INDIAN COUNCIL OF MEDICAL RESEARCH
Division of Epidemiology and Communicable Diseases Unit-TB, Lep.TH

NOTIFICATION FOR VIRTUAL/WALK-IN-INTERVIEW FOR THE PROJECT POST

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Following posts are to be filled purely on contractual and temporary basis for working under TB projects under Division of Epidemiology and Communicable Diseases (ECD) (Unit-Tuberculosis, Leprosy and Tribal Health), ICMR Hqrs Office, New Delhi.

A virtual interview via Video Conference/webex is scheduled on 8th October 2021, 9.00 A.M. onwards for the following posts for which the details are given below. The link for the interview would beprovided in advertisement section of ICMR website on 8th October, 2021, 8.30 AM onwards. Interested and eligible candidates for the position mentioned below are required to send their CV in advance/ bring a copy with them (in attached format) with passport size photograph by email at tbconsortium.hq@icmr.gov.in on or before 8th October 2021 till 9.00 A.M only. **Applications received after 9.30 AM on 8th October 2021 will not be entertained.**

All the candidates who wish to appear for virtual/walk in interview will be required to login for interview on 8th October 2021, 8.45am onwards on the link provided on ICMR website. The online verification of the documents of the candidate will start 9.00AM onwards on 8th October 2021 and eligible candidates after verification would be admitted for virtual interview via VC from 11:00 A.M. onwards.

NOTE: All the posts are open to all caste categories

A. For project Management Unit (PMU) of Implementation Research on TB

Name of the Post	**Consultant Scientific (Project Coordinator)**
Number of posts	One
Essential Qualification:	Professional with M.D/DNB (Community Medicine/Preventive Social Medicine/Family Medicine) or Ph. D. (Public health/Life Sciences) in relevant subject from recognized Institution and good publication record with minimum 5 years of relevant research experience after Ph.D in community work
Desirable Qualification and & Experience:	i. Experience in conducting nutritional studies, planning and executing/community studies field survey/intervention studies in the field of Public Health Nutrition. ii. Postdoctoral teaching/research experience in biomedical and health research related area and working experience in scholarly publications iii. Experience in managing and maintaining Tuberculosis data base of research projects. iv. Independently initiating and handling research projects in the related areas v. Knowledge of computer applications /data management/Report writing, data mining, working on databases.
Nature of duties:	i. Participate in planning and execution of project field work and provide training to the site/centre (s). ii. Field supervision, planning and managing overall project implementation and reporting. iii. Handling project related documents and accounts. iv. Conducting periodic meetings with the field investigators and ensure that the all processes are carried out precisely. v. Periodic field visit to the allocated district (if required). The candidate may have to stay in the district for few days. vi. Any other job assigned by the PI or Program Officer
Age Limit	Upper age limit for up to 55 years
Consolidated Emoluments	Rs. 83,000/- per month (consolidated) with no other allowances
Tenure	One year
Date of virtual interview	8th October 2021, 11.00 AM, onwards (Exact time would be communicated on date of interview)

B. For Project Management Unit for 'TB Vaccine trial'

Requirements/Information	
Name of post	Consultant Scientific (Sr. Project Manager)
No. of vacancies	One Post
Essential Qualifications	MBBS/BAMS or equivalent with 4 year of demonstrated core clinical experience of managing/monitoring of regulatory clinical trials specially Vaccine/drug trial/clinical research from reputed Institutions. OR 1st class Masters M.Pharma or M.Sc in Life sciences with 10 years of research experience including demonstrated core experience in managing/monitoring of regulatory clinical trials specially Vaccine/drug trial from reputed Institutions OR 2nd class Masters in M. Pharma/M.Sc in life sciences with Ph.D and 7 years of post Ph.D experience with demonstrated core experience in managing/monitoring of regulatory clinical trials specially Vaccine/drug trial from reputed Institutions.
Desirable	➢ Experience in conducting/managing and monitoring regulatory clinical research/ trials and carry out all the activities related to regulatory trials ➢ Experience in checking all source documents and cross check data entry in CRFs. ➢ Experience in managing and maintaining databases for quality systems. ➢ Able to prepare SOPs, logs etc. for trial conduct. ➢ Thorough knowledge of New clinical trial guidelines, Schedule Y, GCP, GCLP, ICH guidelines and regulatory requirements for clinical trial conduct. ➢ Good communication skills
Age	Limited as on date: up to 55 years
Nature of duties	➢ Able to guide, oversee and monitor the implementing, monitoring and audit teams of the vaccine trial at various levels and Institutions. ➢ Able to execute the project monitoring plan for a regulatory preventive vaccine clinical trial. ➢ Work on continuous Site strengthening and train all involved in vaccine trials for Monitoring vaccine trial, check all the source documents and entry of data in CRFs and ensuring timely completion of data entry and compliance with study protocol and completion of recruitment target. ➢ Ensure that all processes contributing to the performance of a clinical trial are conducted properly. ➢ Should be able to provide Training on study procedures, safety reporting, GCP, regulations & GDP and Dry run of activities ➢ Troubleshoot processes for smooth conduct of multicentric regulatory vaccine trials. ➢ Prepare study progress reports and quality trending reports. ➢ Report the status of the quality levels of the staff, systems and activities and should be able to provide training in project conduct related activities of the vaccine trial. ➢ Keep upto date with all quality and compliance processes and issues.

	➢ Any other job assigned by the PI or Programme officer ➢ The job may require frequent All India travel to sites for project management and monitoring, quality assurance and quality management and should be able to travel at least 15 days a month for study monitoring
Consolidated Emoluments	upto Rs. 1,00,000/- per month depending upon experience and knowledge.
Tenure	Initial for one and may continue till duration of project based on performance evaluation report.
Place of work	ICMR/DHR Hqrs., New Delhi
Date and time of Interview	8th October 2021, 11.00 AM, onwards (Exact time would be communicated on date of interview)

Name of the Post	**Project Scientist Support-II (Clinical Services)**
Number of posts	**One**
Essential Qualification:	Post Graduate Degree (MD/MS/DNB) after MBBS with one year experience OR Postgraduate diploma in medical subjects after MBBS with two years' experience OR MBBS degree with 4 years experience preferably in clinical research/trial after MBBS Degree
Desirable Qualification and & Experience:	i. Experience in conducting Vaccine/drug trial/clinical research /Clinical Management. ii. Able to prepare safety reports and ensure the timely management and reporting of AEs an SAEs by sites by supporting them iii. Experience in managing and maintaining databases for quality systems. iv. Able to prepare SOPs for trial conduct and write safety reports and SAE narratives. v. Thorough knowledge of GCP, ICH guidelines and regulatory requirements for clinical trial conduct. vi. Good communication skills
Nature of duties:	a. Monitor the clinical trial and Prepare strategy for site monitoring and timely completion of recruitment targets and follow -up visits b. Checking of resources and Site initiation c. Monitor vaccine trial, check all the source documents and completeness of data CRFs and ensuring timely completion of data entry in compliance with study protocol. d. Review SAE tracker and SAE document repository every 15 days e. Prepare a patient tracker and discuss with site PI to ensure compliance and minimize missing visits of subjects f. To match the tracker every week against recruitment target for each site and take necessary actions accordingly g. Discussion with PI's and project staff for patient compliance h. Review of Ensure that all processes contributing to the performance

	of a clinical trial are conducted properly. i. Prepare and assist in preparing annual reports and quality trending reports. j. Prepare the site wise and consolidated site report regarding enrollment data vs. targets and share with Team lead/PO every week. k. Keep upto date with all quality and compliance issues and Report the status of the quality levels of the staff, systems and production activities. l. Any other job assigned by the PI or Programme officer m. Job requires frequent All India travel to sites for monitoring, quality assurance and quality management for at least 15 days a month.
Age Limit	40 years. (Relaxable to OBC and SC/ST Candidate as per Govt. of India)
Emoluments	Rs. 72325/-
Tenure	Initially one year may continue till duration of project based on performance evaluation report.
Date and time of Interview	8th October 2021, 11.00 AM, onwards (Exact time would be communicated on date of interview)

Terms and Conditions:

1. Departmental candidates or candidates working/have worked on projects of ICMR Institutes/Centre's shall be given age relaxation to a minimum of five (5) years or a completed months/year based on earlier project service, whichever is less, they meet the essential qualification and experience prescribed for the post, with a view to provide them opportunity to compare with other candidates.
2. Age relaxation against post earmarked for reserved candidates will be as per Govt. of India Norms and no age relaxation will be allowed in unreserved posts.
3. Qualification and experience should be in relevant discipline/field and from a reputed institution/organization recognized by relevant authority. Experience shall count from the date of completion of minimum educational qualification.
4. Submission of incorrect or false information during the process of personal discussion and/or video conferencing shall disqualify the candidature at any stage.
5. Mere fulfilling the essential qualification / experience does not guarantee selection.
6. Candidates employed in Govt. Service / Semi Govt. Autonomous Bodies of State / Central Govt. should submit a ''No Objection Certificate'' from their employer.
7. Above post is contractual for the duration offered may or may not be renewed subject to satisfactory performance and requirement.
8. Age will be reckoned from last date of receipt of application.
9. This post is purely temporary and co-terminable with the project. Employees will be on consolidated pay basis.
10. The appointment will be made on the basis of results of personal discussions and / or video conferencing mode.
11. Selected candidate will not have any right to claim for regular appointment in the council on

the basis of contract appointment.

12. Interested candidates who are willing to apply for the post and likely to continue preferably till the completion of the project may download application from the ICMR website (www.main.icmr.nic.in). Duly filled application with Recent Photograph along with self-attested copies of all relevant certificates and experience should be sent to Room No 311, Division of ECD, Indian Council of Medical Research , V. Ramalingaswami Bhawan, Ansari Nagar, New Delhi-110029 before the end of last date as per advertisement.
13. Late received applications will not be considered. Only short-listed will be informed via Phone/email and called for interview/video-conferencing, no correspondence will be entertained in this regard.
14. Incomplete application, without photograph or without copies of relevant certificates and application not in prescribed format including Xcel sheet will not be entertained. The Director ICMR reserves the right to increase/decrease the no. of posts or reject the applications or cancel the applications or cancel the notification without assigning any reason thereof.
15. No TA/DA will be paid for appearing in interview /video conferencing.
16. Any canvassing by or on behalf of the candidates or to bring political or outside influence with regard toselection/recruitment shall be disqualification.
17. Shortlisted candidates will be called for personal discussion and / or video conferencing after verification ofessential qualification and experience.
18. The selection Committee reserves the right to reduce the experience in case of deserving candidates.

GENERAL CONDITIONS: The conditions of employment will be the same as that of the project staff on contract basis. The candidates have no right to claim for any regular employment at this institute.

For any query please contact Mrs. Harjeet Kaur Bajaj, Administrative Officer, Division of ECD or Mr. Ramesh Chand, Section Officer, Division of ECD, ICMR HQ., New Delhi @ extension number 259 /284 orat 011-26589699