



INDIAN COUNCIL OF MEDICAL RESEARCH
ANSARI NAGAR, NEW DELHI – 110029

The walk-in-personal discussion/written test/interview is proposed to be conducted to fill up the post of **DATA ENTRY OPERATOR (GRADE 'A') - ONE (reserved for Economic Weaker Section- EWS)** on purely temporary basis in the research project entitled "A Pilot Study to Assess the Food Habits Among Adolescent Girls in Urban and Peri-urban, Delhi" under Division of Socio-Behavioral and Health Systems Research (SBHSR), ICMR, New Delhi on **31/07/2019** at ICMR Hqrs., New Delhi. The verification of the documents for the said post will be only on **31/07/2019** and walk-in-personal discussion/written test/ interview will follow at **10:30 AM** at ICMR Hqrs., New Delhi. Candidates who fulfil the requisite qualification and wish to appear for the walk-in-personal discussion/written test/interview can download the format given on the website. Dully filled application along with copies of certificates should be submitted at the time of walk-in-personal discussion/written test/interview between 09:00 AM to 10:00 AM. After 10:00 AM no candidate will be entertained for walk-in-personal discussion/written test/interview for the post. The candidates are also required to bring their all original certificates/documents in support of age, qualification, experience and category (if applicable), for verification etc., one self attested copy of each of the certificate/documents and **six** copies of dully filled application in the prescribed format.

- Name of Post** : **Data Entry Operator (Grade 'A') – One (Reserved for EWS)**
- Age** : Up to 25 years
- Salary** : Rs. 17,000/- pm fixed
- Essential Qualifications** : Intermediate or 12th pass from recognised board. A speed test of not less than 8000 key depressions per hour through speed test on computer.
- Desirable Qualification** : Candidate with relevant work experience in a scientific organization would be preferred.
- Nature of duties** : Data entry and assisting the Principal Investigator/Co-Investigators in the project and any other job assigned by higher authority from time to time.
- Duration of the project** : One Year

Other Terms and Conditions

1. The post is to be filled up on purely temporary basis.
2. Incomplete/late applications will be rejected.
3. Without signed applications will be rejected.
4. Application will only be accepted in the prescribed format.
5. After 10:00 AM no candidate will be entertained for walk-in-personal discussion/ written test/interview for the above mentioned post.
6. Age relaxation for reserved categories will be as per DOPT rules.
7. Selection shall be by competitive test and/or interview.
8. One time age relaxation for staff working in ICMR Projects at ICMR Institute/Centres will be allowed.
9. No benefit of Provident Fund, HRA, CCA, Leave Travel Concession, Medical Claim etc. Will be considered, since the post is on purely temporary/ad-hoc basis.
10. No TA/DA etc. will be given to attend the walk-in-personal discussion/written test/interview.
11. The appointment is terminable with one month notice from either side without assigning any reason.
12. Since the project is purely temporary, the incumbent selected will have no claim for regular appointments under ICMR or continuation of their services in any other project.
13. Any canvassing on behalf of the candidate or attempting to bring external influence with regard to selection/recruitment shall be considered as DISQUALIFICATION.

Note: For any queries, please contact at email id: scientist22icmr@gmail.com.



गुजरात सिंह जी / G.S. SANDHU
प्रशासक अधिकारी / Administrative Officer
भारतीय चिकित्सा अनुसंधान परिषद
Indian Council of Medical Research
स्वास्थ्य अनुसंधान विभाग (स्वास्थ्य एवं परिवार कल्याण मंत्रालय)
Department of Health Research (Min. of Health & FW)
भारत रिसर्च केंद्र IV Ramalingeswami Bhawan
अंसूनी नगर, नई दिल्ली - 20 / Ansari Nagar, New Delhi - 29