

ICMR-National Institute of Medical Statistics

Ansari Nagar, New Delhi
Advt. No. ICMR-NIMS/2/2023

IMPORTANT DATES:

Website Link opening date	28 th August, 2023 (10.00 a.m.)
Last date for filling up of the personal data in the online form, and uploading the photo and specimen signature	28 th September, 2023 (05.00 p.m.)
Last date of depositing fees by on-line payment	28 th September, 2023 (05.00 p.m.)
Tentative Schedule for Written test (if required)	28 th October, 2023 onwards

All the above dates are tentative and in case of any situation beyond control, these dates may be changed at any time. Information about such changes (s), if any, will be given on the ICMR's website. Candidates are advised to remain in touch with the website for information regarding this recruitment process and changes in the schedule, if any.

Indian Council of Medical Research (ICMR) is an Autonomous Organization, under the Department of Health Research, Ministry of Health & Family Welfare, Govt. of India. ICMR is dealing with biomedical / health research in various areas, in collaboration with national / international agencies, through its Headquarters at New Delhi and 27 Institutes / Centres and a large number of field stations, situated across the country. ICMR-National Institute of Medical Statistics (ICMR-NIMS) is one of the permanent Institutes of ICMR situated in its campus at Ansari Nagar, New Delhi. It invites online applications at ICMR's website <https://recruit.icmr.org.in> from eligible candidates as per criteria laid down below for filling up the following post in ICMR-NIMS, New Delhi:-

1.	Name of the Post	Technical Officer-B
2.	Number of Post	Two (02) (Unreserved)
3.	Classification	Technical (Non-Ministerial)
4.	Scale of Pay	Level-10 of Pay Matrix Rs. 56,100 - 1,77,500
5.	Age Limit	Not exceeding 35 years
6.	Essential Qualifications	1 st Class Post Graduate degree in Science with relevant subject - Statistics/Bio-statistics/Computer Application from a recognized University OR 2 nd Class Post Graduate degree with Ph.D. in relevant subject from a recognized University OR 2 nd Class Bachelor's of Engineering/ Technical degree in relevant subject with 1 year working experience in relevant area of work.

3. Fee:

Application Fee of **Rs. 1,000/- (Rupees One Thousand Only)** is required. SC/ ST/ Women/ PWD candidates are exempted from paying application fee. Application Fee is to be paid by candidates through online mode. Application fees once paid will not be refunded under any circumstances.

4. Candidates are required to furnish the following documents at the time of verification of documents: -

- (i) Print out of the online application form.
- (ii) Matriculation/Secondary Examination Certificate or an equivalent Certificate for Age proof;
- (iii) Final Mark sheet/Degree as a proof of meeting educational qualification;
- (iv) Caste Certificate in the prescribed format of Government of India, if applicable;
- (v) PWD certificate in the prescribed format of Government of India, if applicable;
- (vi) Departmental candidates who requires age relaxation should submit 'No Objection Certificate' from their respective Office/ Department (Annexure-I). The term departmental candidates mean those candidates who are currently working as permanent employees with Central/State/ UT Government/ PSU or Central/ State autonomous organization including ICMR Hqrs. and its Institutes/Centres.
- (vii) Certificate from Ex-Serviceman, seeking age relaxation, as per prescribed format (Annexure II).

5. Selection criteria:

- (i) Eligible candidates will be required to appear for written test, (if required) information for which will be provided later.
- (ii) Candidates who wish to be considered against UR vacancies UR but relaxation may not be applicable. Candidature/applications will be considered under General (UR) category.
- (iii) SC, ST, OBC, EWS and PWD candidates, who are selected on their own merit without relaxed standards, will be considered as UR.
- (iv) The candidates applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the examination. Their admission at all stages of the examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the written examination, it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be cancelled by the ICMR-NIMS.

6. The crucial date for determining the age limit will be the last date of receipt of application i.e., **28th September, 2023.**

7. How to apply:

- (i) Eligible and interested candidates would be required to apply online only through ICMR website <https://recruit.icmr.org.in>. No other means/ mode of application will be accepted. Their registration will be provisional as their eligibility will be verified only in case they are shortlisted for appearing in written Test/ Personal Discussion. Mere issue of Admit card shall not imply acceptance of candidature.
- (ii) Before registering their applications on the website, the candidates should possess the following:

- a) Valid e-mail ID, which should remain valid for at least one year.
- b) Candidates should have latest passport size photograph (jpg or jpeg file only upto 50 kb) as well as photograph of signatures in digital format (jpg or jpeg file only up to 20 kb) for uploading with the application form.
- c) Provision to pay examination fee of Rs.1,000/- Candidates can opt to pay through internet banking account or credit/debit card. Transaction charges, as applicable shall be borne by the candidate.

9. The registration process involves following three Steps:

Step 1: Filling up of Application

- Go to ICMR website <https://recruit.icmr.org.in> for the post of Technical Officer-B in ICMR-NIMS, New Delhi.
- Read the Advertisement carefully to be sure about your eligibility.
- Click on the link "Apply".
- Fill up all the required fields.
- Ensure the information provided is correct and then submit.

Step 2: Making Payment

- ***"The link for making payment "***

Step 3: Final Registration & Printing of Provisional Registration Slip

- Once the payment is made, Candidates should retain a photocopy of their e-receipt and Registration Slip as they can be asked to produce them for reference, at any stage of selection process.
- After applying online, candidate is required to download the system generated Provisional Registration Slip with unique registration number and other essential details.
- Fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility before paying the application/processing fee and to fill in the payment details carefully.
- Failed Transaction amount will be automatically refunded to same account from which payment was originally made, within 15 working days.

IMPORTANT:

- All correspondence with candidates shall be done only on their registered e-mail ID provided by candidate. All information regarding examination schedule/admit card etc. shall be provided through email and/or by uploading on ICMR website.
- Responsibility of receiving, downloading and printing of admit card/any other information shall be of the candidate.
- ICMR-NIMS will not be responsible for any loss of email sent, due to invalid/wrong email ID provided by the candidate or for delay/non receipt of information if a candidate fails to access his/her mail/website in time.
- Candidates are not required to send any document to ICMR-NIMS.
- The candidates will be allowed to appear for the written test only if they possess the valid Photo Admit Card which will be available for downloading from the ICMR, ICMR-NIMS website and prescribed original photo identity card.

11. General Instructions:

- (i) Candidates possessing the required degree from Govt. Universities or Institutes approved/recognized by UGC will only be eligible to apply.
- (ii) While applying, the candidates should enter their full name as it appears on the matriculation/secondary school certificate.
- (iii) No TA will be paid to the candidates for appearing in the written examination.
- (iv) The notified vacancies advertised are tentative. ICMR-NIMS reserves the right to cancel/restrict/enlarge/modify the requirements advertised, if need so arise, without assigning any further notice or assigning any reason thereto.
- (v) Court of jurisdiction for any dispute will be at Delhi.
- (vi) Candidates are advised to regularly visit ICMR website for updated information on the selection process. Any corrigendum/addendum/errata in respect of the above advertisement shall be made available only on the ICMR website. No further press advertisement will be notified.
- (vii) Canvassing in any form shall be considered a disqualification for employment in the ICMR-NIMS.
- (viii) The decision of the Competent Authority of ICMR-NIMS in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of written examination, allotment of examination centres, selection will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.
- (ix) Success in the examination confers no right of appointment unless it is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects of appointment to the service/post.
- (x) The post carry All India Service Liability, as and when decided and ordered, by the Competent Authority.
- (xi) For any kind of query related to the filling up of the vacancy during the recruitment process, the applicant may contact the helpline number 011-26588928 (Monday to Friday 10:00 AM – 05:00 PM on all working days) or e-mail at vacancy.nims@gmail.com.

Director-in-Charge
ICMR-National Institute of Medical Statistics,
Ansari Nagar, New Delhi-110029

Annexure - I

No Objection Certificate

(To be produced on the Letter Head by the Head of the Office or Department
in which the candidate is working)

It is certified that Sh./ Smt./ Kum /Dr. _____ is a Central Government employee/ State Govt. employee/ employee of autonomous body/ Public Sector Undertaking/ ICMR- _____ holding the post of _____ in the Pay Level _____ (Rs. _____) of Pay Matrix (as per 7th CPC) w.e.f. _____ with 3 years regular service in the grade as on closing date.

This office has no objection for his/her applying to the post of _____ as mentioned in the ICMR-NIMS, New Delhi advertisement No. **ICMR-NIMS/2/2023**.

Place:

Date:

Signature, Name and Designation of the
Competent Authority
SEAL

Annexure - II

TO BE PRODUCED BY SERVING/ RETIRED/ RELEASED ARMED FORCES PERSONNEL FOR AVAILING THE AGE CONCESSION

It is certified that No Rank

.....

Name whose date of birth is

..... has rendered service from to

.....

in Army/Navy/Air Force.

2. He has been released from military services:

% a) on completion of assignment otherwise than

(i) By way of dismissal, or

(ii) By way of discharge on account of misconduct or inefficiency, or

(iii) On his own request, but without earning his pension, or

(iv) He has not been transferred to the reserve pending such release

% b) on account of physical disability attributable to Military Service.

% c) on invalidment after putting in at least five years of Military Service.

3. He is covered under the definition of Ex-Serviceman (Re-employment in Central Civil Services and Posts) Rules, 1979 as amended from time to time.

Place:

Date:

Signature, Name and Designation of the
Competent Authority**

SEAL

% Delete the paragraph which is not applicable.