



**icmr**  
INDIAN COUNCIL OF  
MEDICAL RESEARCH  
Bikram Singh Bhawan, New Delhi, India, 110 029

भारतीय आयुर्विज्ञान अनुसंधान परिषद  
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार  
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research  
Department of Health Research, Ministry of Health  
and Family Welfare, Government of India

No.16/73/2020-Admn.II

Dated:28/10/2020

To

The Director/Directors-in-Charge of  
Permanent Institutes/Centers of ICMR

Sir/Madam

Please Find enclosed herewith the following OM/DO/Email letters which have been received from different Ministries for information and necessary action.

S.No	Reference No. and date	Name of Ministry	Subject
1	D.O.N-17/145/2014-NM-Part)dt.7.9.2020	Secretary, Department of Justice, Ministry of Law & Justice	Reg. Details of e-filing of commercial suits in commercial courts of Delhi & Mumbai
2	D.O. No. Secy(Meity)/NIC/20 20 dated 19/10/2020	Secretary, Ministry of Electronics & Information Technology(Meity)	Reg. Aarogya Setu Open AP
3	F.No. G.25011/01/2020-dt.20/10/2020-Budget (H) dt. 20/10/2020	Ministry of Health & Family Welfare, Department of Health & Family Welfare, (Budget Division), Nirman Bhawan, New Delhi	Effective mechanism for optimum utilization of budgetary provisions and remedial measures to avoid parking of funds/unspent funds-regarding.

Yours Faithfully,

(Jagdish Rajesh)

Asstt. Director General (Admn.)

Encl: As stated above

Copy to:-

- (1) PS to DG/PS to Addl. DG/PS to Sr. DDG(A)/PS to Sr. FA
- (2) All Divisional heads
- (3) ADG (A) I/II
- (4) Dr. L.K. Sharma, Scientist "E" – soft copy of the same has been mailed at your email ID (Sharma.lk@icmr.gov.in) for website upload.

वी. रामलिंगस्वामी भवन, पोस्ट बॉक्स नं. 4911,  
अंसारी नगर, नई दिल्ली - 110 029, भारत  
V. Ramalingaswami Bhawan, P.O. Box No. 4911,  
Ansari Nagar, New Delhi - 110 029, India

Tel: +91-11-26588895 / 26588980 / 26589794  
+91-11-26589336 / 26588707  
Fax: +91-11-26588662 | icmr.nic.in



बुरुण मित्रा, भा.प्र.से.  
BARUN MITRA, IAS



सचिव  
न्याय विभाग  
विधि और न्याय मंत्रालय  
भारत सरकार  
SECRETARY  
DEPARTMENT OF JUSTICE  
MINISTRY OF LAW & JUSTICE  
GOVERNMENT OF INDIA

D.O.N-17/145/2014-NM-(Part)

Dated the 7<sup>th</sup> September, 2020

*Dear Secretary,*

Please refer to my earlier D.O. letter dated 10<sup>th</sup> July, 2020 regarding handling of all commercial litigations in Mumbai and Delhi dedicated commercial courts by mandatorily e-filing (copy enclosed). It was also requested if a report could be sent on the number of applications e-filed in the Commercial Courts using eFiling System especially by your Ministry/Department including Autonomous Bodies, PSUs, etc. under the administrative control of your Ministry.

2. It will be appreciated if you could arrange to have the requisite information on e-filing submitted in the enclosed format or furnish a nil report.

*With regards,*

Yours sincerely,

Encls.: As above.

*Barun Mitra*  
(Barun Mitra)

**The Secretaries to the Government of India**  
(All Ministries/Departments)





रुण मित्रा, भा.प्र.से.  
BARUN MITRA, IAS



सत्यमेव जयते



सचिव  
न्याय विभाग  
विधि और न्याय मंत्रालय  
भारत सरकार  
SECRETARY  
DEPARTMENT OF JUSTICE  
MINISTRY OF LAW & JUSTICE  
GOVERNMENT OF INDIA

D.O.No17/145/2019-NM

Dated the 10<sup>th</sup> July, 2020

Dear Secretary,

The Department of Justice has been implementing eCourts Services Project in collaboration with the eCommittee of the Supreme Court of India for providing ICT enablement to all High Courts and District and Subordinate Courts to make justice delivery system accessible, affordable, transparent and user-friendly.

The reforms introduced under the eCourts Project are being utilized to gear up the performance of our Commercial Courts so as to improve our global ranking in the context of Contract Enforcement Regime indicator. These Commercial Courts have been set up under the Commercial Courts Act, 2015, as amended in 2018 with the primary objective of adjudication of commercial disputes in a swift and time-bound manner in a hassle free manner for the litigant parties.

As a part of this exercise, e-filing has been operationalised in the dedicated Commercial Courts of Delhi and Mumbai. Using the efiling portal, cases can now be filed online on real time basis from anywhere and anytime. This is aimed at promoting paperless filing and also to save time, reduce costs and add to efficiency of judicial processes. The efiling portal also has the facility for epayment of court fees.

It is, therefore, requested that your Ministry/Department may please direct the Government Counsels handling any litigation before the Commercial Courts in Mumbai and Delhi to mandatorily follow the efiling route. These instructions may also be circulated to all Autonomous Bodies, Subordinate Offices, Attached Offices and PSUs under the administrative control of your Ministry for similar compliance.

It is also requested if a quarterly report on number of applications filed in the Commercial Courts using efiling system by your Ministry/Department including Autonomous bodies, PSUs etc. under your control could be furnished.

With regards,

Yours sincerely,

  
(Barun Mitra)

To  
The Secretaries  
Government of India  
(As per list Attached)

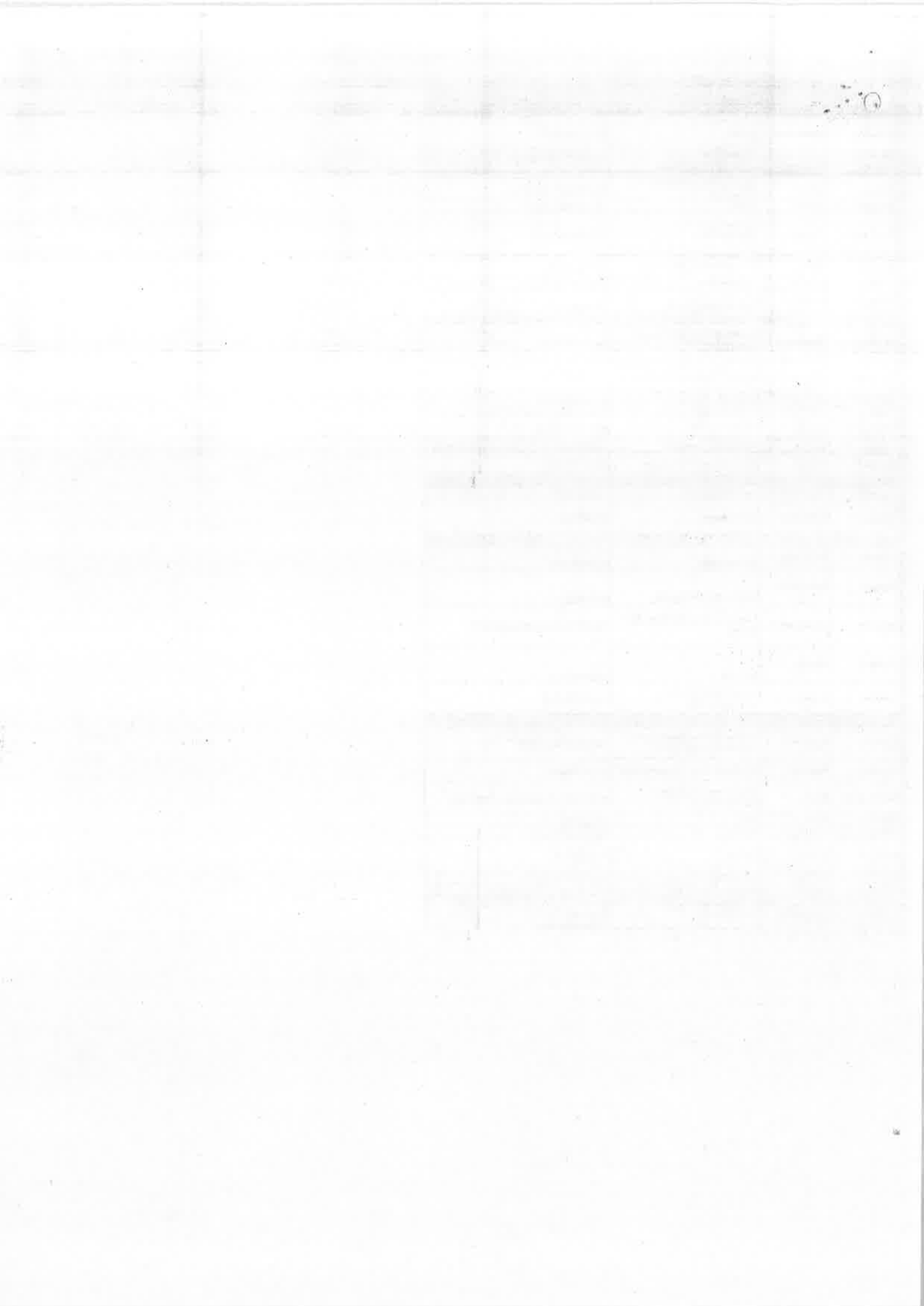
**LIST OF SECRETARIES OF GOVT. OF INDIA**

Designation	Min/Dept	Department	E-Mail
Secretary	Cabinet	Cabinet Secretary	cabinsecy@nic.in
Secretary	Coordination	Cabinet Secretary	
<b>Ministry of Agriculture and Farmers Welfare</b>			
Secretary	Department	Agricultural Research and Education (DARE) & DG ICAR	dgicar@nic.in
Secretary	Department	Agriculture, Cooperation and Farmers Welfare	secy-ard@gov.in/secy-agn@nic.in
Secretary	Ministry	Ayush	secy-ayush@nic.in
<b>Ministry of Chemicals and Fertilizers</b>			
Secretary	Department	Chemicals & Petro-Chemicals	sec-ccc@nic.in
Secretary	Department	Fertilizers	fertsec@nic.in
Secretary	Department	Pharmaceuticals	secy-pharma@nic.in
Secretary	Ministry	Civil Aviation	secy-moc@nic.in
Secretary	Ministry	Coal	secy-moc@nic.in
<b>Ministry of Commerce and Industry</b>			
Secretary	Department	Promotion of Industry and Internal Trade (DPIIT)	secy-dpiit@nic.in
Secretary	Department	Commerce	commerce@nic.in
<b>Ministry of Communications</b>			
Secretary	Department	Posts & Chairperson, Postal Services Board	secretary-posts@india-post.gov.in
Secretary	Department	Telecommunications & Chairman DCC	secy-dot@nic.in
<b>Ministry of Consumer Affairs, Food and Public Distribution</b>			
Secretary	Department	Consumer Affairs	secy-ca@nic.in
Secretary	Department	Food and Public Distribution	secy-food@nic.in
Secretary	Ministry	Corporate Affairs	secy-mca@nic.in
Secretary	Ministry	Culture	secy-culture@nic.in
<b>Ministry of Defence</b>			
Secretary	Department	Defence	defsec@nic.in
Secretary	Department	Defence Production	defprod@nic.in
Secretary	Department	Defence Research & Development	secy-drd@nic.in
Secretary	Department	Ex-Servicemen Welfare	secy-esw@nic.in
Secretary	Ministry	Development of North Eastern Region	secy-doner@nic.in
Secretary	Ministry	Earth Sciences	secretary@mos.gov.in
Secretary	Department	India Meteorological Department	
Secretary	Ministry	Electronics & Information Technology	secretary@deitv.gov.in
Secretary	Ministry	Environment, Forest and Climate Change	secy-moef@nic.in
Secretary	Ministry	External Affairs	ext@mea.gov.in
<b>Ministry of Finance</b>			
Secretary	Department	Economic Affairs	secy-dea@nic.in
Secretary	Department	Expenditure	secy-de@nic.in
Secretary	Department	Financial Services	secy-fs@nic.in
Secretary	Department	Investment and Public Asset Management (DIPAM)	secy-dipam@nic.in
Secretary	Department	Revenue	secy-r@nic.in
<b>Ministry of Fisheries, Animal Husbandry and Dairying</b>			
Secretary	Department	Animal Husbandry and Dairying	secy-hd@nic.in
Secretary	Department	Fisheries	secy-fisheries@nic.in
Secretary	Ministry	Food Processing Industries	secy-moefpi@nic.in
<b>Ministry of Health and Family Welfare</b>			
Secretary	Department	Health and Family Welfare	secy-hfw@nic.in
Secretary	Department	Health Research	balram.bhargava@gov.in
<b>Ministry of Heavy Industries and Public Enterprises</b>			
Secretary	Department	Heavy Industry	hiho@nic.in
Secretary	Department	Public Enterprises	secy-dpe@nic.in
<b>Ministry of Home Affairs</b>			
Secretary	Department	Home Affairs	hsho@nic.in
Secretary	Department	Official Language	secy-ol@nic.in
Secretary	Ministry	Housing and Urban Affairs	secy-urban@nic.in
<b>Ministry of Human Resource Development</b>			
Secretary	Department	Higher Education	secy-dhe@nic.in
Secretary	Department	School Education and Literacy	secy-sel@nic.in
Secretary	Ministry	Information and Broadcasting	secy-ib@nic.in
<b>Ministry of Jal Shakti</b>			
Secretary	Department	Drinking Water and Sanitation	secy-dws@nic.in
Secretary	Department	Water Resources, River Development & Ganga Rejuvenation	secy-mwr@nic.in
Secretary	Ministry	Labour Employment	secy-labour@nic.in



**LIST OF SECRETARIES OF GOVT. OF INDIA**

Designation	Min/Dept	Department	E-Mail
<b>Ministry of Law and Justice</b>			
Secretary	Department	Justice	secy.lus@govt.in
Secretary	Department	Legal Affairs	secy.law.la@nic.in
Secretary	Department	Legislative Department	gn.rlv@nic.in
<b>Ministry of Micro, Small and Medium Enterprises</b>			
Secretary	Ministry	Micro, Small and Medium Enterprises	secy.msmme@nic.in
<b>Ministry of Mines</b>			
Secretary	Ministry	Mines	secy.mines@nic.in
<b>Ministry of Minority Affairs</b>			
Secretary	Ministry	Minority Affairs	secy.mma@nic.in
<b>Ministry of New and Renewable Energy</b>			
Secretary	Ministry	New and Renewable Energy	secy.mnre@nic.in
<b>Ministry of Panchayat Raj</b>			
Secretary	Ministry	Panchayat Raj	secy.mopr@nic.in
<b>Ministry of Parliamentary Affairs</b>			
Secretary	Ministry	Parliamentary Affairs	secympa@nic.in
<b>Ministry of Personnel, Public Grievances &amp; Pensions</b>			
Secretary	Department	Administrative Reforms & Public Grievances	secy.arpg@nic.in
Secretary	Department	Pension & Pensioners' Welfare	secy.pw@nic.in
Secretary	Department	Personnel & Training	secy.mop@nic.in
<b>Ministry of Petroleum and Natural Gas</b>			
Secretary	Ministry	Petroleum and Natural Gas	secy.png@nic.in/sec.png@b.nic.in
<b>Ministry of Power</b>			
Secretary	Ministry	Power	secy.power@nic.in
<b>Ministry of Railways</b>			
Chairman	Ministry	Railways/Railway Board	crb@rb.railnet.gov.in/secrb@b.railnet.gov.in
<b>Ministry of Road Transport and Highways</b>			
Secretary	Ministry	Road Transport and Highways	secy.road@nic.in
<b>Ministry of Rural Development</b>			
Secretary	Department	Rural Development	secy.rd@nic.in
Secretary	Department	Land Resources	secy.lr@nic.in
<b>Ministry of Science and Technology</b>			
Secretary	Department	Biotechnology	secy@dbt.nic.in
Secretary	Department	Science and Technology	dstsec@nic.in
<b>Ministry of Scientific &amp; Industrial Research (DSIR)</b>			
Secretary	Department	Scientific & Industrial Research [DSIR]	dgsir@csir.res.in/dgsir.csir@nic.in
<b>Ministry of Shipping</b>			
Secretary	Ministry	Shipping	secy.ship@nic.in
<b>Ministry of Skill Development and Entrepreneurship</b>			
Secretary	Ministry	Skill Development and Entrepreneurship	secy.msde@nic.in
<b>Ministry of Social Justice and Empowerment</b>			
Secretary	Department	Empowerment of Persons with Disabilities (Divyangjan)	secretaryda.msje@nic.in
Secretary	Department	Social Justice and Empowerment	secy.wal@nic.in
<b>Ministry of Statistics and Programme Implementation</b>			
Secretary/CSI	Ministry	Statistics and Programme Implementation	secretary@mosl.gov.in/secymospl@nic.in
<b>Ministry of Steel</b>			
Secretary	Ministry	Steel	secy-steel@nic.in
<b>Ministry of Textiles</b>			
Secretary	Ministry	Textiles	secy.textiles@nic.in
<b>Ministry of Tourism</b>			
Secretary	Ministry	Tourism	secy.tour@nic.in
<b>Ministry of Tribal Affairs</b>			
Secretary	Ministry	Tribal Affairs	secy.tribal@nic.in
<b>Ministry of Women &amp; Child Development</b>			
Secretary	Ministry	Women & Child Development	trkya@wcd.nic.in/secy.wcd@nic.in
<b>Ministry of Youth Affairs and Sports</b>			
Secretary	Department	Youth Affairs	secy.ya@nic.in
Secretary	Department	Sports	secy.sports@nic.in





Secretary (DHR) Office

FTS No. 1939603

Date : 21/10/2020

Email

balram.bhargava@gov.in

Sr. DDG (A) ICMR OFFICE

Diary No. 588874

Date : 23/10/20

[Secy-goi] Aarogya Setu Open API

**From :** Ajay Sawhney <secretary@meity.gov.in>  
**Subject :** [Secy-goi] Aarogya Setu Open API  
**To :** secy-goi <secy-goi@ismgr.nic.in>  
**Cc :** Seema Khanna <seema@gov.in>

Adm. II

fcmg 23/10

AD/4(RM)

Tue, Oct 20, 2020 02:22 PM

1 attachment

JS(EN) / JS(AM) / Sr. Secy (Admn), ICMR

Head (ISRM)

JB

om

Dear Secretary,

Aarogya Setu app, implemented by NIC, has been powering India's fight against COVID-19 since its launch on 2<sup>nd</sup> April 2020. Aarogya Setu has now emerged as the most downloaded contact tracing App in the world, with more than 16 crore downloads.

2. For safe unlocking in the country, and to help the people, businesses, workplaces and the economy to return to normalcy, the 'Open API Service' has been introduced in Aarogya Setu.
3. The Open API Service of Aarogya Setu allows Government Departments and organizations to query the Aarogya Setu Application in real-time and get the health status of their employees or any other Aarogya Setu User/ visitor who has provided his/her consent for sharing their health status with the Government Department/organization.
4. Your Ministry/ Department and its various offices can use the Aarogya Setu's Open API and leverage its benefits. For example, the Open API can be used to check the employee's Aarogya Setu health status on a regular basis before or while entering the office premises. As a precaution an employee with high risk status (in Aarogya Setu App), may be requested to self-isolate or undertake other medical and administrative interventions as per Government guidelines, so as to safeguard other healthy employees.
5. The Open API Service has already been availed by more than 90+ organizations and is currently being rolled out across several central government Ministries. NIC has also implemented a platform and the same can be availed by the Government offices at all levels.
6. The service is offered at no cost. The Open API Service can be availed by registering on the Open API Portal : <https://openapi.aarogyasetu.gov.in>.
7. The National Informatics Centre officer attached to your Ministry/ Department Team in your state can provide you with all possible assistance in the implementation of the Open API Service. Any technical queries related to the Open API Service, may be addressed to: [openapi.aarogyasetu@gov.in](mailto:openapi.aarogyasetu@gov.in).

With regards,

**Ajay Sawhney**  
 Secretary, MeitY  
 Tel. No. 2436 4041  
 Fax No. 2436 3134



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Secy-goi mailing list -- [secy-goi@lsmgr.nic.in](mailto:secy-goi@lsmgr.nic.in)  
To unsubscribe send an email to [secy-goi-leave@lsmgr.nic.in](mailto:secy-goi-leave@lsmgr.nic.in)

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— **Letter to all Secretaries.pdf**  
648 KB

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सत्यमेव जयते

अजय साहनी, आई.ए.एस.  
AJAY SAWHNEY, I.A.S.

सचिव  
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय  
भारत सरकार

Secretary  
Ministry of Electronics &  
Information Technology (MeitY)  
Government of India

D.O. No. Secy(MeitY)/NIC/2020  
Dated: 19<sup>th</sup> October, 2020

Dear Secretary,

Aarogya Setu app, implemented by NIC, has been powering India's fight against COVID-19 since its launch on 2<sup>nd</sup> April 2020. Aarogya Setu has now emerged as the most downloaded contact tracing App in the world, with more than 16 crore downloads.


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...2/-

7. The National Informatics Centre officer attached to your Ministry/ Department Team in your state can provide you with all possible assistance in the implementation of the Open API Service. Any technical queries related to the Open API Service, may be addressed to: [openapi.aarocyaseta@gov.in](mailto:openapi.aarocyaseta@gov.in).

With regards,

Yours sincerely,

  
(Ajay Sawhney)

To

Secretaries of all the Ministries/Departments, Government of India



Print

Secretary (DHR) Office  
FTS No. 1940254  
Date: 21/10/2020

5/11/20

Email

balram.bhargava@gov.in

**Fwd: Effective mechanism for optimum utilization of budgetary provisions and remedial measures to avoid parking of funds/unspent funds-reg.**

**From :** Prof. Balram Bhargava <balram.bhargava@gov.in> Wed, Oct 21, 2020 12:54 PM  
**Subject :** Fwd: Effective mechanism for optimum utilization of budgetary provisions and remedial measures to avoid parking of funds/unspent funds-reg. 1 attachment  
**To :** Balram Bhargava <balrambhargava@yahoo.com>, Sr. DDG (A) ICMR OFFICE  
 geetan <geetan@nic.in>, Anu Nagar <anu.nagar1@gov.in> Diary No.: 589039  
 Date: 29/10/20  
**Cc :** SK Bansal <skbansal.posts@gmail.com>, Secretary DHR <dg@icmr.org.in>

Adm. Ii  
 Please circulate JS(GN)/JS(AN)/  
 27/10/2020  
 A Dargwani (i)  
 K. FA, # ICM

**From:** budgethsection@gmail.com  
**To:** "sheelv" <sheelv@nic.in>, "Js Policy" <js.policy-mohfw@gov.in>, "Mr Sunil Sharma" <sunil.sharma62@gov.in>, "Mr Lav Agarwal" <alav@ias.nic.in>, jslamohfw@gmail.com, "Ms Rekha Shukla" <rekha.shukla@nic.in>, "Ms Gayatri Mishra" <g.mishra@nic.in>, "Dr(Mr) Dr Mandeep Kumar Bhandari" <mandeep@ias.nic.in>, "Nipun Vinayak" <js.me-mohfw@nic.in>, "Ms Preeti Pant" <p.preeti@nic.in>, "Nipun Vinayak" <vinayaknipun@nic.in>, "Nipun Vinayak" <js.me-mohfw@gov.in>, "Mrs Padmaja Singh" <padmaja.singh@nic.in>, "Rajiv Manjhi" <rajiv.manjhi@nic.in>, "Dr Manohar Agnani" <jsrch-mohfw@gov.in>, aloksaxena02@gmail.com, "alok saxena" <js@naco.gov.in>, "geetan" <geetan@nic.in>, "Anu Nagar" <anu.nagar1@gov.in>, "ROSHAN JAGGI JOINT SECRETARY AYUSH" <roshan.jaggi@gov.in>, "P.N. Ranjit Kumar" <jsprnk-ayush@gov.in>  
**Cc:** "asfa-mhfw" <asfa-mhfw@nic.in>, "Smt. Arti Ahuja" <ash-mohfw@nic.in>, "Ms Vandana Gurnani" <vandana.g@ias.nic.in>, "Prof. Balram Bhargava" <balram.bhargava@gov.in>, "RAJESH KOTECHA" <secy-ayush@nic.in>, "Sudeep Shrivastava" <s.sudeep@gov.in>, "Manmohan Badola" <manmohan.badola@nic.in>  
**Sent:** Wednesday, October 21, 2020 12:35:59 PM  
**Subject:** Effective mechanism for optimum utilization of budgetary provisions and remedial measures to avoid parking of funds/unspent funds-reg.

R/Madam/Sir,  
 Kindly find attached O.M. dt. 20.10.2020 regarding Effective mechanism for optimum utilization of budgetary provisions and remedial measures to avoid parking of funds/unspent funds for necessary action.

With Regards,

(Budget Division)  
 Ministry of Health & Family Welfare,  
 Nirman Bhawan,  
 New Delhi-110011.

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Fourth block of faint, illegible text in the lower middle section.

Fifth block of faint, illegible text in the lower section.

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F.No.G.25011/01/2020-Budget(H)  
Ministry of Health & Family Welfare  
Department of Health & Family Welfare  
(Budget Division)

Nirman Bhawan, New Delhi

Dated: 20<sup>th</sup> October, 2020

OFFICE MEMORANDUM

**Subject: - Effective mechanism for optimum utilization of budgetary provisions and remedial measures to avoid parking of funds/ unspent funds -- regarding**

The O/o DGA(CE) has been expressing concern over incidence of non-utilization of budgetary provisions, occurrence of savings due to non-receipt of Utilization Certificates etc. While offering vetting comments on Explanatory Notes on savings of ₹100 crore and above under both Revenue & Capital Section of the Grant of the Department of Health & Family Welfare, Audit has observed that replies to the comments of the Audit are routine without any assurance of specific action/ timeline.

Further to above, they have observed that savings due to non-receipt of Utilization Certificates(UCs) in the Revenue Section of the Grant are made to appear inevitable as the time limit for submission of UCs is stated to be one year from the close of the financial year. Similarly, in the Capital Section of the Grant, entire allocation remained unutilized in the several sub-heads due to delay in approval of the proposals.

In the context of the observations of the Audit and with a view to arrest the trend of persistent and large unspent provisions and to minimize the scope for available surrender at a later stage, the following measures for realistic assessment of Budgetary provisions and control of expenditure may be effected in future.

- i. Due note should be taken of the past performance, the stages of formulation/ implementation of the various schemes, the institutional capacity of implementing agencies to implement the scheme as scheduled.
- ii. No provision should normally be made in the Budget without completion of pre-budget scrutiny of a project/ scheme.
- iii. Supplementary Grant during the year should be sought only after forecasting pace of expenditure against original budget.
- iv. Wherever there is no possibility of the scheme taking off owing to non-approval of the same, only token provision should be sought during a financial year.
- v. While formulating budgetary provision for a scheme/programme, likely unspent balances during previous year should be taken into account.
- vi. No provision should be made for posts lying vacant over a year or more. Even otherwise, provisioning for vacant posts should be made with circumspection so as to avoid chances of eventual savings due to these vacant posts not being

filled up.

3. All the officers are requested to ensure that all the corrective measures as enumerated above are strictly followed so as to tackle the problem of the persistent savings due to non-receipt of Utilization Certificates/ non-approval of the Capital works.
4. This issues with the approval of AS&FA:

  
(Manmohan)

Under Secretary(Budget)

To,

1. All Joint Secretaries, Department of Health & FW including NACO
2. All Joint Secretaries, Department of Health Research
3. All Joint Secretaries, Ministry of AYUSH

Copy for information to: -

1. PPS to AS&FA/ AS(II)/ AS&MD(NHM)
2. PPS to Secretary(DIIR)/ Secretary(AYUSH)