

NATIONAL INSTITUTE OF CANCER PREVENTION AND RESEARCH

(Indian Council of Medical Research)

I-7, Sector 39, Noida (U.P) –201301


Tel No: 0120-2446900

Walk-In Interview in Project entitled "Addressing Smokeless Tobacco & Building Research Capacity in South Asia (ASTRA) under **Dr. Shalini Singh, Director** at National Institute of Cancer Prevention and Research, Noida.

The Terms & Conditions for the post are as follows: (Read carefully before submission)

1. The Posts are purely temporary for the project duration only.
2. The incumbent selected will have no claim for regular appointment at NICPR/ICMR/Govt.
3. Appointment is terminable with one month notice from either side.
4. No benefit of Provident Fund, HRA, CTC, Medical Claims etc. is admissible.
5. Age relaxation for SC, ST, OBC, PwD as per Govt. rules.
6. Age will be counted on **01.02.2020**.
7. No travel charges will be paid to attend the interview.
8. **Date of walk-in-interview has been scheduled on 02.03.2020. No candidate entry will be allowed after 9:30 am in any condition.**
9. The number of positions can be decreased / increased at the discretion of Director, NICPR.
10. The competent authority has the right to screen /reject the candidature or cancel whole selection procedure without assigning any reason.
11. Any type of canvassing will be treated as disqualification.
12. Candidate will download the attached format and fill the application in all respect. Copy of documents (Age, educational qualification, experience, caste etc.) attachment is necessary. Candidate will bring the completed application and submit the same on **02.03.2020** only. The original documents will be tallied same day i.e. on **-02.03.2020** before entry to interview.
13. Incomplete, without photo pasted, unsigned applications will not be received and the candidate will not be allowed to participate in the walk-in-interview.
14. Copy of Identity proof (Aadhar/PanCard/ Passport/Driving License-card type) is to be attached and original needs to be bring at the time of examination/interview.
15. Reservation certificate should be as per Govt. of India Rules.
16. Applicants should write the name of the Project and Post on the application.
17. Persons already in regular/permanent service under any Government Department /Organization are not eligible to participate.
18. The selected candidate will work in the project mentioned above or on any other work that may be assigned by the Principal Investigator/Director from time to time.
19. Application must be submitted in the given format only. Applications submitted in any other format will be rejected.
20. No additional time will be given to submit any document etc. later on after interview.
21. Candidates who completely full fill the required criteria may come for interview.




Administrative Officer
NICPR, Noida

राजेश शर्मा / Rajesh Sharma
प्रशासनिक अधिकारी / Administrative Officer
आई.सी.एम.आर.-राष्ट्रीय कैंसर रोकथाम एवं अनुसंधान संस्थान
ICMR-National Institute of Cancer Prevention & Research
प्लॉट नं. आई-7, सेक्टर-39, नोएडा-201301
Plot No. I-7, Sector-39, Noida-201301

Name of the post	Consultant (Finance & Accounts) -OBC
Place of posting	NICPR, Noida and as per requirement of the Project
Number of post	One
Essential qualification with Experience	Graduate from a recognized institution with 05 years of experience in finance and accountancy and related areas at reputed Institution. OR MBA/ M.Com from a recognized Institution with 02 years of experience in finance and accountancy and related areas at reputed Institution.
Preference	<ul style="list-style-type: none"> • Work experience in the field of handling financial grants/purchase. • Proficiency in handling latest tools of account management (tally and other accounting software)
Age limit	Upto 35 Years
Emoluments	Rs.56,000/- per month(fixed)
Duration of the project	02 Years
Duration of contract	06 Months (extendable on the basis of performance)
Date of Walk-in Interview	02.03.2020




राजेश शर्मा / Rajesh Sharma
 प्रशासनिक अधिकारी / Administrative Officer
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