

No. A.11019/6-2010/SC/1
Government of India
Ministry of Health and Family Welfare
(SC/ST Cell)

Nirman Bhawan, New Delhi.
Dated the 11th November, 2010.

OFFICE MEMORANDUM

Subject: - Timely filling up of the reserved vacancies of SCs, STs and OBCs- Recommendation of the Parliamentary Committee of the Welfare of Scheduled Castes and Scheduled Tribes.

The undersigned is directed to forward herewith a copy of O.M. No. 36011/8(I)/2010-Estt. (Res) of dated 20th October, 2010 received from Department of Personnel & Training on the subject mentioned above. The Parliamentary Committee on the Welfare of Scheduled Castes and Scheduled Tribes has observed as follows:-

"The Committee also note that one of the reasons for lower representation of SCs and STs in services is stated to be time gap between occurrences (sic) of vacancies and filling them up as recruitment is a time consuming process. The Committee would like to emphasize that this time gap factor can be easily overcome if the recruitment process is started well before the vacancies actually occur. The Committee, therefore, recommend that DOPT should instruct all Government officers to bridge the time gap between the occurrence of vacancies and filling them up by forward planning so that all the vacancies are filled up as soon as they become due."

It is requested to all concerned Administrative Sections in the Ministry, its Attached and Sub-Ordinate offices, Autonomous Organisations, Institutions and PSUs may follow the above mentioned instructions of DoP&T and ensure that action of filling up of the vacancies in promotion quota as well as direct recruitment quota is started well in advance and all the vacancies including vacancies reserved for SCs and STs are filled as soon as these occur.

RS

(RAJ SINGH)

Under Secretary to the Govt. of India
Tel: 011-23061323

To

- ADG II*
19/11
1. Estt.I/ Estt.II/Estt.III/ Estt.IV sections.
 2. CHS-I/ CHS-II/ CHS-III/ CHS-IV/ CHS-V Sections.
 3. US(PMS) in r/o FWTRC, Mumbai
 4. US(PMS) in r/o RHTC, Najafgarh

23/11
SAO (Adm-II)

JPL
23/11/10

Cont....2.

Dr. J. M. A. / 387
18/11/2010

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23/11

R. mehmood
23/11/10

2205
23/11/10

Dte.GHS (O&M Section):- With the request that the instructions may brought to the notice of all Sub-Offices/Sections/Officers under the direct control of Dte.GHS.

Autonomous Organisations/Institutions

NIHFW, New Delhi / IIPS, Mumbai/ CNCI, Kolkata/ PCI, New Delhi/ INC, New Delhi./DCI, New Delhi/NBE, New Delhi/AIIMS, New Delhi/PII,Coonor/ PGI, Chandigarh/ICMR, New Delhi/NIMHANS, Bangalore/ MCI, New Delhi/ AIISH, Mysor/ NIB, Noids/ NEIGRIHMS, Shillong/ LRSITAD, New Delhi/ JIPMER, Puducherry

PSUs

1. US (SSH) in r/o HSCC (I), Noida.
2. US (S) in r/o HLL, Thiruvananthapuram.

Copy for information and necessary action to:-

1. DGHS, DDG (M), Director (A&V), Director (CGHS), Director (O&M).
2. All Joint Secretaries in the M/O Health & Family Welfare.
3. All Directors/ Deputy Secretaries in the M/O Health & Family Welfare.
4. Director, Health Research.
5. Director, National AIDS Control.
6. PPS to: - Secretary (H&FW)/ Add. Secretary (H).

No. 36011-8(I) 2010-Estt(Res)
 Government of India
 Ministry of Personnel, Public Grievances and Pensions
 Department of Personnel & Training

North Block, New Delhi – 110 001
 Dated 20th October, 2010

OFFICE MEMORANDUM

Sub: Timely filling up of the reserved vacancies of SCs, STs and OBCs –
 Recommendation of the Parliamentary Committee on the Welfare of Scheduled
 Castes and Scheduled Tribes.

The undersigned is directed to say that the Parliamentary Committee on the
 Welfare of Scheduled Castes and Scheduled Tribes in their Second Report (15th Lok
 Sabha) have observed as follows:-

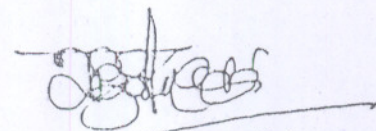
“The Committee also note that one of the reasons for lower representation of SCs
 and STs in services is stated to be time gap between occurrences (sic) of
 vacancies and filling them up as recruitment is a time consuming process. The
 Committee would like to emphasize that this time gap factor can be easily
 overcome if the recruitment process is started well before the vacancies actually
 occur. The Committee, therefore, recommend that DOPT should instruct all
 Government offices to bridge the time gap between the occurrence of vacancies
 and filling them up by forward planning so that all the vacancies are filled up as
 soon as they become due.”

2. Attention is invited to this Department's O.M. No 22011/9/98-Estt(D) dated
 08.09.1998 which requires all the authorities responsible for filling up the vacancies to
 initiate action for filling up the existing as well as anticipated vacancies well in
 advance. It has, however, been observed that above instructions are not followed, as
 a result of which the vacancies reserved for the Scheduled Castes and Scheduled
 Tribes also remain unfilled. As pointed out by the Parliamentary Committee, it is
 important to initiate action for filling up of the existing and anticipated vacancies in
 time so that selected candidates, including SC/ST candidates are appointed as soon as
 the vacancies occur.

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सहायक-1/आ.प्र.-1
 आ. प्र. / By No. 11/11/10
 तिनांक / Date 11/11/10

3. All Ministries / Departments etc. are requested to ensure that action for filling up of the vacancies in promotion quota as well as direct recruitment quota is started well in advance and all the vacancies including vacancies reserved for SCs and STs are filled as soon as these occur.



(Sharan Kumar Srivastava)

Under Secretary to the Govt. of India

Telefax: 2309 2110

To

- (i) All Ministries/Departments of the Govt. of India.
- (ii) All Officers and Sections in the Ministry of Personnel, Public Grievances and Pensions and all attached / subordinate offices of this Ministry.
- (iii) Department of Financial Services (Banking Division), New Delhi
- (iv) Department of Economic Affairs (Insurance Division), New Delhi
- (v) Department of Public Enterprises, New Delhi
- (vi) Ministry of Railway(Railway Board), Railway Bhawan, New Delhi.
- (vii) Union Public Service Commission Supreme Court of India/ Election Commission Lok Sabha Secretariat/ Rajya Sabha Secretariat/ Cabinet Secretariat/Central Vigilance Commission President's Secretariat/ Prime Minister's Office/Planning Commission.
- (viii) Staff Selection Commission, CGO Complex, Lodi Road, New Delhi
- (ix) Office of the Comptroller & Auditor General of India, 10, Bahadur Shah Zafar Marg, New Delhi.
- (x) National Commission for SCs, Lok Nayak Bhawan, New Delhi
- (xi) National Commission for STs, Lok Nayak Bhawan, New Delhi
- (xii) National Commission for Backward Classes, Trikoot -I, Bhikaji Cama Place, R.K. Puram, New Delhi
- (xiii) CBI, LBSNAA, ISTM, PESB, Central Sectt. Library, MHA Library
- (xiv) Information and Facilitation Centre, DOPT, North Block, New Delhi.
- (xv) NIC (Computer Cell) with the request to upload the OM on the website.
- (xvi) 200 spare copies for Estt(Res)Desk.