INDIAN COUNCIL OF MEDICAL RESEARCH

Division of Epidemiology and Communicable Diseases
WALK-IN-WRITTEN TEST/INTERVIEW
(EMPLOYMENT NOTIFICATION)

The Indian Council of Medical Research (ICMR), New Delhi, the apex body in India for the formulation, coordination and promotion of biomedical research, is one of the oldest medical research bodies in the world.

The Govt. of India through Indian Council of Medical Research (ICMR) has initiated its flagship program by establishing an "Indian TB Research Consortium" to advance technology and product development by harnessing interdisciplinary expertise and regional complementary strengths and focus on building and strengthening scientific capabilities and generating a better understanding to aid in accelerating the development of new diagnostics, new & improved vaccines and Immunotherapies, drugs for TB.

Following posts are to be filled purely on contractual basis for working under the Flagship programme entitled 'India TB Research Consortium' (ITRC) under Division of Epidemiology and Communicable Diseases (ECD), ICMR Hqrs Office, New Delhi.

Interested candidates for the various positions mentioned below are invited to appear for the Walk-in-Written Test/ Interview along with 5 copies of their updated Bio data/CV on **25th May, 2018 reporting, between 09:00 A.M to 10:00 A.M at the following address . Latecomers** will not be entertained after 10:30 A.M. under any circumstances.

- Reception hall,
  Indian Council of Medical Research,
  Ramalingaswami Bhawan,
  Ansari Nagar New Delhi-110 029

1. **Post of Consultants (Scientific) Biomedical Research (Quality Assurance) – One**

S.NO.		Details	Requirements/Information
1.	A	Name of Posts	Consultant (Scientific) Biomedical Research (Quality Assurance)
	B	No. of Vacancies	One Post
	C	Essential Qualification	Post Graduate Degree (MD/MS/DNB) after MBBS with one year of demonstrated experience in quality assurance in clinical research from reputed Institution. OR Postgraduate diploma after MBBS with 2 years of demonstrated experience in quality assurance in clinical research from reputed Institution OR MBBS with four year of clinical experience in Government Institution of which 2 years should be demonstrated experience in quality assurance in clinical research from reputed Institution. OR Ist class Masters in Medical Pharmacology/Medical Microbiology with 4-6 years of demonstrated experience in quality assurance in clinical research from reputed Institution. OR Ph.D in Medical Pharmacology/Medical Microbiology with 2 yrs. of demonstrated experience in quality assurance in clinical research from reputed Institution.
	D	Desirable	➢ Experience in preparing Quality Assuance manual for the research Programme/project(s). ➢ Evaluating quality events, incidents, queries and complaints and handling compliance issues. ➢ Experience in managing and maintaining databases for quality systems. ➢ Able to prepare SOPs for trial conduct. ➢ Thorough knowledge of GCP, ICH guidelines and regulatory requirements for clinical trial conduct.
	E	Age	Limited as on date: up to 70 years
	F	Nature of Duties	➢ Ensure that all processes contributing to the performance of a clinical trial are conducted properly. ➢ Troubleshoot clinical trials and activities. ➢ Prepare and assist in preparing annual reports and quality trending reports. ➢ Report the status of the quality levels of the staff, systems and production activities. ➢ Preside over improvement programmes. ➢ Keep upto date with all quality and compliance issues. ➢ The job may require frequent travel to sites for quality assurance check and quality management.
	G	Consolidated Emoluments	Maximum Rs.70,000/- per month depending upon experience and knowledge.
	H	Tenure	Two Years
	I	Syllabus for Written Examination	Degree level related to project work, if written Test conducted
	J	Place of Work	ICMR Hqrs.

2. Post of Consultant (Clinical Coordinator) : One

S.NO.		Details	Requirements/Information
1.	A	Name of Posts	Consultant (Clinical Coordinator)
	B	No. of Vacancies	One Post
	C	Essential Qualification	Post graduate Degree (MD/MS/DNB) after MBBS with 1 year experience in clinical trials/ studies from reputed Institution. OR Post graduate Diploma in Medical subject after MBBS with 2 year experience in clinical trials/studies from reputed Institution. OR MBBS with 4 year experience in clinical trials/studies from reputed Institution . OR Ist class Masters in Medical Pharmacology/Medical Microbiology with 4-6 years of demonstrated experience in clinical trials/studies from reputed Institutions. OR Ph.D in Medical Pharmacology/Medical Microbiology with 2 yrs. of demonstrated experience in clinical trials/studies from reputed Institutions.
	D	Desirable Experience	➢ Prepare the manual for the Project activities and the annual reports on progress. ➢ Able to prepare SOPs for trial conduct. ➢ Thorough knowledge of GCP, ICH guidelines and regulatory requirements for clinical trial conduct. ➢ Experience in co-ordinating project activities with sites ➢ Good communication skills
	E	Age	Limited as on date: up to 70 years
	F	Nature of Duties	▪ Coordination of project activities and Implementation at all sites. ▪ Communication to International and National agencies. ▪ Preparation of programme manual/financial documents, Data Programme progress Report, Report writing. ▪ Drafting letters for sending to various organizations./Organizing meetings of various Expert Groups/arrangements for the meetings/preparing reports ▪ Any other work that may be assigned from time to time by the concerned ICMR officials. ▪ The job may require travel to the trial sites for co-ordination, data management and attending outstation meetings.
	G	Consolidated Emoluments	Maximum Rs.70,000/- per month depending upon experience and knowledge.
	H	Tenure	Two Years
	I	Syllabus for Written Examination	Degree level related to project work, if written Test conducted
	J	Place of Work	ICMR Hqrs.

3. Post of Consultants (Scientific) Pre- clinical Research-one

S.NO.		Details	Requirements/Information
1	A	Name of Posts	Consultant (Scientific) Pre-Clinical operations
	B	No. of Vacancies	One Post
	C	Essential Qualification	Post Graduate Degree (MD/MS/DNB) after MBBS with one year of demonstrated experience in pre-clinical studies from a reputed Institute/Pharma industry/Biotech industry. OR Postgraduate diploma after MBBS with 2 years demonstrated experience in pre-clinical studies (in vitro assays, regulatory toxicology studies/ animal toxicology/animal pharmacology study) from a reputed Institute/ Pharma industry/Biotech industry. OR MBBS with four year demonstrated experience in pre-clinical studies (in vitro assays, regulatory toxicology studies/ animal toxicology/animal pharmacology study) from a reputed Institute/ Pharma industry/Biotech industry. OR 1st Class M.sc. in Medical Microbiology/ Medical Pharmacology/Immunology/ from a recognized University with 4-6 years of demonstrated experience in pre-clinical studies (in vitro assays, regulatory toxicology studies/ animal toxicology/animal pharmacology study) from Reputed Institute/ Pharma industry/Biotech industry. OR 1st Class M. Pharm (Pharmaceutical sciences/toxicological sciences) with 4-6 years of demonstrated experience in pre-clinical studies (in vitro assays, regulatory toxicology studies/ animal toxicology/animal pharmacology study) from a reputed Institute/ Pharma industry/Biotech industry. OR Ph.D in Medical Pharmacology/Medical Microbiology with 2 yrs. of demonstrated experience in quality assurance in pre-clinical studies (in vitro assays, regulatory toxicology studies/ animal toxicology/animal pharmacology study) from a reputed Institute/ Pharma industry/Biotech industry.
	D	Desirable	• PhD in Medical pharmacology/medical microbiology/immunology from a recognized University • Strong knowledge of clinical research process and medical terminology. • Understanding of GCP/ICH guidelines. • Knowledge of regulatory requirements and guidelines governing clinical research. • Ability to work successfully within a cross-functional team ▪ Good Scientific writing/Communication skills Knowledge of computer applications or business intelligence tools/data management / data synthesis
	E	Age	Limited as on date: up to 70 years
	F	Nature of Duties	•To manage all clinical aspects of study including assessing operational feasibility and recommending study execution plan; developing and managing comprehensive study timelines and

			metrics. •Prepare the pre-clinical study protocols related to various new candidates for pre-clinical studies along with the budget. •Identify sites and prepare documents for site feasibility for undertaking the pre-clinical studies. •Review and prepare progress report of the various ongoing/completed studies. •To participate in Selection and management/Oversight of external vendors and develops vendor specifications; review vendor reports, budgets and metrics •To provide study specific training and leadership to Clinical Research Staff, including CRO, CRAs, Sites and other contract personnel •To plan, Execute and Lead study specific meetings •To participate in Site monitoring visits and oversee clinical monitoring activities ensuring compliance with Good Clinical Practices •To prepare and/or review study related Standard Operating procedures and Documents • To develop and manage study budget and maintain it within financial goals • The job may require travel to the trial sites for assessment/ monitoring/ review and attending outstation meetings.
	G	Consolidated Emoluments	Maximum Rs.70,000/- per month depending upon experience and knowledge.
	H	Tenure	Two Years
	I	Syllabus for Written Examination	Degree level related to project work, if written Test conducted
	J	Place of Work	ICMR Hqrs.

SELECTION PROCEDURE: Interview will be conducted to the eligible candidates. However, if more number of candidates are found eligible for the post advertised, Written Test/ Skill Test may also be conducted on the same day before final round of Interview.

The candidates should bring 5 copies of biodata along with all original certificates of educational qualifications (from SSC onwards), experience, Aadhaar Card, Community Certificates along with one set of photocopies of the same duly attested (can be self attested) along with a passport size photograph for attending the Written Test/ Interview.

No TA/ DA will be paid for attending the Written Test/ Interview. The recruited project staff is eligible for leave as per rules and will have to give an undertaking before joining.

GENERAL CONDITIONS: The conditions of employment will be the same as that of the project staff on contract basis. The candidates have no right to claim for any regular employment at this Institute. The appointing authority has the right to accept/ reject any application without assigning any reason(s) and no correspondence in this matter will be entertained. Age, Qualification, experience etc., will be reckoned as on the date of walk-in-written test/ Interview.

Note: No electronic device including Calculator and Mobile phones are allowed in the examination Hall

For any query, Please contact at 011-26589169

14/3/18

Administrative Officer
For Director General