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भारतीय आयुर्विज्ञान अनुसंधान परिषद
INDIAN COUNCIL OF MEDICAL RESEARCH

स्वास्थ्य अनुसंधान विभाग (स्वास्थ्य एवं परिवार कल्याण मंत्रालय)
वी रामलिंगस्वामी भवन, अन्सारी नगर, नई दिल्ली - 110029
DEPARTMENT OF HEALTH RESEARCH (MINISTRY OF HEALTH & FAMILY WELFARE)
V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, NEW DELHI-110029

No. 16/43/2022-Admn./Eoffice 138322

Dated 27.09.2023

Office Memorandum

Subject: Special Campaign 3.0 for institutionalizing Swachhata and minimizing pendency in Government offices – 2nd October, 2023 to 31st October, 2023 – regarding.

I am directed to forward herewith the Joint Action Plan, to conduct the Swachhta Abhiyan -2023, in DHR/ICMR for taking necessary action accordingly. The activities mentioned in the enclosed Plan, may invariably be executed by all ICMR Institutes/Centres/Hqrs.

Jagdish Rajesh
Assistant Director General (Admn.)

The Directors/Directors-In-charge of ICMR Institutes/Centres as well as ICMR Hqr.

Copy to: -

1. PS to DG/Sr. DDG (A)/Sr. FA
2. PS to JS, DHR
- 3.. All Divisional Heads,
- 4.. DDG(A)/ADG(A)
- 5.. All Sr. AO/Sr. ACO/AO/ACO
- 6.. Sr. Technical Officer, Maintenance Unit.

Swatchhata Abhiyan 2023



विद्यमान सर्व स्वच्छता विभाग
विशेष सचिव, स्वच्छता
अधीन विभाग
DEPARTMENT OF DRINKING WATER AND SANITATION
MINISTRY OF JAL SHAKTI
GOVERNMENT OF INDIA



स्वच्छ
भारत
एक कदम स्वच्छता की ओर

स्वच्छता ही सेवा

15 सितम्बर - 2 अक्टूबर 2023
कचरा मुक्त भारत

Action Plan DHR - ICMR

27.09.2023

Date	Activity
27-28 Sep-23	Display of "Swatchhata Hi Sewa (SHS) Garbage Free India" banners by DHR, all ICMR Institutes / Centres / HQrs.
29-Sep-23	16.00 hrs - Swatchhata Pledge, including pledge on ban on Single Use Plastic and zero waste event by Secretary DHR for DHR & all ICMR Institutes / Centres / HQs - hybrid mode.
01-Oct-23	10 AM – 11 AM - Shramdhaan : Cleanliness drive, at DHR, ICMR HQ and all 27 ICMR Institutes / Centres / MRUs & MRHRUs followed by uploading data on DDWS portal.
03 - 04 Oct 23	Action for disposal of scrap and approximate revenue to be generated, by DHR, all ICMR Institutes / Centres and HQrs./ MRUs & MRHRUs
02 – 31 Oct 23	<ul style="list-style-type: none"> • Disposal of pending Public Grievances, VIP references and RTI applications / appeals, by DHR, all ICMR Institutes / Centres and HQrs. • Preparation of list for weeding out and further disposal of old physical files, with reference to the GoI Record Retention Schedule, by DHR, all ICMR Institutes / Centres and HQrs. Shifting of the rest of the physical files to the respective record room. • Uploading photos of cleanliness drive on DARPG portal.

Date	Activity
16-20 Oct 2023	Identification of few adjoining Schools for awareness program on Swatchhata, by all ICMR Institutes / Centres.
23 Oct 2023	Felicitation of Safai Karamcharies by DHR, ICMR Institutes / Centres / HQrs.
24-25 Oct 2023	Collating of before & after photographs / videos of all the events, by ICMR Institutes / Centres and forwarding the same to ICMR HQ New Delhi.
26-28 Oct 2023	Submission of consolidated report by ICMR HQ, with photos / videos to DHR, for uploading.