

Walk in written test/ interview

The walk-in-personal discussion/Virtual interview/written test is proposed to be conducted to fill up the following posts on purely temporary basis in the research project entitled "National Centre for Assistive Health Technology (NCAHT)" funded by the Indian Council of Medical Research under Division of Non- Communicable Diseases, ICMR, New Delhi, the date and time of interview is mentioned below. Candidates who fulfil the requisite qualification and wish to appear for the walk-in-personal discussion/written test can download the format given on the website. Duly filled application in the prescribed format along with the copies of certificates/ document should be submitted online on mentalhealthicmr123@gmail.com before walk-in-personal discussion/Virtual interview/written test between 9:00 - 10:00 AM. For interview. All candidates should register till 10:00 AM. Any candidate registering after 10:00 AM will not be entertained for the interview.

National Centre for Assistive Health Technology (NCAHT)

1. Name of Post : Project Consultant (Admin/Account)

Age : up to 70 years

Salary : 60000/-pm fixed

Essential Qualifications:

Retired Government employee with Bachelor's Degree drawing pay in the Pay Band Rs. 15600-39100 + GP of Rs. 5400 (pre-revised) and above at the time of retirement with at least 10 years' experience in finance and administration.

Desirable: Proficiency in the latest accounting packages and Knowledge of MS Office (Word, Power Point, Excel) along with latest version of Tally. Experience in working on administrative and financial work of medical / biomedical/ health research projects.

Date of Interview: 17th March' 2022 at 11:00 AM.

2. Name of Post : Project Scientist-C (Non-Medical)

Age : up to 40 years



Salary : Rs. 51,000 + 30% HRA pm fixed

Essential qualification:

Candidate should possess a 1st class master degree in relevant subjects from a recognized university with 4 years of experience

OR

2nd class M.Sc. + Ph.D degree in relevant field from a recognized university with 4 years experience

OR

BDS/B.V.Sc. & AH degree recognized by DCI/VCI with 5 years experience in relevant subject after BDS/B.V.Sc. degree in relevant subject with six years experience in relevant subject after mentioned Degree.

Desirable qualification:

- i. Doctorate in relevant subject or Ph.D. in Biotechnology/ Biomedical Sciences /epidemiology from a recognised university for candidates with first class relevant degree.
- ii. Additional post doctoral research/ training experience in Biotechnology/ Biomedical Sciences /epidemiology from recognised institute(s).
- iii. Experience of working in Health sector, ICMR, AIIMS, NHM, CTD, NACO, etc. or in the Scientific Departments/ Organizations with experience in project management
- iv. Written communication skills to prepare written reports and to display statistical data in understandable formats.
- v. Knowledge of computer application or business tools or data management.

Date of Interview: 17th March' 2022 at 02:00 PM.

3. Name of Post : Project Scientist-C (Medical)

Age : up to 40 years

Salary : Rs. 64,000 + 30% HRA pm fixed

Essential qualification:

MBBS Degree with 4 years' experience in medical subjects after MBBS Degree.

OR

Post Graduate Degree (MD/MS/DNB) After MBBS with one year experience

OR



Postgraduate diploma in medical subjects after MBBS with two years' experience

Desirable qualification:

- i. MD in medicine/ community medicine/ epidemiology from a recognised university for candidates with first class relevant degree.
- ii. Additional post doctoral research/ training experience in medicine/ community medicine/ epidemiology from recognised institute(s).
- iii. Knowledge of computer application or business tools or data management.
- iv. Experience of working in Health sector, ICMR, AIIMS, NHM, CTD, NACO, etc. or in the Scientific Departments/ Organizations with experience in project management
- v. Written communication skills to prepare written reports and to display statistical data in understandable formats.

Date of Interview: 21st March' 2022 at 11:00 AM.

4. Name of Post : Project Admin Assistant

Age : up to 30 years

Salary : Rs. 32000 pm fixed

Essential qualification:

Graduate in any discipline with 5 years experience of administration/ finance and accounts work.

or

Graduate in any branch of life sciences from a recognized university with 3 years' work experience from a recognized institution.

or

Master's degree in the Business Administration /Finance/Accounting after Graduation in any branch of life sciences.

Desirable qualification:

- i. Master's degree in the Business Administration /Finance/Accounting
- ii. Experience of working in Health sector, ICMR, AIIMS, NHM, CTD, NACO, etc. or in the Scientific Departments/ Organizations with experience in project management
- iii. Written communication skills to prepare written reports and administrative work.
- iv. Knowledge of computer application or business tools or data management.

Date of Interview: 22th March' 2022 at 11:00 AM.



Terms and Conditions:

1. The application should be as per the prescribed format (Annexure – A).
2. Candidates should attach photocopies of educational qualification and experience and other testimonials duly self – attested along with filled application.
3. The crucial date for determining the age limit shall be the closing date for receipt of application.
4. Experience certificate should clearly indicate the nature of duty during the period of employment. Appointment order, pay slip will not be accepted in place of experience certificate. Experience certificate should contain designation, salary per month and duration.
5. No-Objection Certificate from the current employer (for Govt./AB/PSU Servants only).
6. The above said post is Contractual for the duration offered. The appointment may be renewed after every specific period of time subject to satisfactory performance and project requirement.
7. The incumbents selected will have no claim for regular appointments under ICMR or continuation of his/her services in any other project.
8. TA/DA will not be paid by ICMR for attending the written test/interview.
9. The Director, ICMR reserves the right to increase or decrease the number of posts or cancel the recruitment or re-advertise the posts, without assigning any reasons thereof, no further correspondence will be entertained in this regard.
10. Candidates are advised to check the ICMR website regularly for further information or changes, which will be updated from time to time.
11. Date, time and place of interview will be intimated by Email separately to the eligible candidates.
12. Incomplete applications and applications without relevant enclosures will be out rightly rejected.


58 Administrative Officer

गुरचरण सिंह संधु / G.S. SANDHU
ज्येष्ठ प्रशासन अधिकारी / Senior Administrative Officer
भारतीय आनुवंशिक अनुसंधान परिषद
Indian Council of Medical Research
डी. रामलिंगास्वामी भवन / V. Ramalingaswamy Bhawan
अंसरी नगर, नई दिल्ली - 110029 / Ansari Nagar, New Delhi - 110029

Annexure- A

Indian Council of Medical Research

Application for engagement of Project Human Resource Position, purely on temporary basis

1.	Name of the Project Human Resource Position, applied for	:	_____	Latest photograph

2.	Advertisement No.	:	_____	
3.	Name in full (IN BLOCK LETTERS)	:	_____	
			[SURNAME] [NAME] [FATHER/HUSBAND]	
4.	Mother's Name	:	_____	

	Father's Name		_____	

	Husband's Name		_____	
5.	Address for Correspondence	:	_____	

			Contact No. _____	
			Email id: _____	
6.	Permanent Address	:	_____	

7.	Date of Birth [dd/mm/yyyy] (Certificate must be supported)	:	_____ Age : _____	
8.	Whether SC/ST/OBC/General	:	_____ Caste: _____	

9. Marital Status : Married / Unmarried / divorcee / widower / widow

10. Educational Qualifications : (Certificates in proof of qualifications must be supported).

SN	EXAM. PASSED	GRADE	YEAR OF PASSING	BOARD / UNIVERSITY	SPECIALIZATION

11. Work Experience (Certificates in proof of experience must be supported):

Name of Employer	Post	From date	To date	Reason for leaving

Total Experience gained after acquiring the minimum essential qualification (in years): _____

12. Details of NET/GATE/National level exams passed, if any.

Exam passed	Date of passing	Valid till

13. If selected what period would you require to join: _____

Note: Additional information, if any can be provided on a separate paper or on overleaf of this page.

Declaration: I hereby declare that the particulars furnished in this form by me are true to the best of my knowledge and belief. Furnishing of false information or suppression of facts will be disqualification and is likely to render the candidate unfit.

Date: _____

Signature: _____

Place: _____

Name of the candidate: _____