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कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

No. 14028/Bill/NPS/2022-23

Dated: 07/11/2022

To
The Director/Director-in-Charge of
Permanent Institutes/Centres of ICMR

Subject: Circulation of NPS Oversight Mechanism Committee Meeting Minutes Reg.

Sir/Madam,

Please find enclosed herewith Minutes of the NPS Oversight Mechanism Committee Meeting held on 30.09.2022 at ICMR Hqrs. for information and necessary action.

The Committee has approved to implement OPGM (online PRAN generation module), wherein PRAN shall be generated online, without sending physical documents to NSDL office. The same shall be implemented and informed to Institutes through email and training for smooth operation of NPS work shall also be arranged shortly.

The Committee has decided to implement the informative drive for all the dependents of the NPS subscriber, who expired/incapacitated during service and benefit of old pension system has been accrued to dependents. You are requested to carry out such drive about their eligibility for pension, as per old pension systems at each Institute/Centre level and process such request, so that their pension shall be released on time.

Yours faithfully,

(Jagdish Rajesh)
Assistant Director General (Admin)

Copy to:-

1. PS to Sr. DDG(A)/Sr. FA
2. DDG(A)/ADG(A)/Sr.ACO (F)
3. Dr. L. K. Sharma, Scientist 'E': soft copy emailed to you to upload on ICMR website

INDIAN COUNCIL OF MEDICAL RESEARCH
ANSARI NAGAR NEW DELHI

Minutes of NPS oversight Mechanism Committee Meeting

With reference to OM no. 14028/NPS/Admn.IV/2021-22 dated 12.07.2021, NPS oversight mechanism committee was formed to look after NPS related matters with following members. The committee has met on 30.09.2022 at 11.00 a.m. and discussed the agenda items as listed herein:

Following members were present in the meeting:

- | | |
|---|----------|
| 1. Sh. Rajeev Roy, Sr. FA. | Chairman |
| 2. Dr. R. Lakshminarayanan, DDG(Admin) | Member |
| 3. Sh. Jagdish Rajesh, ADG(Admin) | Member |
| 4. Sh. Rahul Wadhvani, Admin. Officer/DDO | Member |

The committee met to review the consolidated NPS oversight report for 1st and 2nd half of the year 2021-22 of ICMR Headquarters and all Institutes (27), which shall be submitted to DHR and also to discuss other agenda points specified as follows:

1. Approval of the consolidated NPS oversight report for 1st and 2nd half of the year 2021-22:

The committee has reviewed the consolidated details of NPS oversight mechanism for the 1st half (01.04.2021 to 30.09.2021) and 2nd half (01.10.2021 to 31.03.2022) reports respectively. Following points reviewed and discussed by the committee:

- a) As per details under point 2 "Status of registration, PRAN generation and first contribution", wherein Number of employees whose PRAN not yet generated, shows 36 numbers as on 31st March 2022 as per consolidated report of all Institutes (28 nos.), which shall be stringently complied and instructions shall be given to all offices to generate PRAN on time so that regular NPS contributions shall be remitted to CRA.

The Committee has decided to implement PRAN generation status mechanism to review the details as on 30.09.2022 about number of employees joined during last six months from 01.04.2022 to 30.09.2022 and their PRAN generated on particular date to analysis the time period taken for allotment of PRAN from the date of his/her joining at office.

- b) As per details under point 3 "Details of remittance of monthly contribution", wherein number of employees whose contribution was not remitted on time, shows 28 PRANs out of 1661 are not remitted on time to their NPS account which requires urgent action from all the offices to comply the same.



The regular NPS contribution of the PRAN holder shall be remitted by 5th of the next month of Salary period to NSDL for investment in units. The committee took serious view on the matters and has directed all Institutes to follow the remittance time line for all the PRAN holders and remit their contribution by 5th of next month of salary without fail.

- c) It was reviewed that as per point 4 "Status of processing of withdrawal request on exit from NPS" all PRAN holders on exit from NPS has received annuity on time and their pension has been started on time.

Further, the committee has decided to implement the informative drive for all the dependents of the NPS subscriber, who expired/incapacitated during service and benefit of old pension system has been accrued to dependents. They shall be informed about their rights for pension as per old pension systems. Institutes shall process such request, so that their pension shall be released on time.

- d) Committee has reviewed any grievance pending for disposal, one grievance was earlier pending at RMRC, Portblair in 1st half which was disposed off in 2nd half. So, there was no pending grievance of NPS subscribers.
- e) As per point 6 "Status of PRAN related issues", Number of PRANs which are not IRA (Individual Retirement Account) compliant, specified by some of the Institutes as same number specified at total number of NPS subscribers. The same was later on asked from these Institutes wherein it has been corrected by these Institutes to Nil.

2. Adoption of OPGM

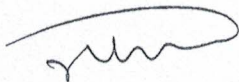
The committee has unanimously agreed to implement OPGM (online PRAN generation module) immediately for all the Institutes to ease out the delays in generation of PRAN. All the institutes shall be informed about the procedure to adopt online PRAN generation module by training.

Further, it is also responsibility of each Institute to obtain PRAN of newly appointed staff on time and process the application through OPGM.

3. Updating of profile of Pr. AOs/PAOs/DDOs in CRA system

The committee has informed the importance of timely update of profile of each Institute's PAOs/DDOs so that any notification/update/grievance shall be intimated on email and immediate action shall be taken.

Accordingly, it has been decided to send email to Nodal officers of all the Institutes to update profile of PAOs/DDOs immediately.



4. Conduct of Training/workshop for smooth handling of NPS related activities

The committee is of the opinion that there is need to conduct one online training/workshop through video conferencing for all new PAOs/DDOs so that NPS related activities works smoothly. It was decided to call expert from NSDL office to share all the information and updates on NPS to concern PAOs/DDOs.

5. To review and take action of all PRAN details

The committee has decided to circulate to all the offices to review PRAN opened by them, whether any PRAN without nomination, contact number and email id has been active. The same shall be immediately updated with all the details.

Further, PRANs linked with the offices but dormant or not active or no credit of monthly contribution has been made to those PRANs where employees have left/expired/incapacitated shall be reviewed periodically and necessary action shall be taken to delink the same immediately under intimation to Head Office.

6. Review of delays in settlement of final claims

The committee is of the opinion to ask all the Institutes to review the delay in settlement of final claims of NPS subscribers who retire on superannuation or exit due to death/incapacitation. Their exit applications shall be submitted to NSDL on timely manner and documents in connection with exit shall also accompany with application to be sent to CRA in hard copy.

All the Institutes shall ensure that NPS holders get their pension on time and the same be followed up with the annuity service provider company.

Henceforth, the committee has decided to ask the data in the compressed and reconcilable format from the Institutes.

Meeting ended with vote of thanks.



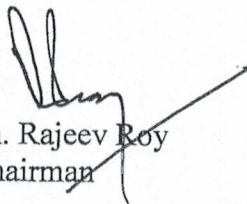
Sh. Rahul Wadhvani
Member



Sh. Jagdish Rajesh
Member

Approved through
email.

Dr. R. Lakshminarayanan
Member



Sh. Rajeev Roy
Chairman