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26589873, 26589414  
फैक्स /FAX : 011-26588662, 011-26589791, 011-26589258

ग्राम / GRAM : SCIENTIFIC  
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भारतीय आयुर्विज्ञान अनुसंधान परिषद  
INDIAN COUNCIL OF MEDICAL RESEARCH

स्वास्थ्य अनुसंधान विभाग (स्वास्थ्य एवं परिवार कल्याण मंत्रालय)  
डॉ. रामलिंगस्वामी भवन, अन्सारी नगर, नई दिल्ली - 110029  
DEPARTMENT OF HEALTH RESEARCH (MINISTRY OF HEALTH & FAMILY WELFARE)  
V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, NEW DELHI-110029

सं. 16/55/2022-प्रशासन. E.Office.140680

दिनांक: 01/12/2023

सेवा में,

निदेशक/प्रभारी निदेशक  
परिषद के सभी संस्थान/केन्द्र

विषय:- विदेश मंत्रालय के अंतर्गत BIMSTEC सचिवालय, ढाका में तीन (3) वर्ष की अवधि के लिए निदेशक के पद को भरने के संबंध में।

महोदय/महोदया,

अधोहस्ताक्षरी को उपर्युक्त विषय पर श्री देबाश्वेता बनिक, अवर सचिव, कार्मिक, लोक शिकायत और पेंशन मंत्रालय, कार्मिक और प्रशिक्षण विभाग, नॉर्थ ब्लॉक, नई दिल्ली से प्राप्त परिपत्र संख्या 4/22/2023-FA (UN) दिनांक 30.11.2023 को सूचना एवं आवश्यक कार्यवाही हेतु अग्रेषित करने का निदेश हुआ है। परिपत्र के अनुसार योग्य उम्मीदवार अपना आवेदन संलग्न प्रोफार्मा में भरकर उचित माध्यम से भेज सकते हैं, ताकि 29 दिसंबर, 2023 तक उनके विभाग तक पहुंच जाए।

Signed by

Jagdish Rajesh

Date: 05-12-2023 15:28:13

भवदीय,

जगदीश राजेश

सहायक महानिदेशक (प्रशासन)

अनुलग्नक: यथोक्त

प्रतिलिपि:

1. महानिदेशक/वरि.उपमहानिदेशक (प्रशा.)/वरि.वित्त सलाहकार के निजी सचिव

/11747/2023

2. परिषद के सभी प्रभाग प्रमुख
3. उपमहानिदेशक (प्रशा.)/सहा. महानिदेशक (प्रशा.)
4. प्रमुख वीएमआई - आई.सी.एम.आर. की वेबसाइट पर अपलोड करने के अनुरोध के साथ।

वी. रामलिंगस्वामी भवन, पोस्ट बॉक्स नं. 4911,  
अंसारी नगर, नई दिल्ली - 110 029, भारत  
V. Ramalingaswami Bhawan, P.O. Box No. 4911,  
Ansari Nagar, New Delhi - 110 029, India

Tel: +91-11-26588895 / 26588980 / 26589794  
+91-11-26589336 / 26588707  
Fax: +91-11-26588662 | [icmr.nic.in](http://icmr.nic.in)

**Fwd: [Secy-goi] Filling up of the post of Director, BIMSTEC Secretariat, Dhaka under Ministry of External Affairs for a period of three (3) years**

1 message

Jagdish Rajesh &lt;rajeshj.hq@icmr.gov.in&gt;

Fri, Dec 1, 2023 at 10:00 AM

To: Hemant Kumar &lt;kumarhemant.hq@icmr.gov.in&gt;, niwatih &lt;niwatih@gmail.com&gt;

Dear Hemant,

Kindly circulate.

With Regards,

Jagdish Rajesh,  
Assistant Director General (Admn.)  
Indian Council of Medical Research(ICMR),  
New Delhi

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**From:** "DG ICMR" <secy-dg@icmr.gov.in>**To:** "Jagdish Rajesh" <rajeshj.hq@icmr.gov.in>**Cc:** "Anu Nagar" <anu.nagar1@gov.in>, "MANISHA SAXENA" <srddga.hq@icmr.gov.in>**Sent:** Friday, December 1, 2023 9:20:16 AM**Subject:** [Secy-goi] Filling up of the post of Director, BIMSTEC Secretariat, Dhaka under Ministry of External Affairs for a period of three (3) years

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**From:** "SHIV PRAKASH SINGH Assistant" <shiv.prakash13@nic.in>**To:** "Secy-goi" <Secy-goi@ismgr.nic.in>**Cc:** "Deepak Sharma" <s.deepak@nic.in>, "Siddhartha Pratap" <siddhartha.singh94@gov.in>, "Devendra Kumar Meena" <asodkm.16@gov.in>, "MAYANK VERMA" <Verma.mayank@gov.in>**Sent:** Thursday, November 30, 2023 4:43:24 PM**Subject:** [Secy-goi] Filling up of the post of Director, BIMSTEC Secretariat, Dhaka under Ministry of External Affairs for a period of three (3) years

Sir/Madam

Please find following enclosed DoP&T's letter No.4/22/2023-FA(UN) dated 30.11.2023 on the subject cited above and request to forward it to all the Secretaries of the Ministries/Departments of Government of India and Chief Secretaries/Administrators of all state Governments/Union Territories as the earliest through bulk-email system.

With Warm Regards,  
Shiv Prakash Singh  
Section Officer, EO (FA-UN)  
Department of Personnel & Training  
North Block, New Delhi  
Telephone No. 23092694

Diary No-392  
01/12/2023

Mr. Seemth  
Shank  
1/12

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Secy-goi mailing list -- [secy-goi@ismgr.nic.in](mailto:secy-goi@ismgr.nic.in)  
To unsubscribe send an email to [secy-goi-leave@ismgr.nic.in](mailto:secy-goi-leave@ismgr.nic.in)



**BIMSTEC.pdf**  
95K

No. 4/22/2023-FA (UN)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training

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North Block, New Delhi,  
Dated the 30<sup>th</sup> November, 2023

To

1. The Chief Secretaries,  
All State Governments
2. The Secretaries of the Cadre Controlling Ministries/Departments of Gp. 'A' Services of the Government of India participating under Central Staffing Scheme.

**Subject:** - Filling up of the post of Director, BIMSTEC Secretariat, Dhaka under Ministry of External Affairs for a period of three (3) years -reg.

Sir/Madam,

It is proposed to fill up the post of Director, BIMSTEC Secretariat, Dhaka under Ministry of External Affairs for a period of three (3) years. The post is at Deputy Secretary (Level-12)/Director (Level-13) level.

2. The Mandatory and Desirable qualifications for the post are as under: -

**(A) Mandatory Qualifications**

- (i) The officer must have worked for at least two (2) years at the Centre under the Central Staffing Scheme.
- (ii) The officer should be clear from vigilance angle.
- (iii) The officer should not have been debarred from Central deputation.
- (iv) The officer should have at least 'Very Good' Service record. However, preference will be given to officers who have 'Outstanding' service record with a grading of 9 and above.
- (v) The officer should not be over 54 years of age.
- (vi) The officer should not have been posted on an assignment in a foreign/captive post of Government of India, earlier.
- (vii) The officer should not have been nominated for foreign training or should not be on training or foreign assignment, currently.
- (viii) The officer should not be on study leave or long leave.
- (ix) The officer should be at least one batch below the batch of officers who are currently empanelled to hold the post of Joint Secretary or its equivalent with the Central Government.

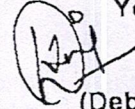
**(B) Desirable Qualifications**

- (i) The officer should have knowledge about India's bilateral and multilateral relation with the members of BIMSTEC countries.
- (ii) He/she should possess exceptional communication and presentation skills-both written & oral and have working knowledge of computers.
- (iii) Educational background or work experience in the fields of Counter-terrorism/Transport/Communication/Environment/Disaster Management /Blue Economy.

3. This post may be circulated amongst eligible officers and names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded/emailed to this Department in the format prescribed and attached herewith along-with **Cadre clearance, Vigilance clearance, detailed Bio-data and APAR Dossier/certified APAR gradings for the last five years.** It may also be ensured that the "Cooling Off", after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation. In case the officer is currently on deputation under Central Staffing Scheme, the nomination may be forwarded with the approval of the Minister-in-Charge concerned and along with cadre clearance. *The competent authority may relax any of the conditions of eligibility in deserving cases.*

4. It is requested that the applications of the eligible candidates may please be forwarded, so as to reach this Department by 21<sup>st</sup> December, 2023.

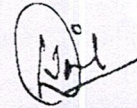
Yours faithfully,



(Debasweta Banik)  
Deputy Secretary to the Government of India  
Email: dirsm@nic.in

Copy to:

1. Ministry of External Affairs [Sh. Vinay Mohan Kwatra, Foreign Secretary], South Block, New Delhi.
2. NIC Cell, DOP&T, for placing the circular on Departmental Website under "What's New?" Category.
3. PA to Deputy Secretary (SM):- With a request to upload this circular through bulk e-mail system.



(Debasweta Banik)  
Deputy Secretary to the Government of India

**Brief format regarding particulars of an officer for filling up of Foreign/Captive posts of the Government of India**

1.	Name of the officer					:	
2.	Service, Batch and Cadre (If an AIS officer)					:	
3.	Date of Birth					:	
4.	Contact Telephone No. (O)		(R)	(M)		:	
5.	Domicile of the officer					:	
6.	Category of the officer					:	
7.	Educational Qualifications					:	
8.	Date of joining the Government service					:	
9.	Present Designation and Pay Scale					:	
10.	Period of continuous appointment on the present post					:	
11.	Date of Superannuation					:	
12.	Whether Spouse is working in a Government Service; A. Service of Spouse (If reply to above is Yes); B. Cadre of Spouse (If an AIS Officer);					:	
13.	Complete Experience/Posting Profile (Attached a separate sheet wherever required)					:	
<b>Sl. No.</b>	<b>Period</b>	<b>Post held/Organization</b>	<b>Cadre post/Deputation post</b>	<b>Place of Posting</b>	<b>Brief Description</b>		
14.	Whether clear from Vigilance angle					:	Yes/No
15.	Whether the officer has been on Central/Foreign deputation earlier. If so, please provide details of organization, nature of deputation and period (dates) of deputation					:	
16.	Whether the officer is debarred from deputation under the Central Staffing Scheme					:	

17. Certified that the above particulars are correct and complete.

Signature of the applicant

Date: \_\_\_\_\_

Signature  
Name/Designation & Rubber Stamp  
of officer certifying the above Particulars

**Note:**

Columns 1-13 to be filled in by the applicant.

Columns 14-16 to be filled in by Ministry/Department/CCA concerned.