



**icmr**  
INDIAN COUNCIL OF  
MEDICAL RESEARCH  
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भारतीय आयुर्विज्ञान अनुसंधान परिषद  
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार  
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research  
Department of Health Research, Ministry of Health  
and Family Welfare, Government of India

Advt. No. Dev./CAR/1/Phase-I(Pt.)/2023

Dated: 12.01.2024

### VACANCY NOTIFICATION FOR CONTRACTUAL POST

Applications are invited for the Non-Institutional project human resource position for its short-term research project entitled **ICMR Network for Phase I Clinical Trials** under Clinical Studies and Trial Unit, under Division of Development Research, ICMR Hqrs. The post is purely on temporary & contract basis, initially for a period of one year and extendable upto four years at ICMR Hqrs., New Delhi.

Deserving candidates may send their applications in the prescribed form, duly filled in all respects along with all required supporting documents and certificates, duly self-attested, on the email: [icmrphase1centre@gmail.com](mailto:icmrphase1centre@gmail.com) within the schedule date and time for submission of applications, i.e. on or before 2<sup>nd</sup> February, 2024 up to 17:00 hours (no other mode of application will be entertained).

#### A. Project Consultant (Scientific/ Technical – Medical)

<b>Name of the Position</b>	Project Consultant (Scientific/ Technical – Medical)
<b>Number of vacancy</b>	One (1)
<b>Essential qualification</b>	Professional having proven competency and success in area of work possessing relevant post graduate degree.  Professionals with MBBS /BDS and relevant post graduate (such as MD/MDS in Clinical subjects/ Community Medicine/ Public health/ Pharmacology etc.) or PhD degree from recognised university.  OR  Retired Government employee with requisite educational qualification drawing pay in the Pay Band Rs 15600-39100 + Grade Pay of Rs 6600 at the time of retirement and having adequate working experience in the required domain/ field.
<b>Desirable qualifications</b>	<ul style="list-style-type: none"><li>• Relevant qualifications in regulatory science or pharmaceutical product development. Experience in coordination and management of clinical trials, preferable early phase.</li><li>• Experience in handling regulatory matters, knowledge of drug development pipeline and handling data of clinical research studies.</li><li>• Relevant experience in research and development of pharmaceuticals, preferably in early phase clinical development, regulations.</li><li>• Relevant publications in reputed indexed journals that showcase evidence of necessary expertise.</li><li>• Experience of working / coordinating Regulatory Clinical Trials including preparation and submission of regulatory dossier/investigators brochures / medical writing, protocol review etc.</li></ul>

<b>Description of Duties</b>	<ul style="list-style-type: none"> <li>• Help in developing strategies for the successful planning and implementation of all activities of the research project titled <i>ICMR Network for Phase I Clinical Trials</i>.</li> <li>• Research and interpretation of regulations, guidelines and precedents to support Clinical Studies and Trials Unit to ensure regulatory compliance of all early phase clinical studies. Review and consolidate regulatory dossiers for submission to CDSCO of all early phase clinical studies.</li> <li>• Supervise the overall conduct of individual trials to ensure timely progress and completion.</li> <li>• Facilitate and assist the review of activities of the site involved in ICMR Network for Phase I clinical trial, through site visit, remote monitoring, organising audits, inspections etc.</li> <li>• Facilitate and assist the review of applications received to the EoI for novel candidates for Phase I clinical trial using ICMR Network for Phase I clinical trial, through evaluation by relevant committees and discussion with applicants.</li> <li>• Active participation in all scientific and academic activities of the research project titled <i>ICMR Network for Phase I Clinical Trials</i> including publications and dissemination events.</li> <li>• Any other duty that is assigned from the Program Officer from time-to-time</li> </ul>
<b>Consolidated emoluments</b>	Upto Rs.1,00,000/- per month depending upon experience and knowledge.
<b>Max age limit</b>	Max up to 70 years
<b>Place of Duty</b>	ICMR Hqrs., New Delhi with work related travel as required.

**B. Project Research Scientist-II (NM)**

<b>Name of the Position</b>	Project Research Scientist-II (NM)
<b>Number of vacancy</b>	One (1)
<b>Essential qualification</b>	<ul style="list-style-type: none"> <li>• First Class Post Graduate Degree, including the integrated PG degrees, with three years experience or PhD in relevant subjects such as Clinical Research, Pharmacology, Public Health.</li> <li>• Second Class Post Graduate Degree, including the integrated PG degrees, <b>with</b> PhD in relevant subjects such as Clinical Research, Pharmacology, Public Health. and three years experience</li> </ul>
<b>Desirable qualifications</b>	<p>Preference will be given to those with prior training, qualifications or experience in Clinical Research, Pharmacology, Public Health or any other degree in clinical epidemiology research</p> <p>Good communication/managerial skills as evidenced from previous roles and responsibilities and publications</p>
<b>Description of Duties</b>	<ol style="list-style-type: none"> <li>1. Participating and assisting in conduct and minuting all meetings related to the Project.</li> <li>2. Scientific coordination between different study sites engaged in this project. Overall project coordination across various sites.</li> <li>3. Providing support and assistance to develop research manuscripts.</li> </ol>

	<p>4. Organise meetings and events related to the project, including the CAR Advisory committee meeting, HPSC meeting, IMSC meetings and others.</p> <p>5. Day-to-day activities related to the project under the supervision of the Program Officer or Unit Head</p> <p>6. Conducting research audits, site visits and preparing audit reports.</p> <p>7. Any other duty that is assigned from the Program Officer or Unit Head from time-to-time</p>
<b>Consolidated emoluments</b>	Rs. 67,000/-+HRA, as admissible
<b>Max age limit</b>	Max up to 40 years
<b>Place of Duty</b>	ICMR Hqrs, New Delhi with work related travel as required.

**Period of Engagement**

1. The initial term of engagement of staff will be for not more than one year. Subsequent extension beyond the said period can be considered for the total period of project upto five years depending upon the job requirement and the time frame for its completion subject to fulfillment of satisfactory performance evaluated by the Program Officer.
2. The engagement of staff would be on a full-time Contract basis and he/she would not be permitted to take up any other assignment, either part time or full time, during the period with ICMR

**General Terms and conditions: -**

1. Number of positions may vary.
2. These positions are meant for temporary projects and co-terminus with the project.
3. Engagement of the above advertised Project Human Resource Positions will depend upon availability of funds, functional requirements and approval of the Competent Authority. Therefore, we are not committed to fill up all the advertised Project Human Resource Positions and the process is liable to be withdrawn / cancelled / modified at any time.
4. The rates of emoluments/stipend shown in this advertisement are project specific and may vary according to sanction of the funding agency of the Project.
5. Cut-off date for age limit will be as on the date of last date for submission of applications.
6. Age relaxation will be as per the guidelines of ICMR.
7. Reserved category candidates must produce their latest Caste Validity Certificate. OBC candidates must possess a latest valid non-creamy layer certificate. PWD candidates shall produce latest disability certificate issued by a Medical board of Government hospital with not less than 40% disability.
8. Separate application should be submitted for each position. Allotment of project to the successful candidates will be decided by the competent authority at its discretion.
9. Qualification & experience should be in relevant discipline/field and from an Institution of repute. Experience should have been gained after acquiring the minimum essential qualification.
10. Mere fulfilling the essential qualification does not guarantee the selection.
11. Persons already in regular time scale service under any Government Department / Organizations are not eligible to apply.
12. No TA/DA will be paid to attend interview / personal discussion and candidates have to arrange transport/accommodation themselves.

13. ICMR reserves rights to consider or reject any application/candidature.
14. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
15. The persons engaged on Project Human Resource Positions cannot be permitted to register for Ph.D., due to time constraints.
16. The persons engaged on Project Human Resource Positions will normally be posted at the study site; however, they can be posted to any other sites in the interest of research work. They are liable to serve in any part of the country.
17. The persons engaged on Project Human Resource Positions shall not have any claim on a regular post in ICMR or in any of its Institutes/Centers or in any Department of Government of India and their project term with breaks or without breaks in any or multiple projects will not confer any right for further assignment or transfer to any other project or appointment/absorption/regularization of service in funding agency or in ICMR. Benefits of Provident Fund, Pension Scheme, Leave Travel Concession, Medical claim, Staff Quarters and other facilities applicable to the regular staff of ICMR etc. are not admissible to the project human resource positions.
18. Successful candidates will normally be engaged on Project Human Resource Position initially for a period of one year or less, depending upon the tenure of the Project and functional requirements. Continuation / Extension to engagement of Project Human Resource Positions will be depending upon evaluation of performance, tenure of the project, availability of funds, functional requirements and approval of Competent Authority. The maximum term of any Project Human Resource Position in any or multiple projects, with breaks or without breaks shall be five years only. The concerned Project Investigator, Division Head and Head of the host Institute shall personally be responsible and accountable for the continuation / extension given if any without prior concurrence of the Director General, ICMR to any project human resource position beyond five years either with or without breaks in any or multiple projects.
19. ICMR reserves the right to terminate the project human resource position even during the agreed contract period or extended contract period without assigning any reason.
20. Leave shall be as per the ICMR's policy for project human resource positions.
21. Candidate must submit his/her online application form in time with a recent passport size color photograph along with a detailed bio-data/C.V. and all relevant documents; duly self-attested; in proof of his/her educational qualifications [all certificates and mark-sheets from 10th Standard onwards], working experience, age, caste and photo ID (Aadhar Card/Indian Passport/PAN Card/Driving License) etc., within the schedule date and time for submission of application, failing which his/her candidature will not be considered. Late/Delayed/Incomplete/Unsigned applications will not be considered at all and no correspondence will be entertained in this regard.
22. ICMR reserves the right to cancel/modify the process at any time, at its discretion.
23. The decision of the Competent Authority will be final and binding.
24. Canvassing in any form will be a disqualification.
25. Corrigendum/addendum/further information; if any; in respect of this advertisement, will be published on our website only. Hence, the candidates are advised to see the website of ICMR regularly for further updates related to this advertisement.

  
(Harjeet Kaur Bajaj)  
Administrative Officer



11. Work Experience(Certificates in proof of experience must be supported):

Name of Employer	Post	From date	To date	Reason for leaving

Total Experience gained after acquiring the minimum essential qualification (in years): \_\_\_\_\_

12. Details of NET/GATE/National level exams passed, if any.

Exam passed	Date of passing	Valid till

13. If selected what period would your require to join: \_\_\_\_\_

Note: Additional information, if any can be provided on a separate paper or on overleaf of this page.

Declaration: I hereby declare that the particulars furnished in this form by me are true to the best of my knowledge and belief. Furnishing of false information or suppression of facts will be disqualification and is likely to render the candidate unfit.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Place: \_\_\_\_\_

Name of the candidate: \_\_\_\_\_