

Name of the post	Consultant (Finance, Accounts, Audit, Establishment, Administration and Store Purchase/Contracts)
Place of posting	NICPR, Noida
Number of post	ONE
Essential qualification	Retired Govt. employees (Central Govt./State Govt./Universities/ Autonomous bodies) with Bachelor degree in any discipline and in the Grade Pay of Rs. 5400/- and above, having at least 7 years experience in administrative field.
Desirable work experience	<ul style="list-style-type: none"> • Preparation and Compilation of Accounts; • Preparation of Budget estimates and watch of expenditure, • Participation in Store Purchase Committee meetings and processing of bills; • Salary another personal claim of staff; • Matters relating to Establishment and Administration including RTI, legal and Disciplinary cases; • Matters related to Pay and Allowances, pay fixation and settlement of Personal Claims; • Matters related to Store/Purchase/Contract management; • Knowledge/experience of e-office, Ms office tools (Word, Excel and power point)
Age limit	Not exceeding 63 Years as on 15.09.2020
Emoluments	Rs. 25,000/- to 1,00,000/- depending upon educational qualification, experience, last pay drawn and functional requirement.
Duration of contract	06 (Six) Months (renewable on the basis of performance)
Date of Interview	30.09.2020

T. S. Kumar
17/9/2020

NATIONAL INSTITUTE OF CANCER PREVENTION AND RESEARCH

(Indian Council of Medical Research)


I-7, Sector 39, Noida (U.P) –201301

Tel No: 0120-2446900

Walk-In Interview for the post of Consultant at National Institute of Cancer Prevention and Research, Noida.

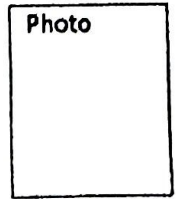
The Terms & Conditions for the post are as follows: (Read carefully before submission)

1. The Posts are purely temporary for the project duration only.
2. The incumbent selected will have no claim for regular appointment at NICPR/ICMR/Govt.
3. Appointment is terminable with one month notice from either side.
4. No benefit of Provident Fund, HRA, CTC, Medical Claims etc. is admissible.
5. The Consultant shall be paid remuneration as per the formula of last pay drawn minus pension plus DA at existing rate. The remuneration for services rendered in a month shall be payable in subsequent month.
6. Age relaxation for SC, ST, OBC, PwD as per Govt. rules.
7. Age will be counted on **15.09.2020**.
8. No travel charges will be paid to attend the interview.
9. ***Date of walk-in-interview has been scheduled on 30.09.2020 No candidate entry will be allowed after 9:30 am in any condition.***
10. The number of positions can be decreased / increased at the discretion of Director, NICPR.
11. Any type of canvassing will be treated as disqualification.
12. Candidate will download the attached format and fill the application in all respect. Attachment of Copies of documents (Age, educational qualification, experience, caste etc.) along with application is necessary. Candidate will bring the completed application and submit the same on the date of interview only. The original documents will be tallied on same day i.e. on- the date of interview before entry to interview.
13. Incomplete, without photo pasted, unsigned applications will not be received and the candidate will not be allowed to participate in the walk-in-interview.
14. Copy of Identity proof (Aadhar/PanCard/ Passport/Driving License-card type) is to be attached and original needs to be bring at the time of examination/interview.
15. Reservation certificate should be as per Govt. of India Rules.
16. Persons already in regular/permanent service under any Government Department-/Organization are not eligible to participate.
17. Application must be submitted in the given format only. Applications submitted in any other format will be rejected.
18. No additional time will be given to submit any document etc. later on after interview.
19. Candidates who completely full fill the required criteria may come for interview.
20. Director reserves the right for granting relaxation of experience.
21. Candidate who wish to interview by video conferencing system, may submit their application through e-mail ID before 30.09.2020 (email: director.nicpr@icmr.gov.in).


Ishwar Likhari
Administrative Officer
NICPR, Noida

ICMR-NATIONAL INSTITUTE OF CANCER PREVENTION AND RESEARCH (NICPR)
PLOT NO. I-7, SECTOR-39, NOIDA-201301

Photo



1. Name of Project applied for : _____
 2. Application for the post of : _____
 3. Category of Post applied for : _____
 4. Name of the Candidate : _____
(in Block letters)
 5. Father's Name : _____
 6. Date of Birth : _____
 7. Sex : _____
 8. Address for Correspondence : _____

 9. Phone No. : _____
 10. E mail : _____
 11. (a) Caste : _____
(b) Religion : _____
(c) Category – Gen, SC, ST, OBC : _____
- (Attach self-attested photocopies of the caste certificate)

12. Educational Qualifications (beginning with Matriculation)
 (Attach self-attested photocopies of the certificates)

Sl. No.	Name of the Exam passed	Year of Passing	Board/ University	Subject	Division/ Class/ Grade

10. Work Experience: (use separate sheet if required)

Sl. No.	Name of the Institute/Centre where employed	Period		Post held	Job Nature
		From	To		

DECLARATION

I hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of particulars or information given herein being found false or incorrect, my candidature is liable to be rejected or cancelled and in the event of my misstatement/discrepancy in the particulars being detected, after my appointment, my services are liable to be terminated without notice to me. I have read & understand the terms given in the advertisement and attached the necessary documents.

Place:

Signature of the candidate

Date: