

North Block New Delhi 17th March, 2011

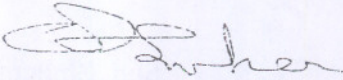
OFFICE MEMORANDUM

Subject:- Verification of Character and antecedents of candidates for appointment to civil posts under the Government of India-Review of procedure in cases of appointment of SC/ST/OBC candidates and persons with disabilities under the Special Recruitment Drives in 2008 and 2009.

The Government vide this Department's OM.No 36038/1/2008-Estt (Res) dated 19th November, 2008, had launched a 'Special Recruitment Drive' to fill up the backlog reserved vacancies of SCs, STs and OBCs in direct recruitment quota existing as on 01.11.2008. The Government, vide this Department's OM No. 36038/2/2008-Estt (Res) dated 27th November, 2009, also launched a 'Special Recruitment Drive' to fill up the backlog vacancies for persons with Disabilities existing as on 15.11.2009. The remaining backlog vacancies are to be filled up by 30.06.2011.

2. The matter of the procedure to be adopted for prior verification of character and antecedents of the candidates selected during the two 'Special Drives' mentioned in the preceding paragraph in the above context has been considered and it has been decided that instructions laid down in para 2 and 3 of this Department's OM.No 18011/9(s)/89-Estt (B) dated 04th July, 1989 in regard to Special Recruitment Drive of 1989 (copy enclosed) shall apply to the two 'Special Drives' mentioned in para-1 above.

3. All Ministries/Departments are requested to bring these instructions to the notice of all the appointing authorities under their control, including the Central Public Sector Enterprises/Autonomous Bodies/Quasi Government Organizations/Offices which have adopted the Scheme of verification of Character and antecedents in respect of their employees.


(C.A. Subramanian)
Director

JSD

FA, IAS
for signature, done
A.S.D.

box
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To
The all Secretaries, Ministries/Departments of the Government of India
(By name)

No. 18011/9/(S)/89-Estt. (B)
Government of India
Ministry of Personnel, P.G. & Pension
(Department of Personnel & Training)

North Block, New Delhi-110001
dated, the 4th July, 1989.

OFFICE MEMORANDUM

Subject : Verification of character and antecedents of candidates for appointment in civil posts under the Government of India-Review of procedure in cases of appointment of SC and ST candidates under the Special Recruitment Drive of 1989.

O.M.No.
O.M.No. 18011/9,
(S)/78-Estt. (B)
dated 2.7.1982.
O.M.No. 18011/10
(S)/78-Estt. (B)
dated 15.2.1984.

The undersigned is directed to refer to the marginally noted Office Memoranda which provide for procedure to be adopted for verification of character and antecedents of candidates for appointment, to civil posts including the posts in public sector undertakings and state that as laid down therein, pre-enrolment verification, whether simple or detailed is a pre-requisite for all appointments.

2. Ministry of Finance, etc. are aware that the Government has launched a Special Recruitment Drive for recruitment against carried forward vacancies reserved for SC and ST. These appointments are to be made under the Drive by the 31st August, 1989. While all out efforts should be made to follow the procedures laid down in the aforesaid guidelines and get the character and antecedents of the candidates selected verified prior to their appointment, in cases where the appointing authority is of the view that there may be delay in the verification, by way of record check or detailed verification, of the character and antecedents of the candidates, the appointment itself may not wait till the result of the verification. SC/ST candidates may be appointed subject to the verification of their character and antecedents. However, in all such cases of appointment, no indication (either orally or in writing) should be given to any candidate that his appointment or retention in service is subject to satisfactory verification of character and antecedents. In cases where adverse findings are subsequently reported, the services of the official may be terminated under rule 5 of CCS (Temporary Service) rules or by termination of probation or under any other relevant service rules as the case may be.

3. Where however, the appointment is for a post of any post which requires special verification of the Intelligence Bureau in accordance with the guidelines contained in O.A. No. 13011/1(S)/66-Int, dated 4th September, 1966, special verification should be done through the Intelligence Bureau in all cases where the candidate is appointed to the post.
4. The relaxation will now in force above from the existing guidelines as applicable ONLY in respect of SC/ST candidates appointed under the Special Recruitment Drive which has commenced from 1st June, 1969.
5. Ministry of Home Affairs are requested to bring to the notice these relaxations to all appointing authorities under their Ministry.
6. Hindi version will follow.

Sd/-

(S.K. PARTHASARTHY)
Joint Secretary to the Govt. of India

To
The Secretaries of all Ministries, Departments,
(By same)