

ICMR-NATIONAL INSTITUTE OF CANCER PREVENTION AND RESEARCH

I-7, Sector 39, Noida (U.P) –201301

Tel No: 0120-2446900

Walk-In Interview in Project/Written Test entitled “ICMR – Task Force Study on “Smokeless Tobacco and Reproductive & Maternal Health (ICMR SLT-RMH study)” under Dr. Prashant Kumar Singh, Scientist-D at National Institute of Cancer Prevention and Research, Noida.

Name of the post	Field Investigator
Number of position	One
Place of posting	NICPR Noida
Essential qualification with Experience	Graduation in Social Work/ Psychology/ Anthropology/ Sociology/ Behavioural Sciences from a recognized university with five years of experience in research OR Master's degree in Community Health /Public Health/ Sustainable Development Practice/ Population Studies/ Social Work/ Anthropology/ Sociology/ Behavioural Sciences/ Psychology/ Health Psychology/ Counseling Psychology from a recognized university.
Skills & Proficiencies	<ul style="list-style-type: none">• Good communication skills (Hindi and English)• Community based data collection• Field study planning and monitoring• Analytical and research skills• In-depth experience of qualitative tools and techniques• Basic knowledge of qualitative and quantitative software• Report writing
Weightage(s)	<ul style="list-style-type: none">• Previous work/dissertation on health research• Good knowledge of both quantitative and qualitative techniques• Prior experience of community based data collection focused on qualitative methods• Experience of women's health related research in community settings
Nature of Duties	<ul style="list-style-type: none">• Extensive field based research activities in Delhi NCR• Recruit and/or interview subjects. Summarize the interviews.• Develop or assist in the development of interview schedules; contact potential subjects to introduce and explain study objectives and protocol and to arrange interviews, either in person or by telephone.• Identify and compile lists of potential research subjects in accordance with study objectives and parameters, as appropriate to the individual position.• Conduct and record face-to-face and/or telephone interviews with subjects, in accordance with predetermined interview protocol, data collection procedures and documentation standards.• Review and edit data to ensure completeness and accuracy of information; follow up with subjects to resolve problems or clarify data collected.• Will be coordinating the qualitative fieldwork, transcribing interviews and implementation of the study intervention.• Candidate must be ready for the extensive fieldwork including household survey, meeting with different stakeholders identified in the study.• Perform miscellaneous job-related duties as assigned PI, including administrative/accounts related work.• Assist with preparation of all educational and training workshops and evaluation strategies.
Age limit	Not exceeding 30 years
Emoluments	INR 31,000/- (fixed) per month consolidated
Duration of the project	Two years, extendable
Duration of contract	Six months (renewable on the basis of performance)
Date of Walk-in Interview	Feb. 10, 2021

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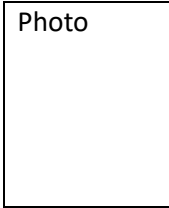
The Terms & Conditions for the post are as follows: (Read carefully before submission)

1. The Posts are purely temporary for the project duration only.
2. The incumbent selected will have no claim for regular appointment at NICPR/ICMR/Govt.
3. Appointment is terminable with one month notice from either side.
4. No benefit of Provident Fund, HRA, CTC, Medical Claims etc. is admissible.
5. Age relaxation for SC, ST, OBC, PwD as per Govt. rules.
6. Age will be counted on **01.01.2021**.
7. No travel charges will be paid to attend the interview.
8. **Date of walk-in-interview/Written Test has been scheduled on 10.02.2021. No candidate entry will be allowed after 9:30 am in any condition.**
9. The number of positions can be decreased / increased at the discretion of Director, NICPR.
10. The competent authority has the right to screen /reject the candidature or cancel whole selection procedure without assigning any reason.
11. Any type of canvassing will be treated as disqualification.
12. Candidate will download the attached format and fill the application in all respect. Copy of documents (Age, educational qualification, experience, caste etc.) attachment is necessary. Candidate will bring the completed application and submit the same on **10.02.2021** only. The original documents will be tallied same day i.e. on **10.02.2021** before entry to interview.
13. Incomplete, without photo pasted, unsigned applications will not be received and the candidate will not be allowed to participate in the walk-in-interview.
14. Copy of Identity proof (Aadhar/PanCard/ Passport/Driving License-card type) is to be attached and original needs to be bring at the time of examination/interview.
15. Reservation certificate should be as per Govt. of India Rules.
16. Applicants should write the name of the Project and Post on the application.
17. Persons already in regular/permanent service under any Government Department /Organization are not eligible to participate.
18. The selected candidate will work in the project mentioned above or on any other work that may be assigned by the Principal Investigator/Director from time to time.
19. Application must be submitted in the given format only. Applications submitted in any other format will be rejected.
20. No additional time will be given to submit any document etc. later on after interview.
21. Candidates who completely full fill the required criteria may come for interview.


Administrative Officer
NICPR, Noida

ICMR-NATIONAL INSTITUTE OF CANCER PREVENTION AND RESEARCH (NICPR)

PLOT NO. I-7, SECTOR-39, NOIDA-201301



1. Name of Project applied for : _____
2. Application for the post of : -----
3. Category of Post applied for : -----
4. Name of the Candidate : -----
(in Block letters)
5. Father's Name : -----
6. Date of Birth : -----
7. Sex : -----
8. Address for Correspondence : _____

9. Phone No. : _____
10. E mail : _____
11. (a) Caste : -----
(b) Religion : -----
(c) Category – Gen, SC, ST, OBC : -----
(Attach self-attested photocopies of the caste certificate)

12. Educational Qualifications (beginning with Matriculation)
(Attach self-attested photocopies of the certificates)

Sl. No.	Name of the Exam passed	Year of Passing	Board/ University	Subject	Division/ Class/ Grade

10. Work Experience: (use separate sheet if required)

Sl. No.	Name of the Institute/Centre where employed	Period		Post held	Job Nature
		From	To		

DECLARATION

I hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of particulars or information given herein being found false or incorrect, my candidature is liable to be rejected or cancelled and in the event of my misstatement/discrepancy in the particulars being detected, after my appointment, my services are liable to be terminated without notice to me. I have read & understand the terms given in the advertisement and attached the necessary documents.

Place:

Signature of the candidate

Date: