

ICMR-NATIONAL INSTITUTE OF IMMUNOHAEMATOLOGY
Indian Council of Medical Research
13th Floor, New Multistoreyed Building,
KEM Hospital Campus, Parel, Mumbai-400012

A-11012/09/2022-Admn

04.07.2023

VACANCY NOTIFICATION FOR CONTRACTUAL POST

Online applications are invited through link <https://niih.org.in/consultant/> for the following full-time post on contract basis up to 05:00 PM on 27th July 2023 initially for a period of six months at ICMR-National Institute of Immunohaematology, Mumbai.

Sr. No.	Name of the post	No of vacancies	Essential Criteria	Desirable	Age Limit
01	Consultant- (Scientific Non- Medical)	One	Professionals having M.Sc, Ph.D qualification in Applied Biology with R &D experience and published papers OR Retired Government employee M.Sc, Ph.D qualification in Applied Biology drawing pay in the Pay Band Rs.15600-39100 + Grade pay of Rs.5400/- and above at the time of retirement with at least 20 years experience in the required domain/field	Minimum 30 years experience in transfusion medicine and molecular immunohaematology.	Not exceeding 67 years on the last date of receiving applications

Period of Engagement:

1. The initial engagement would be for a period of 6 months which may be extended beyond the said period depending upon the requirement of ICMR-NIIH and performance review of the consultant but shall not be extended beyond 2 years.
2. The engagement of Consultant would be on a full-time basis and he/she would not be permitted to take up any other assignment during the period of Consultancy with ICMR-NIIH.

Remuneration Payable to Consultant:

1. Maximum upto Rs. 70000/- depending upon educational qualification, experience, last pay drawn, functional requirement and Guidelines of GOI and ICMR issued/amended from time to time. No increment, HRA and Dearness Allowance shall be allowed during the term of the contract.
2. No Travelling Allowance/Daily Allowance/Joining time shall be admissible for joining the assignment or on its completion/termination. However, Consultant shall be allowed TA/DA for his/her travel inside the country in connection with the official work as per his/her entitlement at the time of retirement as provided under SR 190(A).
3. Since the post is purely on temporary/contractual basis, the benefits/perquisites as applicable to a government servant like Accommodation, CGHS, Provident Fund, Leave Travel Concession, telephone reimbursement, medical, etc. would not be available to the Consultant.
4. All applicable taxes as per government rules and regulations will be deducted at the source.

Leave:

Leaves with accordance to OM F. No. 3-25/2020-E.IIIA dated 09.12.2020 issued by Ministry of Finance, Dept of Expenditure allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year shall not be allowed.

Working Hours :

As per ICMR norms with accordance to the instructions issued by DoPT on office timings and observance of punctuality etc., amended from time to time.

Working facilities to be provided:

Only the basic facilities/infrastructure at the office would be provided to the Consultant. No transport or telephone/internet facility at the residence etc. would be provided.

Confidentiality of data and documents:

The consultant shall not utilize or publish or disclose or part with, to a third party, any data or statistics or proceedings or information gathered during the course of the assignment/research of the office. The consultant shall be bound to hand over the entire set of records of assignments alongwith the supportive to the office before the expiry/termination of the contract and before the final payment is released by the office. The consultant shall sign an agreement of confidentiality with the Institute to this effect which shall contain a clause on Ethics and Integrity.

Conflict of Interest:

The consultant appointed by this office, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of this office. The consultant shall be completely accountable for any advice/service rendered by him/her during the engagement in the Institute in view of the norms of ethical business and professionalism.

Termination of Agreement:**ICMR-NIIH may terminate the contract if:**

- a) The Consultant is unable to address the assigned work.
- b) Quality of the assigned work is not to the satisfaction of the Department.
- c) The Consultant fails in the timely achievement of the milestones as finally decided by the Department.
- d) The Consultant is found lacking in honesty and integrity.
- e) The requirement of consultant for the work assigned ceased to exist.

ICMR-NIIH reserves the right to terminate the contract by giving one month's notice to the Consultant. The termination will be without prejudice to either party's rights accrued before the termination.

Procedure For Recruitment:

1. The candidates applying for the post should first confirm their eligibility as per the advertisement. They should also ensure that they have a valid personal e-mail ID and mobile number. Note that the provided e-mail ID and mobile number should be kept active during the entire recruitment process.
2. Eligible candidates meeting all the above criteria and qualifications, experience, etc. can fill the online applications through link <https://niih.org.in/consultant/> up to 05:00 p.m. on 27th July 2023.
3. Submission of online applications after 05:00 PM on 27th July 2023 will be stopped. The link would be disable automatically and no request in this matter would be entertained.
4. Candidates should note that no editing in the application can be done after final saving of the application Therefore, they are advised to fill all the details carefully. No request in this matter would be entertained.
5. Date and time of interview will be intimated by email to the shortlisted candidates. The list of the same shall also be displayed on the websites <https://niih.org.in>
6. Candidates reporting after the scheduled date and time will not be allowed to appear in personal discussion. No request in this matter would be entertained.
7. No physical copy of the application form is required to be submitted to this office. However, shortlisted candidates have to bring all the requisite documents in original for verification purpose. Those who fail to bring any of the above will not be considered for personal discussion.

8. Selected candidate have to submit the duly signed application form alongwith self-attested copies of proof of their age, educational qualifications, experiences, testimonials etc and a recent passport size photograph at the time of joining.
9. The result of the final selection would be placed on the website <https://niih.org.in>, the selected candidate would receive an email regarding the same. No other communications by phone etc would be made.

Other Terms and Conditions:

1. Incomplete applications, applications without photo and signature, without relevant enclosures or received after the last date shall be summarily rejected.
2. Submission of incorrect or false information shall disqualify the candidature at any stage.
3. If the candidate is not eligible, his / her candidature will be cancelled at any stage of the recruitment process. If he/she qualifies in the selection process and subsequently, it is found that he / she does not fulfil the eligibility criteria, his / her candidature will be cancelled. Even after appointment if found ineligible, services so obtained will be terminated without any notice or compensation.
4. Any canvassing by or on behalf of the candidate or bringing political or other outside influence in any form for shortlisting, selection or employment will be treated as disqualification and such candidates will not be considered and be debarred from the selection process.
5. Age limit and experience will be considered as on the last date of submission of the application.
6. Candidates experience as mandatory requirement should clearly state the nature of work during the period of employment and the duration of his/her engagement.
7. Qualification and experience should be in a relevant discipline/field and from a reputed institution/organization recognized by the relevant authority.
8. Experience shall be counted from the date of completion of minimum essential educational qualification.
9. Mere fulfilling the essential qualification/experience does not guarantee selection.
10. Candidates already in regular service under any Central/State Govt./Autonomous Dept./PSU are not eligible to apply.
11. The Director, ICMR-NIIH has the right to accept/ reject any application without assigning any reason thereof and no correspondence/ recommendation will be entertained in this matter.
12. The Institute reserves the right to adopt criteria for shortlisting the applications in case of receipt of large number of applications.
13. The Director, ICMR-NIIH reserves the right to increase/decrease the number of posts as per requirement or even cancel the recruitment or re-advertise the posts, without assigning any reason thereof, no correspondence will be entertained in this regards.
14. Bad connection/ connection failure from any side will NOT be the responsibility of the ICMR-NIIH.
15. The offer of engagement will be subject to verification of original certificates as per the advertisement.

16. Selected candidates have to sign an agreement of contractual appointment with ICMR-NIIH.
17. The post is contractual for the duration offered and can be terminated by giving not less than one months' notice on either side at any time without assigning any reason.
18. The appointment may be renewed after every specific period of time subject to satisfactory performance and project requirement.
19. The post is filled up on a purely temporary and contractual basis & the candidate will have no right to claim for any type of Permanent Employment under ICMR-NIIH or continuation of his/her services in any other project.
20. Any Addendum/Corrigendum in respect of above vacancy notice shall be issued on website <https://niih.org.in> only and no separate notification shall be issued in the press. Applicants are requested to regularly visit these websites to keep themselves updated.
21. In order to avoid any hassle and to note the changes (if any) candidates are advised to check the above cited website before appearing for the personal discussion.
22. Any dispute that may arise between Consultant and the Institute as to the terms and conditions shall be referred to the Director, ICMR-NIIH and his decision will be binding.



**Director
ICMR-NIIH**