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# भारतीय आयुर्विज्ञान अनुसंधान परिषद INDIAN COUNCIL OF MEDICAL RESEARCH

स्वास्थ्य अनुसंधान विभाग (स्वास्थ्य एवं परिवार कल्याण मंत्रालय)  
वी. रामलिंगस्वामी भवन, अन्सारी नगर, नई दिल्ली - 110 029

DEPARTMENT OF HEALTH RESEARCH (MINISTRY OF HEALTH & FAMILY WELFARE)  
V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, NEW DELHI - 110 029

**CIRCULAR NO. 3 of 2011**

No.18/2/2011-Admn-II

Dated: 25/01/2011

25-2-2011

To,

The Directors/Director-in-Charge  
of all permanent Institutes/Centers  
of the Council.

Sir/Madam,

I am directed to send herewith a DO letter no. K-11023/4/2010-IE&C dated 10.01.2011 received from Deptt. Of Administrative Reforms & Public Grievances, New Delhi addressed to Joint Secretary, Department of Health Research, New Delhi for your information and necessary action.

Yours faithfully,

( B.P. SINGH )  
Sr. Administrative Officer  
for Director General



**SATISH KUMAR**  
**DIRECTOR (INTERNATIONAL COOPERATION)**  
Telefax: 23360208

कार्यविभागाध्यक्ष, शिकायत तथा पेंशन मामलों, प्रशासनिक सुधार और लोक शिकायत विभाग, सरदार पटेल भवन, संसद मार्ग, नई दिल्ली-110 001  
GOVERNMENT OF INDIA,  
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES & PENSIONS,  
DEPARTMENT OF ADMINISTRATIVE REFORMS & PUBLIC GRIEVANCES,  
SARDAR PATEL BHAVAN, SANSAD MARG, NEW DELHI-110001

D.O.No.K-11023/4/2010-IE&C

Dated: 3<sup>rd</sup> January, 2011

*Dear Sir,*

The Commonwealth Association for Public Administration and Management (CAPAM), with its headquarters at Ottawa, Canada, is a membership organization dedicated to strengthening public management and consolidating democracy and good governance throughout the Commonwealth. It was formed in 1994 as a result of decisions taken at the Commonwealth Heads of Government meetings in Harare in 1991 and in Cyprus in 1993. Since inception, CAPAM has grown to a network of over 1100 members across the Commonwealth countries. As a non-profit association CAPAM represents an international network of 1100 senior public servants, Heads of Government, leading academics and researchers located over different countries across the Commonwealth.

2. The Ministry of Personnel, Public Grievances and Pensions, Government of India is an institutional member of CAPAM and Secretary, Department of Administrative Reforms & Public Grievances on behalf of Government of India is a Member of CAPAM Board of Directors.

3. CAPAM in partnership with the Commonwealth Secretariat, Government and Institutional development Division is currently accepting abstract proposals to be considered for development into case studies that will be included in a Shared Online Library of Public Administration Case Studies. The abstracts should be on the following areas:-

Contd...2

- Performance Management.
- Leading Innovation and Change.
- Managing Projects and Proposals.

4. Each abstract must be not more than 500 words in length and must:

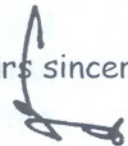
- i) Be selected from one of the topical areas.
- ii) It should include a brief description of the Challenge, the Context, the Strategy, the outcome and Discussion points.

5. All abstracts will be reviewed by the selection committee. Successful abstracts will be notified and a \$1000 USD stipend will be issued to selected authors/organizations to draft and develop the full case study. The call for proposals by CAPAM is enclosed.

6. You are requested to consider the proposal of CAPAM and abstracts on the above mentioned areas may be sent to Ms. Ada Wong, Senior Manager, Partnerships & Publications, CAPAM (awong@capam.org). We would be grateful for your kind cooperation and look forward to your inputs.

*With regards*

Yours sincerely,



(Satish Kumar)

Shri Arun Baroka  
Joint Secretary  
Department of Health Research  
ICMR, Ansari Nagar  
Ring Road, New Delhi-

Subject Call for Proposals: A Shared Library of Public Administration Case Studies  
From CAPAM <capam@capam.org>  
Date Saturday, November 13, 2010 1:31 am  
To ddiv@arpg.nic.in

CAPAM  
www.capam.org



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**The Commonwealth Association for Public Administration and Management  
in partnership with the Commonwealth Secretariat, Governance and  
Institutional Development Division**

## **Call for Proposals: A Shared Library of Public Administration Case Studies**

The Commonwealth Association for Public Administration and Management in partnership with the Commonwealth Secretariat, Governance and Institutional Development Division is currently accepting abstract proposals to be considered for development into case studies that will be included in a Shared Online Library of Public Administration Case Studies.

### **The Project**

The use of Case Study methodology is well recognized as an indispensable tool for executive training and development. First pioneered by the Harvard Business School, case studies present challenges in a realistic context. As an executive development tool, these cases encourage holistic examination of not only the challenge presented, but also the associated context, culture and operational dynamics. This method of training and development cultivates executive sensitivity to all relevant factors, inclusive analysis of challenges and opportunities, and strategic thinking skills.

For Case Studies to be useful in the executive development context they have to be succinct, representative of the issues and challenges faced by senior public servants, and most importantly, reflective of the organizational context, culture and dynamics of his/her home organization.

The main objective of the Common Case Study Catalogue project is to make available a shared library of training case studies that are reflective of the diversity of Commonwealth country experiences.

### Abstract Requirements

Each abstract must be no more than 500 words in length and must:

- i) Be selected from one of the topical areas below
- ii) Address the case model outlined in the report below including a brief description of the Challenge, the Context, the Strategy, The Outcome and Discussion points

All abstracts will be reviewed by the selection committee. Successful abstracts will be notified and a \$1000 USD stipend will be issued to selected authors/organisations to draft and develop the full case study. Completed case studies will be between 2500 - 3500 words (5-7 pages).

At the most recent CAPAM Public Service Training Institute Meeting (Malta 2010), it was decided that abstracts from the following areas will be considered:

- Performance Management
- Leading Innovation and Change
- Managing Projects and Proposals

For an overview of Case Study methodologies and the preferred case study model, please see:

[http://www.capam.org/\\_documents/reportoncasestudymethodologies.pdf](http://www.capam.org/_documents/reportoncasestudymethodologies.pdf)

Please send abstracts to the attention of:

Ada Wong

Senior Manager, Partnerships & Publications, CAPAM

[awong@capam.org](mailto:awong@capam.org)

For more information, please visit:

<http://www.capam.org/elibrary/details.asp?id=308&m=home>