

NO: 19/02/2021-Admn.I(E/o-125670)
Indian Council of Medical Research
V. Ramalingaswami Bhawan

Ansari Nagar, New Delhi
Dated :07.01.2022

Office Order

DPCs for centralized promotions (Hqrs./Institutes & Centres), for the post of Section Officers and above in the recruitment year 2020 & 2021 were conducted at ICMR- Hqrs., based on common seniority. Accordingly, APARs dossiers of the concerned officials were obtained from ICMR's Institutes/Centres to be placed before the DPC conducted from time to time and all APARs dossiers, so received are kept in Hqrs. Besides, form of IPR (Immovable Property Return) of all officials of the Institutes have also been received from the Institutes/Centres, after online submission on e-governance portal by them.

2. As decided by ICMR Hqrs, all Institutes/Centres of ICMR & Hqrs. shall scan and upload ACR/APARs of each reporting year of all the officials on the ICMR portal and get it verified by their respective Administration. Similarly IPR of each year, may also be submitted online by the officials and the same shall be verified by the administration of the respective ICMR's Institutes/Centers & Hqrs. In case any false information uploaded/submitted online, the concerned staff, the Institutes/Centres/Hqrs. and the concerned dealing officer shall be held responsible.

3. Accordingly, it is decided that all APARs Dossiers/IPRs of the officials, so received from Institutes/Centres, shall be returned to the concerned Institutes/Centres, to retain the same at their custody. As per the requirements, such as DPC for promotions/completion of probation/confirmation/promotion, under various assessment/promotion schemes (Administration /Scientific /Technical), as the case may be, the APAR grading of the concerned officials shall be prepared, based on information available in the portal and for the information of the members of the Committees.

This issues with the approval of the Director-General, ICMR.



(Jagdish Rajesh)

Assistant Director General(A)

Distribution

1. All the Directors of ICMR- Institutes' & Centres
2. PS to DG/Sr. DDG(A)/Sr. FA
3. All Heads of Divisions –ICMR Hqrs
4. Dy. Director General (A)/ADG(A)/ADG(F)
5. E-governance Cell (Hqrs.)/Guard file /Hindi Section