



Indian Council of Medical Research

Department of Health Research
(Ministry of Health & Family Welfare)
V. RamalingaswamiBhavan, Post Box No.4911,
Ansari Nagar, New Delhi-110029

Advt. No.Sr.DDG(A)/eGov/Accounts /2021

Dated: 17/03/2021

ICMR intends to fill up following Non-Institutional positions purely on temporary contract basis for initially of for the period of two years and will be extendable as per requirement".

S.No	Name of Project Position and Consolidated Emoluments	No. of Positions and Reservation	Maximum Age Limit
01	Assistant (Accounts) on contract Basis Remuneration Rs.40,000/- per month	Two (Un-Reserved)	35 Years

Required qualifications and other details are given below.

Project Position	Essential Qualification	Desirable Qualification
Assistant(Accounts)	Degree in Commerce from any recognized University / Institutions with minimum three years experience in Finance & Accounts. * Preferable experience in Central Govt./ Central Autonomous Body	Operating Knowledge of Accounting Software with MS Office

Eligible candidates may submit their application online in the given link at <https://projectjobs.icmr.org.in/> on or before **7th April' 2022 up to 17:00 hours**. Late/Delayed/Incomplete applications shall not be entertained and rejected straight away, without any reasons, communication and correspondence. Candidates are therefore advised to submit their application well in time without waiting for the last date for submission of online applications. ICMR will not be responsible; if a candidate fails to submit the application, within time, for any reason like online signal issues, server problems, portal jam due to heavy traffic etc. Applications received within the stipulated date, time and complete in all respects shall only be screened by a Screening Committee of ICMR, to shortlist candidates for further process of engagement of project positions. Candidature of successful candidates shall be subject to verification of all original documents by ICMR and fulfillment of required eligibility criteria, in all respects of qualification, age and experience, etc.

Terms and conditions: -

1. Number of positions may vary.
2. Appointment is purely on temporary contract basis.
3. Age relaxation is admissible as per Govt. of India / ICMR norms. Skilled and experienced persons engaged in ICMR projects, those who have entered ICMR project, within the prescribed age limit, without availing age relaxation, may also be considered for age relaxation to the extent of project term served by him / her up to a maximum of five years, subject to a prior concurrence of DG, ICMR. Reserved candidates availing relaxations and concessions, shall be considered under their respective category, subject to fulfillment of other criteria.
4. Category once applied shall not be allowed to be changed at a later stage and no communication in this regard shall be entertained.
5. Cut-off date for age limit will be as on the last date for submission of applications.

6. Reserved category candidates must produce their latest Caste Validity Certificate. OBC candidates must possess a latest valid non-creamy layer certificate, issued within three years. PWD candidates shall produce latest disability certificate issued by a Medical board of Government hospital with not less than 40% disability.
7. Qualification & experience should be in relevant discipline/field / trade and from an accredited / reputed Institution. Experience should have been gained after acquiring the minimum essential qualification.
8. Mere fulfilling the essential qualification does not guarantee the selection.
9. Persons already in regular time scale service, under any Government Department / Organization are not eligible to apply.
10. No TA/DA shall be paid, and candidates shall have to arrange for their transport / accommodation themselves.
11. ICMR reserves rights to consider or reject any application/candidature, without assigning any reason.
12. Submission of wrong or false information during the process of selection shall disqualify the candidature at any time/stage.
13. Selected candidate shall **not** have any right to claim on a regular post in ICMR. Benefits of Provident Fund, Pension Scheme, Leave Travel Concession, Medical claim, Staff Quarters and other facilities, applicable to the regular staff of ICMR etc. are **not** admissible.
14. ICMR reserves the right to terminate the contractual service even during the agreed contract period or extended contract, without assigning any reason.
15. Leave shall be as per the ICMR's policy for project manpower.
16. While called for test / interview or both, the candidate must submit a print copy his/her duly filled in online application form, with a recent passport size color photograph along with a detailed bio-data/C.V. and all relevant documents; **duly self-attested**; in proof of his/her educational qualifications [all certificates and mark-sheets from 10th Std. onwards], working experience, age, caste and **photo id** [Aadhar Card/Indian Passport/PAN Card/Driving License] etc., failing which his/her candidature will not be considered. Late/Delayed/Incomplete/Unsigned application shall not be considered at all and no correspondence will be entertained in this regard.
17. ICMR reserves the right to cancel/modify the recruitment process, at any time, during the process, at its discretion.
- 18. The decision of the DG, ICMR will be final and binding.**
19. Canvassing in any form will be a disqualification.
20. Corrigendum/addendum/further information; if any; in respect of this advertisement, will be published on our ICMR website only. Hence, the candidates are advised to see the ICMR website regularly, for further updates related to this advertisement.