



भारतीय आयुर्विज्ञान अनुसंधान परिषद  
INDIAN COUNCIL OF MEDICAL RESEARCH

स्वास्थ्य अनुसंधान विभाग (स्वास्थ्य एवं परिवार कल्याण मंत्रालय)

वी रामलिंगस्वामी भवन, अंसारी नगर, नई दिल्ली - 110029

DEPARTMENT OF HEALTH RESEARCH (MINISTRY OF HEALTH & FAMILY WELFARE)  
V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, NEW DELHI-110029

सं. E16/73/2022-प्रशासन/ E.Office.143839

दिनांक: 03/10/2023

सेवा में,

निदेशक/प्रभारी निदेशक

परिषद के सभी संस्थान/केन्द्र

महोदय/महोदया,

टाटा मूलभूत अनुसंधान संस्थान, भारत सरकार के नाभिकीय विज्ञान एवं गणित का राष्ट्रीय केंद्र एवं समविश्वविद्यालय, होमी भाभा रोड, कुलाबा, मुंबई से प्राप्त निम्नलिखित पत्र, सूचना एवं आवश्यक कार्यवाही के लिए संलग्न है।

Sl. No	Reference No. & Date	Name of Ministry	Subject
1.	Advertisement No.2023/19 Dated:18.09.2023	टाटा मूलभूत अनुसंधान संस्थान, भारत सरकार के नाभिकीय विज्ञान एवं गणित का राष्ट्रीय केंद्र एवं समविश्वविद्यालय, होमी भाभा रोड, कुलाबा, मुंबई	Corrigendum-1 to the advertisement no.2023/19 regarding extending the last date of applications for filling up the post on deputation of Financial Advisor (at Colaba, Mumbai): One Post; Pay level: appropriate stage at Level 13 of Pay Matrix (7 <sup>th</sup> Central Pay Commission).
2.	Advertisement No.2023/23 Dated:18.09.2023	टाटा मूलभूत अनुसंधान संस्थान, भारत सरकार के नाभिकीय विज्ञान एवं गणित का राष्ट्रीय केंद्र एवं समविश्वविद्यालय, होमी भाभा रोड, कुलाबा, मुंबई	Filling up the post on deputation of Deputy Financial Advisor (at Colaba, Mumbai): One Post; Pay level: appropriate stage at Level 12 of Pay Matrix (7 <sup>th</sup> Central Pay Commission).

भवदीय,

*21/10/23*  
*31/10/23*

जगदीश राजेश

सहायक महानिदेशक (प्रशासन)

अनुलग्नक: यथोक्त

प्रतिलिपि:

1. महानिदेशक/वरि.उपमहानिदेशक (प्रशा.)/वरि.वित्त सलाहकार के निजी सचिव
2. परिषद के सभी प्रभाग प्रमुख
3. उपमहानिदेशक (प्रशा.)/सहा. महानिदेशक (प्रशा.)
4. प्रमुख बीएमआई - आईसीएमआर की वेबसाइट पर अपलोड करने के अनुरोध के साथ



टाटा मूलभूत अनुसंधान संस्थान  
TATA INSTITUTE OF FUNDAMENTAL RESEARCH

1, होमी भाभा रोड, कुलाबा, मुंबई - 400005  
1, Homi Bhabha Road, Colaba, Mumbai 400005  
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एवं समविश्वविद्यालय  
National Centre of the Government of India for Nuclear  
Science and Mathematics and a Deemed University

दूरभाष/Telephone: 022-22782000  
फैक्स/Fax : 022-22804610/11

वेबसाइट/Website: www.tifr.res.in

TFR/EST/

September 18, 2023

**CORRIGENDUM-1 TO THE ADVERTISEMENT NO.2023/19**

**Subject:** Corrigendum-1 to the advertisement no.2023/19 regarding extending the last date of applications for filling up the post on deputation of Financial Advisor (at Colaba, Mumbai): One Post; Pay level: appropriate stage at Level 13 of Pay Matrix (7<sup>th</sup> Central Pay Commission).

Sir,

This is with reference to our letter dated July 19, 2023 regarding advertisement no.2023/19 for the post of Financial Advisor on deputation at TIFR, Colaba, Mumbai.

The last date of receipt of applications for the afore said post is extended till **October 18, 2023**.

It is requested that applications from suitable officers with adequate knowledge of Government of India rules and regulations, and experience in Government accounting/budgeting and financial procedures and stores and purchase procedure, willing to be considered for the above post at TIFR, Mumbai and who can be spared immediately may be forwarded to **Registrar, Tata Institute of Fundamental Research, 1 Homi Bhabha Road, Colaba, Mumbai 400 005**. The closing date of application is extended till **October 18, 2023**.

The copy of the advertisement is enclosed as Annexure I and the proforma for application as Annexure II.

It may please be ensured that the application is forwarded in the proforma enclosed along with attested copies of confidential reports for the preceding five years. Applications received after last date or received otherwise than through proper channel or without cadre clearance, vigilance clearance, integrity certificate or complete APAR or otherwise found incomplete are liable to be rejected.

Yours faithfully,

Col Rajeev Anand (Retd.)  
Registrar

AAH

Enclosures : Annexure I and II

All Ministries/Departments of Government of India



Mr. S. K. S. 731998  
V. K. S.  
27/9



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TATA INSTITUTE OF FUNDAMENTAL RESEARCH

*National Centre of the Government of India for Nuclear Science & Mathematics  
& a Deemed University*

1, Homi Bhabha Road, Colaba, Mumbai 400 005

**CORRIGENDUM-1**

Kind attention is invited to the recruitment advertisement no.2023/19 for the post of Financial Advisor tenable at TIFR Mumbai published in 'Employment News and Rozgar Samachar' and Sakal Newspaper (Marathi) on August 05, 2023.

The last date for receipt of the applications in the prescribed format has been extended up to **October 18, 2023.**

Other terms & conditions of the detailed advertisement no.2023/19 uploaded on <http://www.tifr.res.in/positions> remains unaltered.

REGISTRAR, TIFR



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फैक्स/Fax : 022-22804610/11

वेबसाइट/Website: www.tifr.res.in

**Advertisement No. 2023/19**

Applications are invited for the following post to be filled on deputation basis.

1. **Financial Advisor (at Colaba, Mumbai):** One Post ; Pay level: appropriate stage at Level 13 of Pay Matrix (7<sup>th</sup> Central Pay Commission).

**Qualification & Experience**

Officers from any Organized Finance & Accounts service of the Government of India, eligible for appointment under Non-Central Staffing Scheme are eligible for the post.

- (a) Officers holding analogous posts **OR**  
with five years' regular service in Level 12 **OR**  
with 10 years' regular service in Level 11 and above
- (b) Experience in Government accounting/budgeting and financial procedures, Stores and Purchase procedures.
- (c) Adequate knowledge of Government of India rules and regulations.

**Job description and duties:**

- a) Shall advice in all matters related to Finance, Accounts, Audit, Purchase, MoUs etc of the Institute and report to the Dean, Finance.
- b) Shall be responsible for the Accounts and Audit functions of the Institute and help in the budget formulation.
- c) Is expected to bring-in requisite expertise in the Institute's financial management and maintain a good liaison with DAE and other external Agencies.

**COMMON ASPECTS**

- (i) The maximum age limit for appointment by deputation basis shall be 56 years as on **July 01, 2023**.
- (ii) The period of deputation will be initially for three years (extendable by another two years) as per Foreign Service Terms of the Government of India.
- (iii) The eligible employees should send their applications through proper channel as per the application format uploaded on the TIFR website (<http://www.tifr.res.in/positions>).

- (iv) The application should include attested copies of confidential report dossiers for the past five years and a certificate to the effect that the officials are clear from vigilance point of view, and that there is no disciplinary case pending/contemplated against the applicant.
- (v) The closing date of application is **September 18, 2023**.
- (vi) Applications received after the expiry of last date or received otherwise than through proper channel or without cadre clearance, vigilance clearance, integrity certificate or complete APAR or without the seal of the office or otherwise found incomplete will not be entertained.

Applications from eligible and willing officers who can be spared immediately may be forwarded to **Registrar, Tata Institute of Fundamental Research, 1 Homi Bhabha Road, Colaba, Mumbai 400 005**.



**PROFORMA**

Paste your  
passport size  
Photo here

**PERSONAL DATA TO BE FILLED BY THE APPLICANT**

1	Name & Designation	
2	Gender	
3	Date of Birth	
4	Date of Joining Government Service	
5	Date of Retirement	
6	Pay Level ; Pay Stage	
7	Mobile No. & E-Mail ID	
8	Service to which belong	
9	Category (SC/ST/OBC/PwBD)	
10	Whether currently working under Central Deputation	YES / NO i) If yes, date of reporting to Cadre ii) Whether cooling-off period completed YES/NO iii) If yes, indicate Cooling period completion date :
11	Whether belongs to SC/ST/OBC/PwBD	
12	Correspondence Address	

**13. Educational Qualifications:**

(Please only mention Graduation and above)

S. No.	Qualification	Subject (s)	Year / Division	Institution / University / Place

**14. Experience Details:**

S. No.	(i) Pay Level and Pay Stage/Pay Band, Pay & GP (ii) Designation	Ministry / Department / Office / Place	Tenure from and Tenure to
1			
2			
3			
4			

15. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

**16. Training Details:**

(Please mention trainings of duration of only more than one month)

S. No.	Training name / Institute / Country	Training related to specialization in subjects	From date To date
1			
2			
3			

The information furnished above by me is correct.

Date :

(Signature of Applicant )

To be filled by the Cadre Controlling Authority  
It is certified that the above information given is correct as per record.

Date :

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

*a*

**To be filled by the Cadre Controlling Authority**

1	Whether any disciplinary proceedings have been initiated against the officer during his career, so far. If yes, details thereof	
2	Whether any complaint including that of corruption against the officer, which in the view of the State Government/Cadre Controlling Authority may have a direct bearing/relevance on the vigilance status/integrity of the officer as on date, is pending against the officer. If so, details thereof.	
3	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter.	
4	Whether any criminal proceedings were registered against the officer during his career, so far. If so, the details/present status and the final out come thereof.	
5	Whether the name of the officer appears in the Agreed List.	

**Particulars of APARs**

1	Whether certified copies of APARs for the last five years are enclosed.	
2	Whether adverse entries, if any (expunged or unexpunged) in any APAR (s)  If yes, year-wise details thereof.	
3	APAR grading of the last five years	Year/Period
		Grading

*R*





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TFR/EST/

September 18, 2023

VACANCY CIRCULAR

**Subject:** Filling up the post on deputation of Deputy Financial Advisor (at Colaba, Mumbai):  
One Post; Pay level: appropriate stage at Level 12 of Pay Matrix (7<sup>th</sup> Central Pay Commission).

Sir,

TIFR is an autonomous body under the administrative control of the Department of Atomic Energy. TIFR which does basic research in three major areas of Mathematics, Natural Sciences and Technology and Computer Science was established on 01.06.1945. It has also set up several Centres and field stations for various research facilities all over the country and was also conferred the status of Deemed to be University by the University Grants Commission.

The undersigned is directed to state that vacancy of Deputy Financial Advisor is required to be filled up by deputation at TIFR, Colaba campus, Mumbai. The Deputy Financial Advisor though located at TIFR, Colaba campus, Mumbai, will carry out regular audit and scrutinise the financial procedures and processes at all Centres and Field Stations of TIFR and, therefore, is expected to travel extensively.

It is requested that applications from suitable officers with adequate knowledge of Government of India rules and regulations, and experience in Government accounting/budgeting and financial procedures and stores and purchase procedure, willing to be considered for the above post at TIFR, Mumbai and who can be spared immediately may be forwarded to **Registrar, Tata Institute of Fundamental Research, 1 Homi Bhabha Road, Colaba, Mumbai 400 005**. The closing date of application is **November 14, 2023**.

The copy of the advertisement is enclosed as Annexure I and the proforma for application as Annexure II.

It may please be ensured that the application is forwarded in the proforma enclosed along with attested copies of confidential reports for the preceding five years. Applications received after last date or received otherwise than through proper channel or without cadre clearance, vigilance clearance, integrity certificate or complete APAR or otherwise found incomplete are liable to be rejected.

Yours faithfully,

Col Rajeev Anand (Retd.)  
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Enclosures: Annexure I and II

**All Ministries/Departments of Government of India**



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**Advertisement No. 2023/23**

Applications are invited for the following post to be filled on deputation basis.

1. **Deputy Financial Advisor (at Colaba, Mumbai) :** One Post ; Pay level: appropriate stage at Level 12 of Pay Matrix (7<sup>th</sup> Central Pay Commission).

**Qualification & Experience**

Officers from any Organized Finance & Accounts service of the Government of India, eligible for appointment under Non-Central Staffing Scheme are eligible for the post.

- (a) Officers holding analogous posts **OR**  
with five years' regular service in Level 11 **OR**  
with 10 years' regular service in Level 10 and above.
- (b) Experience in Government accounting/budgeting and financial procedures, Stores and Purchase procedures.
- (c) Adequate knowledge of Government of India rules and regulations.

Though located at TIFR, Colaba, the Deputy Financial Advisor will carry out regular audit and scrutinise the financial procedures and processes at all Centres and Field Stations and, therefore, is expected to travel extensively.

**Job description and duties:**

- a) Will advise the Centre Directors and Dean, CAM in all matters related to Finance, Accounts, Audit, Purchase, MoUs etc.
- b) Will be a member of all Committees related to Purchase and Finance at all the Centres.
- c) Shall report to the FA at TIFR, Head Office.
- d) Is expected to bring-in requisite expertise in financial management and maintain a good liaison with DAE, DBT, DST and other external Agencies.

**COMMON ASPECTS**

- (i) The maximum age limit for appointment by deputation basis shall be 56 years as on **July 01, 2023**.
- (ii) The period of deputation will be initially for three years (extendable by another two years) as per Foreign Service Terms of the Government of India.

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11	Whether belongs to SC/ST/OBC/Physically Handicapped/EWS	
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(Please only mention Graduation and above)

S. No.	Qualification	Subject (s)	Year / Division	Institution / University / Place

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The information furnished above by me is correct.

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Date :

Signature \_\_\_\_\_

Name \_\_\_\_\_

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*a*

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