File No.16/31/2023-Admn.

भारतीय आयुर्विज्ञान अनुसंधान परिषद
INDIAN COUNCIL OF MEDICAL RESEARCH
स्वास्थ्य अनुसंधान विभाग (स्वास्थ्य एवं परिवार कल्याण मंत्रालय)
वी. रामलिंगस्वामी भवन, अन्सारी नगर, नई दिल्ली - 110029
DEPARTMENT OF HEALTH RESEARCH (MINISTRY OF HEALTH & FAMILY WELFARE)
V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, NEW DELHI-110029

No.16/31/2023-Admn   Dated: 12/7/2023

OFFICE MEMORANDUM

Subject:- Filling up of vacancies of LDC, UDC, Stenographer and Personal Assistant – reg.

In supersession to this office OM No.15/155/2015–Admn.II dated 22/1/2020, wherein it was mentioned that the vacancies of LDC, UDC & Stenographer will not be recruited in future, it has been decided by the Competent Authority that, in view of the acute shortage of administrative staff, the vacancies of LDC, UDC Stenographer and Personal Assistant in ICMR can be filled at the Institute/Centre/HQ level, as the appointing authority for the above mentioned posts is Director/Director in-Charge of Institutes/Centres and Sr DDG(A) in case of ICMR HQ.

While filling up the said vacancies, it must be ensured that the ICMR Administrative Recruitment Rules 2017 and amendments thereof, are strictly adhered to.

Before the advertisements for filling the vacancies are published, a line of confirmation of the post wise vacancies may be obtained from the ICMR HQ.

The vacancies of staff Car Driver and MTS will not be filled, but such services may be outsourced, as per requirement and adherence to the guidelines mentioned in GFR.

Digitally Signed by Jagdish
Rajesh
Date: 12-07-2023 16:22:25
Reason: Approved
Jagdish Rajesh
Assistant Director General (Admn.)

To,
All Directors/Director-in-Charge
of all ICMR Institutes/Centres

Copy to:

1. PS to DG/Addl.DG/Sr.DDG(A)/Sr.FA
2. DDG(A) and ADG(A)
3. All Sr.AOs/AOs/SOs
4. Head, BMI Section – to upload on ICMR website