

ICMR -NATIONAL AIDS RESEARCH INSTITUTE
 Indian Council of Medical Research, Department of Health Research,
 Ministry of Health & Family Welfare,
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Date: 06/12/2022

Ref: NARI/Estt/DTG/2022-23/

Walk in interview for the post of **Data Entry Operator(Grade B Data Entry Operator cum lower division clerk** under project **“Multicenter, non-randomized, non-controlled, open-label Phase IV trial to evaluate the safety, tolerability and effectiveness of Dolutegravir 50 mg tablet of Emcure Pharmaceuticals along with other antiretrovirals among HIV-1 infected subjects.”** for ICMR NARI. This post is purely temporary.

Sr No	Name of the post	No. of post	Age	Duration	Essential Qualification	Desirable Qualification	Job Requirement	Consolidated Salary
1	Data Entry Operator (Grade B) Data entry operator cum lower division clerk)	01	28 years	Two months	<ul style="list-style-type: none"> Intermediate or 12th pass in Science stream from a recognized board with DOEACC “A” level from a recognized institute and/or 2 years’ experience in EDP work in Government, Autonomous, PSU or any other recognized organization. A speed test of not less than 15000 key depressions per hour through speed test on computer. 	<ul style="list-style-type: none"> Bachelor’s degree in from a recognized institution / university Diploma in computer applications/management. from recognized university/ institution 	Data Entry, compiling of data, analysis, daily QC of data uploaded from sites and informing about discrepancies and missed data to site team.etc. Clerical/ Administrative responsibilities assigned by PI.	Rs.18,000/-

Interested candidates are invited to appear for **walk-in-interview for the post of Data Entry Operator** in ICMR-NARI Bhosari Pune regions along with full bio-data and copies of proof of age, qualifications, experience etc. Candidates belonging to OBC should produce Non-creamy layer certificate from the competent authority empowered to issue such certificate at the time of walk-in-interview. Age and experience is relaxable in deserving cases. Government servants should apply through proper channel or enclose ‘No Objection Certificate’ from the present office/employer along with the application. Director, ICMR- NARI reserves the right to shortlist the candidates to be interviewed. Any canvassing by or on behalf of the candidates or bringing political or other influence with regards to the selection shall be considered as a disqualification.

Place	Date and Time	Venue
ICMR NARI Bhosari Pune	14 Dec 2022 12:00pm	https://echo.zoom.us/j/85111295523?pwd=TUFKU2pNN01Cd0ZFd0RGNTNSUDBkdz09 Password: 523862

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Administrative Officer

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Director