



राष्ट्रीय जालमा कुष्ठ एवं अन्य माइकोबैक्टीरियल रोग संस्थान, ताजगंज, आगरा

NATIONAL JALMA INSTITUTE FOR LEPROSY & OTHER MYCOBACTERIAL DISEASES

(भारतीय आयुर्विज्ञान अनुसंधान परिषद)

(Indian Council of Medical Research)

पोस्ट बॉक्स- 1101, ताजगंज, आगरा- 282 001

POST BOX-1101, TAJGANJ, AGRA-282 001

Ref. No. NJIL/MS/IT-TB/2017-18

Date- 10/10/2018

ADVERTISEMENT FOR WALK-IN WRITTEN TEST/INTERVIEW

Urgent Recruitment for the Contractual Post under the Project entitled "To develop an IT based Leprosy and TB patients monitoring system in order to ensure complete treatment of the patients".

Candidates are invited for the position of Data Entry Operator (DEO) on contractual basis under the project entitled "To develop an IT based Leprosy and TB patients monitoring system in order to ensure complete treatment of the patients". The detail of positions; their place of posting; remuneration; broad scope of work; are detailed in Annexure I.

The Walk-in Written Test/Interview will be held on dated **17/10/2018** for the positions between 11:00 AM to 12:00 P.M. in Director Office at NATIONAL JALMA INSTITUTE FOR LEPROSY AND OTHER MYCOBACTERIAL DISEASES, MIYAZAKI MARG, TAJGANJ, AGRA-282004 (U.P.) INDIA. Late applicants will not be entertained after 11:00 A.M. under any circumstances.

Terms: Position is purely temporary. However, the appointment can be terminated any time even before the end of the contract period due to any reason. In case of such premature termination due to performance and discipline related issues. The candidate can leave the job prematurely going one month's notice or one month's salary in lieu of the same.

Selection procedure:

Depending on the number of applicants written test/interviews may be undertaken.

Please note that no complaints will be entertained if the candidate misses the dates for the interview. NO SEPARATE CALL LETTERS WILL BE SENT TO HOMES OF APPLICANTS.

The candidates should bring with them at the venue, the attached application from (Annexure-II) duly filled, all relevant original documents and a photocopy of the documents during the date of written test/interview. No TA/DA will be paid to the candidate for appearing in the written test/interview.

General Terms:

Qualification:

Qualifications and degree should be from recognized Institution/University.

Experience:

Candidate belonging to the local place of work will be preferred.

Candidates having experience of working in ICMR projects will be preferred.

General Instructions:

These are contractual posts and as such they will not have any claim whatsoever for regularization in the ICMR; NJIL&OMD; and any other Government organization.

The mere fulfillment of requisite essential qualification/experience does not guarantee selection.

Candidate can participate for one post/position only. No change will be allowed.

A copy of valid photo address proof (Adhaar Card, Pan Card, Passport, driving License, Voter Card) must also be attached with the application form along with original for verification.

Candidates claiming relaxation for SC/ST/OBC should submit copy of valid certificate.

Candidates claiming OBC benefit must bring valid certificate for Central Government departments.

During the project tenure as well as on its termination, the ICMR and/or the NJIL&OMD will have no legal liabilities relating of staff.

Performance will be assessed on a regular basis/frequent intervals.

Contract can be terminated at any time based on the performance of the staff.

0. Candidate will have to submit an affidavit at the time of joining that they will accept all the general instructions & terms and conditions related to the post.

1. The candidate place of posting can be changed at any time and to any place of work within the project and as per the need of the project anywhere within India.

2. Age Relaxation: Age relaxation is admissible in respect of SC/ST/OBC candidates, Retrenched Government Employees, Departmental Candidate (including project), and Ex-servicemen in accordance with the instructions issued by the central Government from time to time. Age concession to the extent of service rendered in other research projects will also be admissible for experienced and skilled persons.

3. The candidates should be prepared to be located anywhere in the country as per the project needs.



Details of Vacancy, Qualification, experience required, consolidated salary, time duration etc.

1 Entitled: "To develop an IT based Leprosy and TB patients monitoring system in order to ensure complete treatment of the s".

Name of the post	Consolidated Salary	Essential Qualification	Age Maximum (As on 1st July 2017)	No. of Positions	Place of Posting
Data entry operator	Rs. 17,000 per month	Intermediate Or 12 th Pass in Science Stream from recognized board. A speed test of not less than 15000 key depressions per hour through speed test on computer. *Experienced candidate will be preferred.	28 Year	1	NJIL&OMD, Agra



Annexure-II

To,
Director,
National JALMA Institute for Leprosy
And Other Mycobacterial Diseases
Miyazaki Marg,
Tajganj, Agra-282004
Uttar Pradesh, India

Paste Recent Passport
Size Photograph

The photo should not
be stapled and should
be signed across by the
candidate

Application Form

1. Name of the Post : _____
2. Name of the Project: "To develop an IT based Leprosy and TB patients monitoring system in order to ensure complete treatment of the patients".
3. Name in full : _____
[IN BLOCK LETTERS] [SURNAME] [NAME]
4. Mother's/Father's/: _____
Husband's Name _____ Mob No. _____
5. Address for : _____
Correspondence _____

6. Permanent Address: _____

7. **Date of Birth** : _____ Age: _____
8. **Caste** : _____
(whether SC/ST/OBC/General)
9. Marital status : Married/Unmarried
10. **Educational Qualification:** _____

10. Educational Qualification: _____

S.No.	EXAM PASSED	GRADE	YEAR OF PASSING	BOARD/UNIVERSITY	SPECIALIZATION
1.					
2.					
3.					

11. Work Experience: _____ years _____ Months

S.No.	PERIOD	POST HELD & SCALE OF PAY	NAME OF THE EMPLOYER	REASON FOR LEAVING

12. Employment Exchange Registration details,(If available):No. Exchange _____

13. If selected what period would you require joining the post: 1week/ 3months/other _____

14. Have ever been declared unfit by a Medical Board / Court Yes/No for appointment in any Govt. /service? If yes, give details.

15. Have you ever been tried/convicted for any crime by any court of law Yes/ No _____

I do hereby declare that the particulars furnished in this form by me are true to the best of my knowledge and belief and I take all the responsibility to myself.

Date: _____

Place: _____

Signature of candidate