – A</td> </tr> <tr> <td>b.</td> <td>Experience in similar class of business</td> <td>-</td> <td>Form – B</td> </tr> <tr> <td>c.</td> <td>Contracts under execution/awarded</td> <td>-</td> <td>Form – C</td> </tr> <tr> <td>d.</td> <td>Performance on these contracts</td> <td>-</td> <td>Form – D</td> </tr> <tr> <td>e.</td> <td>Structure of the company's organization</td> <td>-</td> <td>Form – E</td> </tr> <tr> <td>f.</td> <td>Details of employees on the rolls of the company</td> <td>-</td> <td>Form – F</td> </tr> <tr> <td>h.</td> <td>Presentation in front of the committee</td> <td>-</td> <td></td> </tr> </table>	a.	Financial Strength	-	Form – A	b.	Experience in similar class of business	-	Form – B	c.	Contracts under execution/awarded	-	Form – C	d.	Performance on these contracts	-	Form – D	e.	Structure of the company's organization	-	Form – E	f.	Details of employees on the rolls of the company	-	Form – F	h.	Presentation in front of the committee	-	
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	viii.	<p>The financial bids of only such bidders shall be opened and considered who declared qualified in technical evaluation as described in clause vii above.</p> <p>Even though the bidders may satisfy the above requirements, they may be disqualified. If they have:</p> <table border="1"> <tr> <td>a.</td> <td>Made misleading or false representation of facts or deliberately suppressed the information to be provided in the forms, statements and enclosures of this document.</td> </tr> <tr> <td>b.</td> <td>Records of poor performance such as abandoning work, not properly completing the contract or financial failure / weaknesses.</td> </tr> <tr> <td>c.</td> <td>The Confidential enquiry reveals facts contrary to the information provided by the applicant.</td> </tr> </table>	a.	Made misleading or false representation of facts or deliberately suppressed the information to be provided in the forms, statements and enclosures of this document.	b.	Records of poor performance such as abandoning work, not properly completing the contract or financial failure / weaknesses.	c.	The Confidential enquiry reveals facts contrary to the information provided by the applicant.																						
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<b>VIII.</b>	<b>FINANCIAL BID</b>
i.	The bidders are advised to quote their rates i.e. the price schedule for each item and service charges in BOQ form (online).
ii.	The rates quoted in the Price Schedule shall be inclusive of all taxes, levies and statutory liabilities.
iii.	No payment other than as specified in the price schedule in BOQ form for each sample and which has been duly accepted by the party, shall be payable to the successful bidder as per Tender Document.

<b>IX.</b>	<b>GOVERNMENT LAW AND JURISDICTION</b>
	All matters and disputes arising out of this agreement will be subject to the jurisdiction of the courts located at Agra.
<b>X.</b>	<b>ARBITRATION</b>
i.	Except as otherwise provided elsewhere in the contract, if any dispute, difference, question or disagreement on any matter whatsoever, before/after completion or abandonment of work or during extended period, hereafter arises between the parties, as to the meaning, operation or effect of the contract or out of or relating to the contract or breach thereof, shall be referred to a Sole Arbitrator to be appointed by the Director of the Institute at the time of the dispute.
ii.	If the arbitrator to whom the matter is originally referred refuses to act or resigns/withdraws for any reason from the position of arbitration or no more, it shall be lawful for the Director of the Institute to appoint another person to act as Arbitrator in the manner aforesaid. Such person shall be entitled to proceed with reference from the stage at which his predecessor left it, if both the parties consent to this effect, failing which the Arbitrator shall be entitled to preceded-novo.
iii.	It is a term of the contract that the party invoking arbitration shall specify all Disputes to be referred to the Arbitrator at the time of invocation of arbitration under this clause. It is also the term of the contract that the cost of arbitration shall be borne by the parties themselves
iv.	The venue of arbitration shall invariably be at Agra, Utter Pradesh.
v.	Subject as aforesaid, the provisions of the Arbitration and Conciliation Act 1996 and any statutory modifications or re-enactment thereof or rules made there under and for the time being in force, shall apply to the arbitration proceedings under this clause

## SPECIFICATIONS WHOLE BLOOD TRANSCRIPTOMICS

### Complete scope of work

1. Extraction of RNA from Blood.
2. Total RNA QC.
3. Sequencing-ready library preparation.
4. Cluster amplification.
5. Sample run on NGS sequencer.
6. Bidder should provide the information regarding instrument platform in which RNA sequencing will be done.
7. Total RNA libraries (coding and non-coding) should be sequenced to deliver at least 70 million.
8. 100-150bp paired end reads per sample.
9. Up to 80-85% of the sequenced bases should be of Q30 value.
10. Sequenced data with FASTQ files should be uploaded on the FTP server for download and review.
11. Other file formats required are: SOFT formatted family files, MINiML formatted family files and Series Matrix Files
12. Data analysis of RNA seq products including quality report.
13. Comprehensive bioinformatics analysis of sequenced data should include:
  - a. The Raw fastq files and QC report containing the read information, data size, average base quality, GC percentage, Base quality distribution.
  - b. 5' and 3' read bias should be measured.
  - c. Aligned reads distribution and splice junction informations
  - d. Genes and isoforms expression values
  - e. List of genes differentially expressed globally.
  - f. GO annotation for differentially expressed genes such as biological process, molecular function and cellular component, pathway information (KEGG & Reactome).
  - g. Gene Set Enrichment Analysis.
  - h. Cluster analysis and heat maps.
14. The vendor should provide a facility certificate to testify the possession of an in-house RNA sequencing platform explicitly in name of the Company (it should not be in lease agreement or tie up/collaborative mode).
15. The complete scope of work should be done by the vendor within India.
16. The vendor should have demonstrated scientific capability for the successful completion of undertaken genomics projects for ICMR/CSIR/DBT/DST or other Autonomous Government research organizations as documented by the vendor having research publications in Web of Science or Scopus indexed peer reviewed journals for at least 5 genomics study projects. Appropriate web link to support this claim should accompany with the proposal.
17. Vendor should provide the sample collection protocol and also transport the samples from collection facility to their laboratory.
18. Vendor should provide training to project Investigator and Staffs for all experiments and analysis procedures.

19. Results should be provided in between 15 days after getting the samples.
20. Mode of payment should be clearly indicated by the bidder.
21. Payment will be made after getting the satisfied result.
22. Vender should make an agreement regarding data confidentiality.
23. Vendor should not have copyright or claim over the data produced from the project.
24. The laboratory should be NABL/DSR accreditation.

**SELF-DECLARATION – NO BLACKLISTING**

Date:.....

To

The Director,  
ICMR – National JALMA Institute for Leprosy & Mycobacterial Diseases,  
Tajgunj, AGRA – 282 004, Utter Pradesh.

Dear Sir,

Ref:- E-Tender for providing whole blood transcriptomics Services at  
ICMR-NJIL&OMD, Agra including its Outreach Centre at MRHRU,  
Ghatampur – Reg.

1. In response to the Tender Document for providing whole blood transcriptomics services at ICMR-NJIL&OMD, Agra including its outreach centre at Ghatampur, I/ We hereby declare that presently our Company/bidder ..... is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU/Autonomous Body.
2. We further declare that presently our Company / bidder ..... is not blacklisted or debarred and not declared ineligible for reasons other than corrupt & fraudulent practices by any State/Central Government/PSU/Autonomous Body on the date of Bid Submission including violation of relevant laws.
3. If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security deposit may be forfeited in full and the bid, if any to the extent accepted may be cancelled at any stage and the contract may be terminated and we shall be debarred from bidding in future against any other tender.

Place:  
Date:

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Signature of the Bidder  
with agency seal/rubber  
stamp

**BIDDER'S ELIGIBILITY CRITERIA**

<b>Sl. No.</b>	<b>Description</b>	<b>Consideration (Yes/No)</b>	<b>Proof attached (Yes / No)</b>
1.	Does your Company / Laboratory have Registration and have a valid GST number?		
2.	Does your Company/Laboratory have 03 years of experience in providing transcriptomics and genomics services reputed Govt bodies like ICMR / CSIR/ DBT / DST / PSU or any other Govt autonomous bodies?		
3.	Have you attached a list of contracts awarded During last 3 years (Name of the organizations)?		
4.	Do you have average annual turnover of Rs. 50 Lakhs in preceding three financial years?		
5.	Whether the EMD in the form of Bankers Demand Draft are enclosed?		
6.	Have you completed / submitted other required Information / documents, as mentioned in the Tender Document?		
7.	Have your company / laboratory Certified by NABL/DSR?		
8.	Does your Company/Laboratory have a local dealer for Agra region?		
9.	Does your Company / Laboratory have minimum 5 publications in Web of Science or Scopus indexed journals during last five years?		

Note: - Enclose copies of the relevant documents.

Place:  
Date:

\_\_\_\_\_  
Signature of the Bidder  
with agency seal/rubber  
stamp

(Format for Declarations & Undertaking to be typed on bidder agency's letterhead and to be submitted in Part –I (TECHNICAL ENVELOPE) of the e-tender document)

**DECLARATION -1**

This is to certify that neither we/any of us/ are/is in anyway related to any employee in the ICMR-NJIL&OMD, AGRA and its Outreach Centre Ghatampur.

Place:

\_\_\_\_\_  
Signature of the Bidder  
with agency seal/rubber  
stamp

Date:

**DECLARATION -2**

We hereby declare that we have not quoted any extra condition along with the Part-II (FINANCIAL ENVELOPE) of the e-tender.

Date:

Place:

\_\_\_\_\_  
Signature of the Bidder  
with agency seal/rubber  
stamp

Date:

**UNDERTAKING**

This is to certify that we have carefully gone through the service requirement, terms and conditions given in the e-tender document & have clearly understood the terms & conditions of the tender and have accordingly quoted our balanced rates after going through all details. We hereby give an undertaking that we shall provide the transcriptomics services at ICMR-NJIL&OMD, Agra and it's field unit MRHRU, Ghatampur.

We also undertake that the physical EMD instrument shall be deposited by us with the office of Administration, ICMR-NJIL&OMD, Agra before the bid opening date. Otherwise the ICMR-NJIL&OMD, Agra shall reject the bid and debar me / us from further tendering in ICMR-NJIL&OMD, Agra.

Place:

\_\_\_\_\_  
Signature of the Bidder  
with agency seal/rubber  
stamp

Date:

**FINANCIAL INFORMATION**

Financial analysis- certified details duly supported by figures from balance sheet / profit and loss account for last 03 financial years (copies to be attached).

<b>Sl. No.</b>	<b>Details</b>	<b>Financial Years</b>		
		<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>
1.	Gross annual turnover for transcriptomics and genomics services			
2.	Profit and loss			
3.	Financial status:			
	a. Cash			
	b. Current assets			
	c. Current Liabilities			
	d. Work capital (b-c)			
	e. Current ratio: Current assets / Current Liabilities (b/c)			
	f. Acid Test ratio Quick Assets / Current liabilities			
4.	Up-to-date income tax clearance certificate			
5.	Certificate of financial soundness from bankers of applicant			
6.	Financial arrangements for carrying out the proposed works			

Note: Attach additional sheets, if necessary.

Place:  
Date:

\_\_\_\_\_  
Signature of the Bidder  
with agency seal / rubber stamp

**DETAILS OF ALL CONTRACTS COMPLETED DURING THE THREE PAST  
YEARS (2017-18, 2018-19, 2019-20)**

<b>Sl. No.</b>	<b>Name of the Client, Name of the contract, Place &amp; Contact No.</b>	<b>Name, Address &amp; Telephone No. of Officer to whom reference may be made</b>	<b>Annual value of contract</b>	<b>Period, Date of start &amp; date of end</b>	<b>Litigation Arbitration on pending / in progress with details</b>	<b>Remarks</b>
<i>(1)</i>	<i>(2)</i>	<i>(3)</i>	<i>(4)</i>	<i>(5)</i>	<i>(6)</i>	<i>(7)</i>
1.				Period: From: To:		

Place:  
Date:

Signature of the Bidder with  
agency seal/rubber stamp



**DETAILS OF CONTRACTS UNDER EXECUTION OR AWARDED**

<b>Sl. No.</b>	<b>Name of the contract, Name, Address (Client / Principal Employer)</b>	<b>Name, phone no. of Officer to whom reference may be made (Client / Principal Employer)</b>	<b>Annual value of contract</b>	<b>Period of contract &amp; date of commencement as per contract</b>	<b>Remarks</b>
(1)	(2)	(3)	(4)	(5)	(6)
				Contract Period: Start date:	
				Contract Period: Start date:	
				Contract Period: Start date:	
				Contract Period: Start date:	
				Contract Period: Start date:	
				Contract Period: Start date:	

Place:  
Date:

Signature of the Bidder  
with agency seal/rubber stamp

**PERFORMANCE REPORT OF CONTRACTS REFERRED IN FORMS 'B & 'C'**

Furnish this information for each individual contracts from the employer for whom the contract was executed.

1.	Name of the contract and place	:	
2.	Agreement no.	:	
3.	Annual value of contract	:	
4.	Date of start	:	
5.	Date of completion	:	
6.	Performance Report	:	
	a. Quality of service (Excellent/Very Good/Good)	:	
	b. Resourcefulness (Excellent/Very Good/Good)	:	
7.	Any Penalty imposed for bad performance	:	
8.	Any litigation pending	:	

Note: Attach additional sheets, if necessary.

Place:

Date:

(Signature of Authorized person  
of the Client with Organization  
seal/rubber stamp)

### DETAILS ABOUT THE BIDDER

1.	Name and address of the Organization	:	
2.	Telephone no., Mobile.no. Fax no. and e-mail	:	
3.	Legal status (Attach copies of original document defining the legal status).		
	a. A proprietary Company	:	
	b. A Partnership Company	:	
	c. A limited or corporation Company	:	
4.	Particular of registration with register of companies GST. (Attach attested copies),		
	GST		
	a. Registration no.	:	
	b. Organization / Place	:	
5.	Name and title of Directors and Officers with designation who will be directly concerned with this work	:	
6.	Whether NABL/DSR certified or not	:	
7.	Have you or your constituent partner(s) been debarred / black listed form tendering in any organization at any time? If so, give details.	:	
8.	Any other information considered necessary but not included above.	:	

Note: Attach additional sheets, if necessary.

Place:  
Date:

\_\_\_\_\_  
Signature of the Bidder  
with agency seal/rubber  
stamp

From

Ms. \_\_\_\_\_

(Bidder)

To

The Director,

ICMR – National JALMA Institute for Leprosy & Other Mycobacterial Diseases,

Dr. M. Miyazaki Road, Tajgunj,

AGRA – 282 004, Utter Pradesh.

Sub:- "Providing whole blood transcriptomics services at ICMR-NJIL&OMD, Agra including its outreach centre at Ghatampur" – Reg.

Sir,

1. Having carefully examined the Tender document, we offer our services for the aforesaid work in conformity with all the terms and conditions stated therein.
2. We enclose herewith Earnest Money Deposit (EMD) for a value of Rs. .... (Rupees .....) only, in the form of Demand Draft No. .... dated..... Issued by ....., in favour of ICMR – National JALMA Institute for Leprosy & Other Mycobacterial Diseases payable at Agra. (Name of Bank & Branch).
3. We certify that we have carefully read each and every condition and the scope of work given in the Bid document and having understood the same we consider our acceptance without any condition or deviation.
4. We agree to keep the Bid valid for a period of 90 days from the date of opening of Bid and it shall remain binding on us and may be accepted at any time before the expiry of that period. We also understand that we shall not withdraw this Bid during this period of 90 days and in the event of default, The Institute shall have the right to forfeit the EMD without assigning any reason.
5. Should this Bid be accepted, we hereby agree to abide by and fulfill all terms and conditions of the Bid document and in default thereof, to forfeit the EMD absolutely. We understand that The Institute is not bound to accept the lowest or any other Bid received, fully or in part thereof.
6. Unless and until a formal contract is prepared and executed, this Tender Document together with written acceptance of tender thereof shall constitute a binding contract between The Institute and ourselves.
7. We certify that all the statements made and information supplied in the enclosed forms A to G and Annexures-I to IV and accompanying statements/documents are true and correct.
8. We have furnished all information and details necessary for pre-qualifications and have no further pertinent information to supply.

9. We hereby submit our offer in two parts as required under the Terms & Conditions of the tender document.
10. We submit the following certificates in support of our suitability, know-how & capability for having successfully completed the following contracts:

<b>Sl. No.</b>	<b>Name of the Contracts</b>	<b>Certificate from</b>

1.	No. of enclosures	:	
2.	Date of submission	:	

Witness

Name and address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Place:  
 Date:

\_\_\_\_\_  
 Signature of the Authorized person for and  
 on behalf of company/laboratory  
 with agency seal / rubber stamp & date

Name of the Signatory : \_\_\_\_\_

**IMPORTANT DATES AND POINTS TO BE NOTED:**

<b>Date of release of NIT</b>	<b>09-09-2020</b>
<b>Last Date for submission of Tender online</b>	<b>01-10-2020</b>
<b>Availability of Tender documents at website</b>	<b>jalma-icmr.org.in icmr.org.in eprocure.gov.in</b>
<b>eTender documents to be submitted on (Both Technical &amp; Financial)</b>	<b>eprocure.gov.in</b>
<b>Earnest Money Deposit (EMD) (Interest free, refundable) (to be sent with the Technical Bid)</b>	<b>Amount of EMD is required to be deposited by Demand Draft/ Banker cheque/Bank Guarantee in the name of Director NJIL&amp;OMD, Agra, payable at Agra as shown against the items</b>
<b>Last date to submit EMD to the Office of the Director, ICMR-NJIL&amp;OMD, Agra</b>	<b>10-10-2020</b>