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स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

No.18/2/2021-Admn-II

Dated: 3.2.2021.

To,

The Directors/Directors-in-Charge of
permanent Institutes/Centres of ICMR.

Subject: Guidelines regarding MEA Clearance for International Conferences/Seminars/Training etc.;
and Political Clearance for online participation in international events.

Sir/Madam,

I am directed to refer to a copy of OM No. AA/551/22/2020 dated 25.11.2020 received from Ministry of External Affairs (Parliament & Coordination Division, New Delhi on the subject mentioned above for information and necessary action.

Yours faithfully,

(Jagdish Rajesh)
Asstt. Director General (Admn.)

Encl: As above

Copy to:-

1. PS to DG/PS to Addl. DG/PS to Sr. DDG (A)/PS to Sr. FA
2. All Divisional Heads
3. ADG(A) I/II
4. Dr. L.K.Sharma, Scientist 'E' – soft copy of the same has been mailed at your email ID(sharma.lk@icmr.gov.in) for website upload.

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No. AA/551/22/2020
Ministry of External Affairs
(Parliament & Coordination Division)

New Delhi, the 25th November 2020

Office Memorandum

Subject: Guidelines regarding MEA Clearance for International Conferences/Seminars/Training etc.; and Political Clearance for online participation in international events

Ministry has received references regarding the need for MEA clearance for organizing/participation in International Conferences/Seminars/Training etc. through offline/online mode. The matter has been examined and the clarifications are as follows:

International Conferences/Seminars/Training etc.

2.A. Approval procedure in respect of holding online/virtual International Conferences / Seminars / Training etc:

- i. Ministry or Department of the Government of India, State Governments or UT Administrations, Public Sector Undertakings, Central Educational Institutions, Public Funded Universities or an organization owned and controlled by the Government of India/ State Government / UT, should take approval of its Administrative Secretary for the event as well as for the list of participants.
- ii. While giving permission, the respective Ministry should ensure that the subject matter for online events is not related to security of State, Border, North East States, UT of J&K, Ladakh or any other issues which are clearly/purely related to India's internal matter/s.
- iii. Full compliance to India's existing provisions of IT data security, personal data, and protection to other sensitive information should be ensured.
- iv. There should be judicious selection of IT applications/ platforms/ medium for interaction; preference should be given to those apps having servers not controlled / hosted / owned by countries / agencies hostile to India.
- v. Appropriate level of scrutiny to be exercised to identify the nature and sensitivity of data / contents of presentations / information to be shared by the Indian delegation.

Sr. DDG (A) ICMR OFFICE
Diary No. 591415
Date: 09/12/20

9/12

R&T SEC
Diary No. 1964
Date: 4/12/20
901/Peris
14/12/2020

Ms. Stalu
Shruti
24/21

No. 1887
Dt. 10/12/2020

mt. Sunsta
11/12/2020

circulate to all institutes H at Head (IH) / Head (RMPPC)

JS(GA) / JS(AN) / JS(Peris) / JS(Adm) / JS(MR)

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- vi. Due care should be taken to ensure that India's map, flag, emblem etc. are correct and rightly displayed.
2. B In order to ensure oversight and control, following cases will continue to require clearance from MEA for holding international conference/ seminar/ workshop/ training etc.
- i. All events related to security of State, Border, North East States, J&K or any other issues which are clearly/purely related to India's internal matters;
 - ii. Events having foreign funding and sponsorship;
 - iii. Events involving sensitive subjects (political, scientific, technical, commercial, personal) with provisions for sharing of data in any form; presentations etc.
 - iv. While seeking approval/after approval, link to the online event/s should be shared by email at socoord@mea.gov.in

Participation of Union / State Ministers / Constitutional functionaries and Government officials / scientists / doctors etc.

3.A Participation of Union / State Ministers / Constitutional functionaries and Government officials / scientists / doctors etc. of the rank of JS and above in online/virtual/physical International Conferences / Seminars / Training etc., MEA clearance will be required.

3.B The Administrative Secretary of **respective** Ministry/Department be authorized to give permission for participation **from Director and below rank, subject to usual checks.**



(Anil Kumar Rai)
Joint Secretary (Parliament & Coordination)

25 November 2020

To,

1. Secretary General, Rajya Sabha
2. Secretary, Lok Sabha
3. All Secretaries to the Government of India
4. All Chief Secretaries to the State Governments/ Union Territories
5. JS (PMO)

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