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INDIAN COUNCIL OF
MEDICAL RESEARCH

भारतीय चिकित्सा अनुसंधान परिषद्
भारत सरकार, स्वास्थ्य विभाग
भारतीय चिकित्सा अनुसंधान परिषद्
Indian Council of Medical Research
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

Minutes of Meeting

Dated: 11.05.2023

A meeting dated 26.04.2023 was held under the chairmanship of DG, ICMR to discuss the space distribution to Senior Scientists in ICMR HQ, in light of fresh availability of working space in newly constructed reusable structure over the canteen building. All the Divisional Heads, Sr. DDG (A) through VC, Sr. FA, DDG(A) , ADG (A) Sr. ACO & Engineering and Maintenance officials had attended the meeting. It has been decided in the meeting that:

1. A warehouse may be identified in the NIMR, Dwarka and NICPR, Noida premises. All almirahs kept on corridors, top terrace may be shifted to this identified warehouse to the extent possible by the respective Heads. The concerned Divisional head shall maintain & upkeep, these almirahs and records.
2. The old records shall be weeded out as per Govt. guidelines to reduce the volume of record to be shifted in identified warehouse.
3. The compactors fixed in room no. 213 may be shifted to proposed warehouse, if feasible.
4. The garage building is not look suitable for sitting of senior Scientists. Dr. Sadhana Srivastava, Sc.-G, presently sitting in garage building shall be allocated new space.
5. Dr. Chanchal Goyal, SC-E, presently sitting in a work station, requires a proper new sitting space.
6. One room for visiting officers should be in ICMR HQ. The present room no. 114 (GF) having four (04) work stations shall be earmarked for visiting officers only.

7. The officer who are supposed to visit ICMR for few days/ or having additional charge shall vacate the existing cabin / cubical. They shall use the room no. 114 (GF) earned marked for visiting officers as above.
8. BMI Division, presently sitting in room. No.118, 118-A, 118-B (Ground floor) and room no.202 (1st floor-partially), shall be shifted in NIMS buildings. The above space vacated in GF shall be developed as a **Data Centre**.
9. Dr. Suchita Markan, Sc. - E (MDMS Division), presently sitting in a work station
(Room no.321), requires a proper new sitting space.
10. CTU Division (room no. 319 –work stations) shall be shifted in newly constructed reusable building (1st floor with 3 no. glass cubicals and work stations).
11. Sc.-E, Sc.-F & Sc. G may be accommodated in separate chambers/Cabins/ glass cubical.
12. Scientist –D may be accommodated in rooms/chambers with sharing to other SC-D to the extent possible.
13. The space presently occupied by scientist-G,F and E may be measured and the area distribution may be made rational to the extent possible.

Signed by R
Lakshminarayanan
Date: 11-05-2023 13:48:18
Reason: Approved
Dr. R. Lakshminarayanan
Deputy Director General (Admin)

- Copy to: 1. PS to DG
2. PS to Sr. DDG(A)/Sr. FA
3. PS to Head of Divisions
4. DDG(A)/ADG(A)
5. BMI Division with the request to upload in ICMR website.