

ICMR-National Institute of Traditional Medicine, Belagavi

Nehru Nagar, National Highway No 4, Belagavi, Karnataka- 590010

Tel: 0831- 2475477

Advt. No.: Rect/Proj/2022-2023/10

Eligible candidates are invited for the walk-in interviews/skill test for the following temporary posts under ad-hoc extramural research projects to be conducted at ICMR-NITM, Belagavi on 10th November 2022 from 9:30 AM onwards.

Title of the Project: Model Rural Health Research Unit (MRHRU)

Duration: One year (Renewable for the project duration subject to performance and project requirement) Posting at Sirwar, Raichur District

Sl. No.	Name of Post	No. of vacancies	Essential		Desirable		Job requirement	Consolidated Emolument	Upper age limit
			Qualification	Experience	Qualification	Experience			
1	Technician –C (Lab Technician)	1 (UR)	12 th Pass in Science Subjects AND Two years Diploma in Medical Laboratory Technician (DMLT) or relevant subject or one year Diploma in Medical Laboratory Technician (DMLT) plus one year experience in a recognized organization or 2 years laboratory experience. *B.Sc Degree shall be treated as 3 years experience.		B.Sc in Medical Laboratory Technician (MLT)		<ul style="list-style-type: none"> • To collect and process clinical samples • Coordinating with field staff for sample collection, transporting and testing • Carry out laboratory tests • Uploading and reporting of laboratory reports and results • Maintenance of lab protocols, upkeep of equipment, conduct of QC exercises from time to time. • Any other project related work assigned by superior officer / PI / Nodal Officer / Director 	Rs. 20,000/- + HRA	30 yrs
2	Data Entry Operator	1 (UR)	<ul style="list-style-type: none"> • Intermediate or 12th pass in Science stream from recognized board with DOE ACC 'A' level from a recognized institute. <p style="text-align: center;">(and/or)</p> <ul style="list-style-type: none"> • Two years experience in EDP work in Government, Autonomous, PSU or any other recognized organization • A speed test of not less than 8000 key depressions per hour through speed test. 		<ul style="list-style-type: none"> • Graduate degree. • Knowledge of computer applications (Office Suite), • Monitor and upload dashboard information. • Communication skills in English, Kannada 		<ul style="list-style-type: none"> • Maintenance of all records in digital and physical forms at MRHRU, retrieval and communication of the same whenever required. • Asset management and monitoring. • Assisting MRHRU Scientists in various projects and activities of the Unit. • Assisting in co-ordination of administration and finance related activities between NITM Belagavi and MRHRU Raichur. • Assisting Scientists and Staff in Project related works, communications, data entry etc. • Any other work assigned by the Nodal Officer/PI related to MRHRU. 	Rs. 20,000/- per month	25 yrs

Title of the Project: Evaluation of AYUSH GMH in the subjects of mild to moderate non-alcoholic fatty liver disease (NAFLD) – A Double Blind Randomized control clinical study

Duration: One year (Renewable for the project duration subject to performance and project requirement)

Posting at ICMR-NITM Belagavi

Sl. No.	Name of Post	No. of vacancies	Essential		Desirable		Job requirement	Consolidated Emolument	Upper age limit
			Qualification	Experience	Qualification	Experience			
3	Data Entry Operator- B	1 (UR)	<ul style="list-style-type: none"> Intermediate or 12th pass in Science stream from recognized board with DOE ACC 'A' level from a recognized institute. And/or Two years experience in EDP work in Government, Autonomous, PSU or any other recognized organization A speed test of not less than 8000 key depressions per hour through speed test. 	<ul style="list-style-type: none"> BCA/MCA/ IT/ CS or BE/ B.Tech in CE/ CS/ IT Two years of experience in Clinical/Medical Research projects, preferably funded by the Ministry of AYUSH, ICMR, CSIR, DST or equivalent organization OR Two Years of experience in Information Systems or Clinical Research IT management. ii. Knowledge and experience with Data base and web applications with SQL/mysql, PHP, HTML and Server management. 	<ul style="list-style-type: none"> Data entry & Management: Compiling and sorting information from case record forms and verifying its accuracy for computer entry. Coordination with study team for data clarification for identified deficiencies or errors, correcting any incompatibilities and checking output. Capturing data into digital databases and performing regular backups; Updating and maintaining databases, and data archival. Generating and exporting data reports, spreadsheets, and documents as needed. Performing duties such as filing, coordinating budget & procurement related activities, scanning, and printing as needed. Creating digital documents from paper or dictation; preparing/editing/formatting routine reports and correspondence drafts Managing correspondence with involved organizations & stakeholders for assigned tasks Following up with project team and reporting for adherence to project timelines & targets Any other work which is in scope of DEO 	Rs.20,000/- per month	30 yrs		

Terms and Conditions:

1. Interested eligible candidates may Walk-in for Skill Test / Interview at ICMR – National Institute of Traditional Medicine, Nehru Nagar, Belagavi – 590010 as per the schedule given below, along with duly filled prescribed application form, self-attested photocopies and original of documents and supporting educational qualifications and desired experience for verification.

Schedule for Walk-in for Interview/ personal discussion:

- a. Technician-C (Lab Technician) : 10.11.2022 – 09.30 A.M.
- b. Data Entry Operator : 10.11.2022 – 09.30 A.M.
- c. Data Entry Operator-B : 10.11.2022 – 09.30 A.M.

2. Number of vacancy is likely to vary.
3. Above position is for ad-hoc extramural research projects purely on temporary basis and co-terminus with the project.
4. Recruitment will depend upon requirement of project and subject to approval of the competent authority.
5. The rates of emoluments/ stipend are project specific and may vary according to sanction of the funding agency of the project depending on availability of funds.
6. Age Concession: Age relaxation is admissible in respect of SC/ST/OBC candidates, project employees and ex- Serviceman in accordance with the instructions issued by ICMR from time to time. Age concession to the extent of service rendered in other research projects will also be admissible for experienced and skilled persons, subject to approval of competent authority.
7. Cut-off date for age limit will be as on the date of walk-in-interview.
8. Reserved category candidates must produce their Caste Validity Certificate. OBC candidates must possess a latest valid non-creamy layer certificate.
9. Qualification and experience should be in relevant discipline / field from an Institution of repute. Experience gained after acquiring the minimum essential qualification will only be considered.
10. Mere fulfilling the essential qualification does not guarantee the selection.
11. Persons already in regular time scale service under any Government Department / Organizations are not eligible to apply.
12. No TA/DA will be paid and candidates have to arrange transport/ accommodation themselves for written test/ interview.
13. The institute reserves right to consider or reject any application / candidature.
14. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
15. Selected candidate will normally be posted at the study site; however, they can be posted to any other sites in the interest of research work. They are liable to serve in any part of the country.
16. Selected candidate shall not have any claim on a regular post in this Institute or in any Department of Government of India and their project service will not confer any right for further assignment or transfer to any other project or appointment / absorption in funding agency or in this institute. Benefits of Provident Fund, Pension Scheme, Leave Travel Concession, Medical claim, etc. are not admissible.
17. Initial appointment will normally be for a period of one year or the period mentioned in the advertisement. Further continuation/extension of service will depend on tenure of the project and performance of the concerned project employee by his/her project investigator, subject to approval of competent authority.
18. The Project Investigator and/or appointing authority reserves the right to terminate the service of project personnel even during the agreed contract period or extended contract period without assigning any reason.
19. The Director, NITM reserves the right to cancel/ modify the recruitment process at any time, at his discretion.
20. The decision of the Director, NITM will be final and binding.
21. Canvassing in any form will be a disqualification.
22. The applications not in the prescribed format will summarily be rejected.
23. Further information; if any; in respect of this advertisement, will be published on our websites only.

Director
ICMR-National Institute of Traditional Medicine

ICMR – National Institute of Traditional Medicine

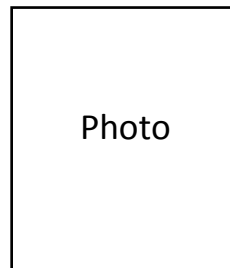
Indian Council of Medical Research

Nehru Nagar, National Highway No 4, Belagavi - 590 010

Tel: 0831- 2475477

PROFORMA FOR BIO-DATA

1. Name of the Post applied : _____
2. Name of the Project : _____
3. Name in full (IN BLOCK LETTERS) : [NAME] [SURNAME]
4. Father's / Guardian's/ Husband's Name : _____
5. Date of Birth : _____
6. a. Address for correspondence : _____
- b. Permanent Address : _____
7. E-mail ID : _____
8. Mobile No. : _____
9. Category (Please tick) : SC ST OBC PH GENERAL
10. Date of Birth : _____ Age: _____
11. Marital Status : Married / Unmarried



12. Educational Qualifications:

SL. NO.	EXAM PASSED / QUALIFICATION	GRADE	YEAR	BOARD / UNIVERSITY	SPECIALIZATION

13. Experience:

SL. NO.	PERIOD	POST HELD & SCALE OF PAY	NAME OF THE EMPLOYER	REASON FOR LEAVING

14. If selected what period would you require to join the post: _____

I hereby declare that the particulars furnished in this form by me are true to the best of my knowledge and belief.

Date:

Place:

Signature of the Candidate