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INDIAN COUNCIL OF
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भारतीय आयुर्विज्ञान अनुसंधान परिषद
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

संख्या 16/7/2022- प्रशासन

दिनांक 04.07.2022

सेवा में ,

निदेशक / प्रभारी निदेशक
परिषद के सभी संस्थान/केन्द्र

**विषय :- Filling up of one Post of Deputy Assistant Director (Bio-Chemistry) (Non-Medical),
Group 'A' Central Research Institute, Kasauli - reg**

महोदय/ महोदया,

अधोहस्ताक्षरी को उपर्युक्त विषय पर भारत सरकार, स्वास्थ्य और परिवार कल्याण मंत्रालय, स्वास्थ्य सेवा महानिदेशालय (EPI अनुभाग), नई दिल्ली से प्राप्त रिक्ति परिपत्र संख्या A.12034/09/2022-ईपीआई दिनांक 17.06.2022 को सूचना एवं आवश्यक कारवाई हेतु अग्रेषित करने का निदेश हुआ है। परिपत्र के अनुसार इच्छुक एवं योग्य पात्र निर्धारित प्रोफार्मा में अपना आवेदन उचित माध्यम से जमा कर सकते हैं।

भवदीय

21/07/22
(जगदीश राजेश) 5/7/22

सहायक महानिदेशक (प्रशा.)

अनुलग्नक : यथोक्त

प्रतिलिपि:-

- 1 महानिदेशक /वरि. उपमहानिदेशक (प्रशा.)/ वरि. वित्त सलाहकार के निजी सचिव
- 2 परिषद के सभी प्रभाग प्रमुख
- 3 उपमहानिदेशक (प्रशा.) /सहा. महानिदेशक (प्रशा.)/ सहा. महानिदेशक (वित्त.)
- 4 डॉ.एल.के शर्मा ,वैज्ञानिक -ई: वैबसाइट पर अपलोड करने के लिए ईमेल आईडी (sharma.lk@icmr.gov.in) पर मेल कर दिया गया है।



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स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

No. 16/7/2022-Admn

Dated: 04/07/2022

To,

The Director/ Directors-in-Charge of
Institutes/ Centers of ICMR

**Subject:- Filling up of the Post of Deputy Assistant Director (Bio-Chemistry) (Non-Medical),
Group 'A' Central Research Institute, Kasauli- reg**

Sir/ Madam,

I am directed to refer a copy of Vacancy Circular No A.12034/09/2022-EPI dated 17/06/2022 received from Bharat Sarkar, Ministry of Health & Family Welfare, Directorate General of Health Services (EPI Section), Nirman Bhawan, New Delhi on the subject mentioned above for information and necessary action. As per circular, willing and eligible officials may submit their application in the prescribed format through proper channel.

Yours faithfully

(Jagdish Rajesh)

Assistant Director General (Admn)

Encl: As above

Copy to:-

- (1) PS to DG/Addl DG/ Sr. DDG(A)/ Sr. FA
- (2) All Divisional Heads
- (3) DDG(A)/ADG(A)/ADG(F)
- (4) Dr.L.K. Sharma, Scientist "E" –copy of the same has been mailed at your email ID (Sharma.Ik@icmr.gov.in) for website upload.

No.A.12034/09/2022-EPI
Government of India/Bharat Sarkar
Ministry of Health & Family Welfare
Directorate General of Health Services
(EPI Section)

Nirman Bhawan, New Dehli-110 011
Dated the 17th June, 2022

CIRCULAR

Applications are invited for one post of Deputy Assistant Director (Bio-Chemistry) (Non-Medical), Group 'A' Gazetted in the Pay Level -10 (Rs.56100-177500/-) [Pay Band- 3; Rs.15600-39100 plus Grade Pay Rs.5400/-(pre-revised)] in the Central Research Institute, Kasauli under the Ministry of Health and Family Welfare.

2. The post is required to be filled by Deputation including short term contract from:

Officers under the Central Government or State Government or Union territory Administration or Public Sector Undertakings or Universities or Recognized Research Institutions or semi Government or Autonomous Bodies or Statutory Organizations:

- (a) (i) holding analogous posts on regular basis in the parent cadre or department, or
(ii) with two years' service in the grade rendered after appointment thereto on a regular basis in posts in PB-2, Rs. 9300-34800 with grade pay of Rs.4800/- (Pre-revised) or in pay Level-8 (Rs.47600-151100) or equivalent in the parent cadre or department; or
(iii) with two years' service in the grade rendered after appointment thereto on a regular basis in posts in PB-2 Rs. 9300-34800 with grade pay Rs.4600 or equivalent; and
- (b) Possessing the following educational qualifications and experience:

Essential:

- (i) Master of Science in Bio-Chemistry from a recognized University or Institute.
(ii) One year's experience in the manufacture and testing of human biological products and/or in research in the field of medical Biochemistry, Microbiology, Virology or Immunology from a Government Autonomous or Statutory Organizations, Public Sector Undertaking, Universities or recognized research Institutes.

Desirable:

Doctorate degree in Bio-Chemistry from a recognized University or Institute.

DUTIES AND RESPONSIBILITIES:

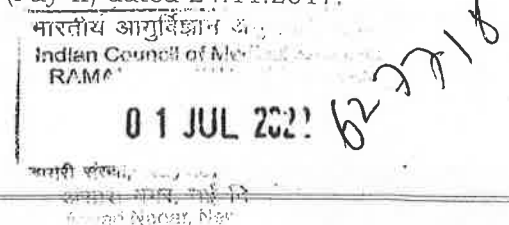
- I. Technical Supervision of planning manufacturing &
II. Research &
III. Development, testing and quality control of Immunobiologicals products.
IV. Supervision and execution of academic and Research activities and any other job assigned by the higher authorities.

3. The terms and conditions of deputation will be regulated in terms of Department of Personal & Training O.M. No. 2/29/91-Estt. (Pay-II) O.M. No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 and as amended vide O.M. No. 2/11/2017-Estt. (Pay-II) dated 24.11.2017.

D.No. 335 Admn
01/07/2022

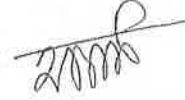
Ms Madhu
17/7/22

ART/1



4. The application of suitable officers, who are willing and eligible for the post and who can be spared immediately in the event of selection may be forwarded, through proper channel, duly verified, to the Director, Central Research Institute, Kasauli, Dist. Solan, H.P.-173204 within 60 days of publication in Employment News, in the prescribed proforma, along with ACR dossiers for the last 5 (Five) years, Integrity Certificate, Vigilance Clearance and Statement giving details of major or minor penalties imposed on the Officer, if any, etc.

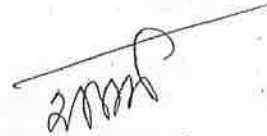
5. The candidate once selected for the post, will not be allowed to withdraw the candidature under any circumstance. Incomplete Application shall not be entertained.



(Rajeev Sharma)
Director

Copy to:-

1. All Ministries/Departments of the Government of India.
2. All Chief Secretaries of State Govt. /UTs.
3. All Public Sector Undertakings [through Department of Public Enterprise Block No. 14, CGO Complex, New Delhi-110003.
4. Secretary University Grants Commission, Bhadurshah Zafar Marg, New Delhi with the request to forward to all the Heads of the Universities.
5. Deputy Secretary, Department of Science and Technology, technology Bhavan, Rafi Marg, New Delhi with the request to circulate to all the scientific institutions under their administrative control.
6. Deputy Secretary (Administration) CSIR, Anusandhan Bhavan, Rafi Marg, New Delhi
7. Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi-110011.
8. All subordinate Offices of the Ministry of Health F.W. /Dte. General of Health Services.
9. All Section/Cells of the Dte. G.H.S.
10. Section, Ministry of Health & Family Welfare with 50 spare copies.
11. NIC for uploading the circular on the website of Ministry of Health & F.W.
12. The Director, Central Research Institute, Kasauli-173204 with the request to get the enclosed advertisement published in the Employment News and other newspapers through DAVP.
13. Copy to US (V.I.) with the request to kindly get the circular uploaded on the website of the Ministry of Health & F.W.



(Rajeev Sharma)
Director

BIO-DATA

Proforma

Name of the post applied for:-

1.	Name and Address (in Block Letters)	:	
2.	Date of Birth(in Christian era)	:	
3.	(i)Date of entry into regular service	:	
	(ii) Date of retirement under Central/State Government Rules	:	
4.	Educational Qualifications	:	
5.	Whether Educational and other qualifications required for the post are satisfied.(If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	:	

Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/experience possessed by the officer
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Essential	Essential
(A)Qualification	(A)Qualification
(B)Experience	(B)Experience
Desirable	Desirable
(A)Qualification	(A)Qualification
(B)Experience	(B)Experience

6. Please state clearly whether in the light of :
entries made by you above, you meet the
requisite Essential Qualifications. and
work experience of the post.

7. Details of Employment, in chronological order. Enclose a separate sheet duly
authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on Regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

8.	Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent	:	
9.	In case the present employment is held on deputation/contract basis, please state	:	
(a)	The date of initial appointment	(b)	Period of appointment on deputation/contract
		(c)	Name of the parent office/ organization to which the applicant belongs.
		(d)	Name of the post and Pay of the post held in Substantive capacity in the Parent organisation
9.1	Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.		
9.2	Note :Information under Column9(c) &(d)above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/ organisation		
10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.	:	
11.	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)	:	
(a)	Central Government	:	
(b)	State Government	:	
(c)	Autonomous Organization	:	
(d)	Government Undertaking	:	
(e)	Universities	:	
(f)	Others	:	
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	:	
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	:	

14.	Total emoluments per month now drawn		
	Basic Pay in the PB as per 6 th CPC /Pay Level as per 7 th CPC	Grade Pay	Total Emoluments
15.	In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be closed.		
	Basic Pay with Scale of Pay And rate of increment	Dearness Pay/interim relief/ other Allowances etc., (with break-up details)	Total Emoluments
16.A	Additional information, if any, relevant to the post you applied for in support of your suitability for the post.(This among other things may provide information	:	
	(i)additional academic qualifications	:	
	(ii)professional training and	:	
	(iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)	:	
16.B	Achievements: The candidates are requested to indicate information with regard to;	:	
	(i)Research publications and reports and Special projects	:	
	(ii)Awards/ Scholarships/ Official Appreciation	:	
	(iii)Affiliation with the professional bodies/institutions/societies and;	:	
	(v) Any research/ innovative measure Involving official recognition	:	
	(vi)Any other information.	:	
	(Note: Enclose a separate sheet if the space is insufficient)	:	

17.	Please state whether you are applying For deputation or short term contract.	:	
18.	Whether belongs to SC/ST	:	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address _____

Date _____

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the Vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- (i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.....
- (ii) His/Her integrity is certified.
- (iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years attested by an officer of the rank of Under Secretary of the Govt. of India or equivalents are enclosed.
- (iv) No major/minor penalty has been imposed on him/ her during the last 10 years or a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/Cadre Controlling Authority with Seal)