

INDIAN COUNCIL OF MEDICAL RESEARCH
Engineering & Maintenance Section

No. E&M/Fire Alarm System/1/21/2017

Dated: 20.12.2022

Circular

This is in continuation to ICMR circular no. ICMR/EE/circular/2019, dated 15.02.2019 (copy enclosed), in which certain electrical appliances has been prohibited in ICMR HQ office rooms. Further, it has also been observed that certain staff are using the electric kettles in their offices/rooms for various purposes, which may be a cause of fire.

In order to minimize the fire hazard, it is again requested to follow the instruction conveyed vide letter dated 15.02.2019. It is also requested to follow the fire safety measures circulated vide letter no. AA-VI/Fire Inspection/ICMR-HQ/2019 dated 08.01.2020 (copy enclosed).



Jagdish Rajesh
Assistant Director General (Admin)

Copy to:-

1. PS to DG/ Sr. DDG(A)/ Sr. FA.
2. All Divisional Heads.
3. DDG(A).
4. ADG(A).
5. Bank Manager, Canara Bank.
6. Security Supervisor.
7. Canteen Manager.
8. Dr. L.K. Sharma, SC-E, BMI Division – soft copy of the same has been mailed at email id (sharma.lk@icmr.gov.in) to upload in ICMR website.

INDIAN COUNCIL OF MEDICAL RESEARCH
ENGINEERING CELL

No. ICMR/EE/Circular/2019

Dated 15/2/2019

In view of recent fire in Karol Bagh Hotel, Delhi and to minimize the risk of Fire in the ICMR Building, it has been decided that no Coil Heater, Hot Case/Oven, Heating Rod and similar heating appliances shall be used in the office. Such appliances issued by Store, should be returned to Store with immediate effect.

Food heating facility is available in Cafeteria and Canteen. All are instructed to switch off lights, fans, AC's, blowers etc. while leaving the room.

This issues as per instruction of DG, ICMR.



(A.K. Shrivastava)
Executive Engineer

- Copy to:-
- PS to DG Office, Addl. DG, Sr. DDG(A), Sr. FA
 - PS to All Heads
 - All Divisions in ICMR
 - Sr. Tech. III/II to ensure the implementation

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INDIAN COUNCIL OF MEDICAL RESEARCH
NEW DELHI

OFFICE ORDER

No. AA-VI/Fire Inspection/ICMR-HQ/2019

Dated: 08.01.2020


Sub: Fire safety measures in ICMR HQ, New Delhi.

As you are aware that a fire fighting training, power point presentation followed by mock drill of fire safety measures was conducted on 20-12-2019 in ICMR HQ Building by CPWD Safdarjung Hospital Electrical Division, New Delhi, in which approximately 113 persons from different Divisions/Sections/Units had actively participated.

2. All concerned Divisions/Sections/Units are requested for strict compliance of following fire preventive measures in their respective Offices/Sections/Units-

- a) Before leaving the office UPS shall be shut down.
- b) Before leaving the office all electrical appliances shall be switched off.
- c) Near and above the electrical appliances/UPS, no files/papers etc. shall be stored/placed.
- d) The Security Supervisor is instructed to check that all points marked above under Para 1 to 3 are properly complied before locking the room every day.
- e) Extension boards shall be not be used, if using, it shall be reported to maintenance section of ICMR for replacement by suitable points.
- f) Maintenance section shall be reported immediately if there is found that electrical appliances are getting heated.
- g) The Admin I is requested to ensure that the Security persons working in ICMR are trained in fire fighting.
- h) The use of certain electrical appliances is already banned in ICMR like Heater, Microwave oven etc. The Security supervisor may be requested to ensure the compliance of same.

3. This issues with the approval of Competent Authority.


(Agnes Yalva),
Asstt. Director General (A),

Copy to.

1. PS to DG
 2. PS to Addl. DG
 3. PS to Sr. DDG(A)
 4. PS to Sr. FA
 5. All Divisional Heads
 6. ADG (A)
 7. Director, NIMS
 8. Consultant (Sh. A.K Garg)
 9. TO-C (JA) / TO-C (AA) / TO-A
 10. Bank Manager, Canara Bank ICMR Branch
 11. Security Supervisor ICMR.
 12. Canteen Manager ICMR Canteen.
 13. Dr. Chanchal Goyal - with the request to upload the same in ICMR Website.
 14. EE (Electrical), CPWD Safdarjung
- o/c