Division of Human Resource Planning & Development (HRD)

ADVERTISEMENT NOTICE

No. 3/1/3/Clinical Training/2018 (HRD)
Dated: 05.10.2020

Applications are invited for <u>one Contract 'Scientist-2' (Non-Medical)</u> post (unreserved) in the project entitled, "Preparation and maintenance of support system for applications received for DHR–ICMR funded Workshops for Clinical Training/Translational Research and various other HRD programs like, International Travel Grant, MD/MS thesis support *etc.*" in Division of HRD, at ICMR Hqrs. New Delhi as given below:

1. **<u>Contract 'Scientist-2' (Non-Medical)- 01 post</u>**

The interested candidates may send in the completely filled in and duly signed Application form in the given format only as in **<u>Annexure–I</u>** (given below) along with one set of self-attested documents in <u>single PDF file</u> *viz.* (Order sequence- Application form, Academic Degrees/Certificates, Professional degrees/Certificates, Experience certificates, Caste certificate [if applicable] and detailed Curriculum Vitae). Only the shortlisted candidates will be informed and called *via* email for Online Personal Discussion and final selection result will be displayed on ICMR website accordingly.
<u>The last date for submitting the applications is</u> **19th October 2020 (by 5:00 pm)** ONLY by email to dhr.icmrworkshops@gmail.com addressed to:

Dr. N.C. Jain,
Sci-G & Head,
Division of HRD,
V. Ramalingaswami Bhawan,
Ansari Nagar,
New Delhi-110029

IMPORTANT NOTES:
1. Email Subject should be- **"Application for post of Contract 'Scientist-2' (Non-Medical)."**
2. Only **one single PDF file** to be sent with sequence of documents as Application form, Academic Degrees/Certificates, Professional degrees/Certificates, Experience certificates, Caste certificate [if applicable] and detailed Curriculum Vitae.

CRITERIA FOR ELIGIBILITY AND OTHER INFORMATION

1. **Contract 'Scientist-2' (Non-Medical)-** *(Application format- Annexure-I)*
- **Duties/Responsibilities:**
  i. Management of HRD programs, *viz*. DHR-ICMR funded Workshops for Clinical Training/Translational Research and International Travel Grant Support, *etc.*
  ii. Helping and assisting the Head of the Division as required.
  iii. Any other work assigned by Divisional Head from time to time
- **Essential Qualifications-**
  1st class Master's degree in any field of Life Sciences/ Biological Sciences from a recognized university or 2nd class Master's degree with Ph.D. degree in Life Sciences/Biological Sciences from a recognized university, with research & development experience and published papers.
- **Age:** Max. age limit 40 years (as on the 19th October, 2020). Age relaxation is admissible in respect of SC/ST/OBC candidates, departmental candidates (including projects) and Ex-servicemen in accordance with the instruction issued by the Central Govt. from time to time. Age concession to the extent of service rendered in other projects will also be admissible for experienced and skilled persons.
- **Consolidated Remuneration per month:** Rs. 57,660/- only.
- **Tenure- The initial term of engagement will be only until November 2021** and subsequent extension if any will be only considered, depending upon the project extension and job requirement and for its completion subject to fulfillment of performance and evaluation made by the Controlling Officer.

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DIVISION OF HRD

APPLICATION FORM FOR THE POST OF CONTRACT 'SCIENTIST-2' (NON-MEDICAL)
(ONLY TYPED, not handwritten)
LAST DATE: 19th October 2020 (by email only till 5:00pm)

1. Name of the applicant (Mr./Ms./Dr.): _____

Paste self attested recent colored passport size photograph

2. Father's/husband's Name: _____

3. Date of birth: _____

4. Category (SC/ST/OBC/GEN): _____

5. Gender (M/F): _____

6. Present address (with Pincode):

_____

_____

7. Permanent address (with Pincode):

_____

_____

8. Mobile No.- _____   9. Email ID- _____

10. Academic/Professional Qualifications:

S. No.	Name of the Exam	Board/University/College	Year of Passing	Percentage of Marks
1.	High School			
2.	Intermediate			
3.	B.Sc.			
4.	M.Sc.			
5.	Ph.D.			
6.	Any other			

11. Details of experience - Starting with the current/most recent one

S. No	Name of the post held	Institute/Organization Name	From	To	Reason for leaving

12. Total experience in years:

13. Knowledge of Computer:

14. Any other information:

_____

_____

DECLARATION

It is certified that the information provided as above is true & complete in all respect and to the best of my knowledge & belief. If anything found wrong/incorrect, my candidature will be treated as cancelled.

(Signature of the Applicant)

Name- _____
Date-_____
Place-_____

Important Note: *Incomplete and un-signed applications without supporting documents will be rejected. Applications received after the deadline will **NOT** be accepted. **No correspondence will be done for such applications***
NO HARD COPIES TO BE SENT.
Applications (only typed) to be sent through email as per instructions given.