

No.42011/26/2011-Estt. (Res.)

Government of India

Ministry of Personnel, Public Grievances and Pensions

Department of Personnel and Training

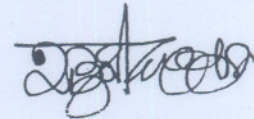
North Block, New Delhi-110001.

Dated the 17th February, 2012.

OFFICE MEMORANDUM

Subject: Training of Liaison Officers for Scheduled Castes/Scheduled Tribes/Person with Disabilities and Other Backward Classes.

The undersigned is directed to say that the instructions issued by this Department provide that every Ministry/ Department shall designate two separate officers, atleast of the level of Deputy Secretary as Liaison Officers – one for Scheduled Castes/Scheduled Tribes/Persons with Disabilities and another for Other Backward Classes. Similar instructions exist in respect of officers under the Heads of Department. The Liaison Officers play an important role in proper implementation of policy of reservation in services. But many a time, the Liaison Officers fail to play their role effectively in absence of proper training on the subject. All the Ministries/ Departments etc. are, therefore, requested to ensure that the officers designated as Liaison officer are given proper training on reservation.



(Sharad Kumar Srivastava)

Under Secretary to the Government of India

Tele. No. 23092110.

To

1. All Ministries/Departments of the Government of India.
2. Department of Financial Services, Jeevan Deep Building, Sansad Marg, New Delhi.
3. Department of Public Enterprises, New Delhi.
4. Ministry of Railways, Railway Board, Rail Bhawan, New Delhi.

5. Union Public Service Commission/Supreme Court of India/Election Commission/Lok Sabha Secretariat/Rajya Sabha Secretariat/Cabinet Secretariat/Central Vigilance Commission/President's Secretariat/Prime Minister's Office/Planning Commission.
6. Staff Selection Commission, CGO Complex, Lodi Road, New Delhi.
7. Ministry of Social Justice and Empowerment, Shastri Bhavan, New Delhi.
8. National Commission for Scheduled Castes, Lok Nayak Bhavan (5th Floor), Khan Market, New Delhi.
9. National Commission for Scheduled Tribes, Lok Nayak Bhavan (6th Floor), Khan Market, New Delhi.
10. National Commission for Backward Classes, Trikoot-1, Bhikaji Cama Place, R.K. Puram, New Delhi.
11. Office of the Comptroller and Auditor General of India, 10, Bahadurshah Zafar Marg, New Delhi – 110002.
13. All Officers and Sections in the Ministry of Personnel, Public Grievances and Pensions and all attached/ subordinate officers of this Ministry.
12. Information and Facilitation Centre, DOPT, North Block, New Delhi.
13. NIC, DoPT for uploading the same on the DoPT web-site.