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**भारतीय आयुर्विज्ञान
अनुसंधान परिषद**

No. 16/Misc./2021-Admn.II

Dated: 15.02.2021

OFFICE ORDER

Sub: Display of Identity Card while on duty.

It has been instructed earlier through circulars that, all the officials / staff (regular, project, contract etc.) while on duty, either at Office / Lab / Field, shall display their individual official Identity Card. It has been observed that, only few of them are displaying and the rest are either keeping it in the pocket or bag. This is not only detrimental to official decorum, but a serious security lapse / violation. It is reiterated that, all officials / staff, irrespective of their status in the organization, while on duty, shall display their Identity Card and if not found, the person shall not be allowed to perform duty, on that day or till the Identity Card is displayed, apart from initiating administrative action, as deemed necessary.

All HoDs and the Section Heads may ensure the display of the Identity Card in their respective Division / Section.


Jagdish Rajesh
Assistant Director General

To

1. All the Division / Section Heads of ICMR HQ
2. All the Directors / Director In-charges of ICMR Institutes / Centres
3. PS to DG / Sr. DDG (A) / Sr. FA
4. All ADGs
5. All Sr. AOs / Sr. ACOs / AOs / ACOs of ICMR HQ
6. ISRM – to upload in the ICMR website
7. Security Officer, ICMR HQ – To scrutinize the display of ID card by all

DEPARTMENT OF HEALTH RESEARCH (MINISTRY OF HEALTH & FAMILY WELFARE)

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