

INDIAN COUNCIL OF MEDICAL RESEARCH  
V. Ramalingaswami Bhawan, Ansari Nagar, New Delhi  
(Establishment-Section)

NO: 6-2(16)/2021-Admin.I

Dated: 31<sup>st</sup> May 2022

CIRCULAR

Sub: Conducting Limited Departmental Competitive Examination (LDCE)  
to fill up the vacancies of Assistant – reg.

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With the approval of the competent authority, ICMR, it is decided to hold a Limited Departmental Competitive Examination (LDCE) for promotion to the post of Assistants, by giving one time relaxation in Clause-10(ii) of the Recruitment Rules, as modified vide OM No. 16/155/2015-Admn.II dated 09.12.2020.

2. Accordingly, applications are invited online from the LDC/UDC, who have rendered 10 years as LDC and 05 years as UDC, in the grade having the requisite qualification or combined service of 15 years as LDC & UDC, having the following requisite qualifications:

Requisite Qualification:

- (i) Minimum three years Bachelor's degree, in any discipline, from a recognized University/ Institute; and
- (ii) Working knowledge of Computer (MS Office/PowerPoint )

3. The Scheme and Syllabus for the examination are given in Annexure - I. (There shall be negative marking @ 0.25 marks, for every wrong answer, in Objective type Questions).

4. The venue for examination shall be at New Delhi and likely to be held immediately after the last date of receipt of applications. However, exact dates will be notified in due course of time. The prospective candidates are advised to remain prepared, to appear in the examination, at a short notice.

5. Vacancies: The tentative vacancies under LDCE quota are given as under:

Vacancy available	SC	ST	UR
	2	1	13

6. The application for appearing in the examination shall be submitted Online only, through the link available on the ICMR website (<https://recruit.icmr.org.in>), by the detailed instructions given therein.

7. The last date of submission of the Online application is **10<sup>th</sup> June 2022 (Till 05:00 PM)**. All regular employees, who fulfil the eligibility criteria (mentioned in para-3 above), as on 31.03.2022 and are desirous to appear in the examination, may submit their online application before the closing date. It may be noted that, under no circumstances, the last date will be extended. Therefore, all the candidates are advised to download the application form and necessary documents well in advance, take a print out of the application form and get the information in the application verified by the respective Sr. Admin. Officer/ Admin. Officer, the same may be forwarded along with the Vigilance Clearance Certificate and send it to ICMR Hqrs(Establishment) by the concerned Institutes/Centres **latest by 20<sup>th</sup> June 2022**. If any information provided in the application found incorrect, apart

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LDCE process, disciplinary / administrative action shall also be initiated, against the employee concerned and also the Officer certified the details.

8. Any period of ad-hoc/officiating appointment, will not be considered to reckon as approved services, to determine the eligibility. The centre of examination will be allocated by ICMR HQ.

9. Medium of examination: The candidates will have an option to write the examination, either in Hindi or in English. It is clarified that the medium of examination once exercised shall be final. Minimum marks shall be fixed by the Competent Authority.

10. The Competent Authority reserves the right to make modify or cancel this Notification and/or Examination process, at any point of time.

11. The promotion will be subject to the further orders of Hon'ble Supreme Court in various cases mentioned in DOPT OM No. 36012/11 /2016-Estt. (Res-I) {Pt II} dated 15.06.2018 and/or in any other case related to the matter of reservation and/or reservation in promotion.

*done 31/07/2022*  
Dr. R. Lakshminarayanan  
Deputy Director General (Admin.)

Copy to:

1. All Directors of Institutes/Centres – for circulation in the Institutes/Centres
2. ICMR -Hqrs.- All Division/Sections/ Guard file
3. Head of BMI/ Dr. Lokesh Shamra, Scientist 'E' – to upload in ICMR website

## Annexure-I

### A. Scheme of Examination:

Subject	Max. Marks	Time
Objective Type multiple choice	50 Marks (50 questions one mark each)	02:00 Hrs
Composition writing	50 marks	

### B. Broad Syllabus:

1. ICMR Rules, Regulations and Bye-Laws
2. GFR/ICMR Procurement policy
3. CCS Rules (Leave, LTC, CCA, Conduct etc.)
4. FR & SR
5. Pension & NPS
6. Travel Allowances
7. Advances
8. General Awareness