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INDIAN COUNCIL OF  
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भारतीय आयुर्विज्ञान अनुसंधान परिषद  
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार  
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research  
Department of Health Research, Ministry of Health  
and Family Welfare, Government of India

संख्या 16/58/2021- प्रशासन-II

दिनांक 24.12.2021

सेवा में ,

निदेशक / प्रभारी निदेशक

परिषद के सभी स्थाई संस्थान/केन्द्र

विषय :- सरकार में निर्णय लेने में दक्षता बढ़ाने के संबंध में ।

महोदय,

अधोहस्ताक्षरी को उपर्युक्त विषय पर कार्मिक, लोक शिकायत और पेंशन मंत्रालय, प्रशासनिक सुधार और लोक शिकायत विभाग, नई दिल्ली से प्राप्त पत्र संख्या 30011/02/2021-ओ & एम (ए नो 5866) दिनांक 14.12.2021 को सूचना एवं आवश्यक कारवाई हेतु अग्रेषित करने का निदेश हुआ है।

भवदीय,

21/12/21-2  
27/12

(जगदीश राजेश)

सहायक महानिदेशक (प्रशा.)

अनुलग्नक : यथोक्त

प्रतिलिपि:-

- 1 महानिदेशक /वरि. उपमहानिदेशक (प्रशा.)/ वरि. वित्त सलाहकार के निजी सचिव
- 2 परिषद के सभी प्रभाग प्रमुख
- 3 उपमहानिदेशक (प्रशा.)
- 4 सहा. महानिदेशक (प्रशा.)/ सहा. महानिदेशक (वित्त.)
- 5 ई-शासन कक्ष
- 6 डॉ.एल.के शर्मा ,वैज्ञानिक -ई: वैबसाइट पर अपलोड करने के लिए ईमेल आईडी ([sharma.lk@icmr.gov.in](mailto:sharma.lk@icmr.gov.in)) पर मेल कर दिया गया है।



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भारतीय आयुर्विज्ञान अनुसंधान परिषद  
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार  
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research  
Department of Health Research, Ministry of Health  
and Family Welfare, Government of India

No.16/58/2021-Admn.II

Dated: 24/12/2021

To

The Directors/Directors-in-Charge of  
Permanent Institutes/Centers of ICMR

**Subject:- Increasing efficiency in Decision Making in Government- reg.**

Sir/Madam,

I am directed to refer a copy of letter No.30011/02/2021-O & M (e No.5866) dated 14.12.2021 received from Ministry of Personel, Public Grievances & Pensions, Department of administrative Reforms & Public Grievances, New Delhi on the subject mentioned above for information and necessary action.

Yours faithfully

(Jagdish Rajesh)

Assistant Director General (Admn)

Encl : As above

Copy to:

- (1) PS to DG/Sr. DDG(A)/ Sr. FA
- (2) All Divisional Heads
- (3) DDG (A)
- (4) ADG(A)/ ADG(F)
- (5) E-Governance Cell, ICMR
- (6) Dr. L.K. Sharma, Scientist "E"- soft copy of the same has been mailed at your email ID([Sharma.Ik@icmr.gov.in](mailto:Sharma.Ik@icmr.gov.in)) for website upload.

No. 30011/02/2021-O&M (e No. 5866)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of administrative Reforms & Public Grievances

Sardar Patel Bhawan, Sansad Marg,  
New Delhi, Dated the 15<sup>th</sup> December, 2021

Office Memorandum

**Subject: Increasing efficiency in Decision Making in Government – reg.**

Government has undertaken various reforms to increase efficiency in decision making in Government including review of channels of submission and delegation of powers, digitization of Central Registration Units (CRUs), adoption of e-office version 7.0 and operationalization of Desk Officer System. These measures are under implementation since March, 2021.

2. The reforms undertaken need to be further deepened so as to ensure that they are long lasting. Accordingly, it has been decided that Ministries/Departments may take the following measures:

- i. Include implementation of reforms and impact thereof as agenda item of Senior Officers Meetings;
- ii. Create a mechanism for encouraging officers/officials to accelerate implementation of these reforms by way of identifying the best performing Divisions/Sections;
- iii. Briefly include the progress of implementation of these reforms in the Monthly D.O. letters to the Cabinet Secretary; and
- iv. Share their best practices with Department of Administrative Reforms and Public Grievances regularly.

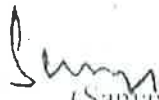
3. It has further been decided that Department of Administrative Reforms and Public Grievances will undertake a third party impact evaluation of implementation of these reforms in March, 2022. The schedule for evaluation shall be communicated in due course.

4. All Ministries/Departments are requested to take measures mentioned above in a time bound manner and take necessary preparatory steps for the proposed evaluation.

To,  
All Secretaries to the Government of India

Copy for information to:

PPS to Cabinet Secretary/Director General, National Centre for Good Governance

  
(Sanjay Singh)  
Secretary to the Government of India

Pl. Circulate  
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