

फोन / फोन / PABX : 26588980, 26588707, 26589336, 26589745
26589873, 26589414
फैक्स / FAX : 011-26588662, 011-26589791, 011-26589258

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भारतीय आयुर्विज्ञान अनुसंधान परिषद
INDIAN COUNCIL OF MEDICAL RESEARCH

स्वास्थ्य अनुसंधान विभाग (स्वास्थ्य एवं परिवार कल्याण मंत्रालय)
डी रामलिंगस्वामी भवन, अन्सारी नगर, नई दिल्ली - 110029
DEPARTMENT OF HEALTH RESEARCH (MINISTRY OF HEALTH & FAMILY WELFARE)
V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, NEW DELHI-110029

क्रमांक.E16/70/2022/E.Office143135

दिनांक:16/04/2024

सेवा में,

निदेशक/प्रभारी निदेशक
परिषद के सभी संस्थान/केन्द्र

महोदय/महोदया,

विभिन्न मंत्रालयों/विभागों से प्राप्त निम्नलिखित अर्द्ध सरकारी पत्र/कार्यालय जापन सूचना एवं आवश्यक कार्यवाही के लिए संलग्न है।

SI.No	Reference No. & Date	Name of Ministry	Subject
1.	OM No. 15011/01/2019-O&M (e.No.6104) Dated:11.03.2024	Ministry of Personnel, Public Grievances & Pensions, Department of Administrative Reforms & Public Grievances	Amendment of the 16 th Edition of the Central Secretariat Manual of Office Procedure, 2022-reg.
2.	DO No. V.15015/53/2023-PH-I Dated:14.03.2024	Department of Health and Family Welfare, Ministry of Health and Family Welfare, New Delhi	Achievement of Tele-mental health services-reg.
3.	OM No. 36035/7/2024-Estt. (Res-II) Dated: 14.03.2024	Ministry of Personnel, Public Grievances & Pensions, Department of Personnel and Training, North Block, New Delhi	Modules launched on PM-DAKSH-DEPwD for PwDs-reg.
4.	अ.शा.प.सं. ई-11016/27/2021-हिंदी (का.) दिनांक: 20.03.2024	Ministry of Health & Family Welfare, Nirman, Bhawan, New Delhi	ग्रह पत्रिका के संबंध में।

Signed by

भवदीय.

Jagdish Rajesh

Date: 16-04-2024 17:46:57

जगदीश राजेश

सहायक महानिदेशक (प्रशासन)

अनुलग्नक:यथोक्त

प्रतिलिपि:

1. महानिदेशक/अपर महानिदेशक/वरि.उपमहानिदेशक (प्रशा.)/वरि.वित्त सलाहकार के निजी सचिव
2. परिषद के सभी प्रभाग प्रमुख
3. उपमहानिदेशक (प्रशा.)/सहा. महानिदेशक (प्रशा.)
4. प्रमुख बीएमआई - आईसीएमआर की वेबसाइट पर अपलोड करने के अनुरोध के साथ।

Email

DG. OFFICE ICMR

Diary No. 812002

Dated : 15/3/24

SoC Adm

DG ICMR

[Secy-goi] Amendment of the 16th Edition of the Central Secretariat Manual of Office Procedure, 2022 dated 11.03.2024

From : SANJEEV SHRIVASTVA <sanjeevs.edu@nic.in>

Mon, Mar 11, 2024 07:39 PM

Subject : [Secy-goi] Amendment of the 16th Edition of the Central Secretariat Manual of Office Procedure, 2022 dated 11.03.2024

1 attachment

To : secy-goi <secy-goi@lsmgr.nic.in>

Cc : bo2coord-cvc@gov.in, Shri V. Srinivas <secy-arpg@nic.in>, V. Srinivas <vsrinivas@nic.in>, Jaya Dubey <jaya.dubey@nic.in>, Shri Gya Prasad <gyaprasad@dcmsme.gov.in>, Ranjana Malik <ranjana.malik@nic.in>, Mithlesh Singh <mithlesh.singh@nic.in>, Dimple Dimple <dimple.m@gov.in>

JS (AN) / JS (RB)
S. (A)
RB

Respected Sir/ Madam

Please find herewith an OM dated 11th March, 2024 regarding amendment of the 16th Edition of the Central Secretariat Manual of Office Procedure, 2022 for information and necessary action.

सादर

With Regards,

ADG(A)

संजीव श्रीवास्तव

Sanjeev Shrivastva

उप सचिव

Deputy Secretary to the Govt. of India

भारत सरकार

Government of India

फ़ोन: 23745472

Ph:- 23745472

Mob. No. 9873373955

g n (ca)

Mr Summit
8/4

S.No. 15882
02-04-2024

No. 550
8-4-24

Jawahar Vyapar Bhavan, New Delhi
Dated: 11th March, 2024

OFFICE MEMORANDUM

Subject: Amendment of the 16th Edition of the Central Secretariat Manual of Office Procedure, 2022 -reg.

The undersigned is directed to refer to this Department's O.M. No. 30011/12/2015-O&M-Pt.I (6452) dated 12.03.2021 (copy enclosed) regarding increasing efficiency in decision making in Government carrying out certain amendments and to convey the following amendments to the 16th Edition of the Central Secretariat Manual of Office Procedure (CSMOP), 2022.

Guidelines for Level of disposal and channel of submission

Existing 7.6 (ii)

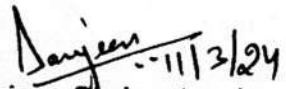
"Each Department will review the instructions on level of disposal and channel of submission at least once in three years keeping the number of levels to the minimum by delegating powers to lower formations. To facilitate quicker decision making, channels of submission should not be more than four. Powers are to be delegated to operationalize this principle. In case of files to be submitted to Minister – in – charge, a case may be initiated at the level of Deputy Secretary or Director. However, the Section and the Branch Officer would provide assistance to obtain inputs for the case and to prepare draft notes and communications, etc."

Revised 7.6 (ii)

"Each Department will review the instructions on level of disposal and channel of submission at least once in three years keeping the number of levels to the minimum by delegating powers to lower formations. To facilitate quicker decision making, channels of submission should not be more than four. Powers are to be delegated to operationalize this principle. In case of files to be submitted to Minister – in – charge, a case may be initiated at the level of Deputy Secretary or Director. However, the Section and the Branch Officer would provide assistance to obtain inputs for the case and to prepare draft notes and communications, etc. **In vigilance matter CVC has issued instructions regarding timelines for different stages and levels of disciplinary proceedings. The commission has further issued instructions vide Circular no. 04/02/24 dated 19/02/2024 to bring down the levels to maximum of four to each administrative unit separately in the hierarchy of the organisation concerned. Circular issued by the CVC is appended at appendix 7.2.**

2. The above amendment may be brought to the notice of all concerned in their Ministries/Departments for necessary action.

3. This issues with the approval of Secretary, DARPG.


(Sanjeev Shrivastava)
Deputy Secretary to the Govt. of India
Tel. No.23350443
email: sanjeevs.edu@nic.in

To

The Secretaries of all Ministries/Departments of the Government of India.

Copy for information to;

The Director
Central Vigilance Commission,
Satarkta Bhawan, G.P.O. Complex,
Block -A, INA, New Delhi- 110023.
(bo2coord-cvc@gov.in)

No.30011/12/2015-O&M-Pt.I(6452)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Administrative Reforms & Public Grievances

Sardar Patel Bhavan, Sansad Marg,
New Delhi, Dated: 12.03.2021

Office Memorandum

Subject: - Increasing Efficiency in Decision Making in the Government - regarding

Efficient decision making is fundamental to a responsive and accountable governance. Accelerating the pace and efficiency of decision making is crucial for economic growth and enhancing the ease of living of citizens. The Central Secretariat Manual of Office Procedure (CSMOP) has been a guiding framework for effective functioning of the Central Secretariat offices. The fifteenth edition of the Manual i.e. CSMOP-2019 was brought out with the aim of bringing simplicity, efficiency and transparency in Government processes and procedures.

2. Comprehensive review of levels of disposal, channels of submission and effective use of technology is needed for enhancing efficiency in decision making. Accordingly, the following provisions of CSMOP, relating to minimizing levels of disposal and channels of submission, delegation of powers, effective use of the desk officer system, technology adoption including use of e-Office version 7.0 and strengthening of the Central Registration Unit are being reiterated for time bound compliance:

(A) Level of disposal and channel of submission

- (i) Each Ministry/Department shall review the instructions on levels of disposal and channels of submission keeping in view that the number of levels shall not exceed four by delegating powers to lower formations. This review shall be done at least once in three years. (CSMOP-2019, Para 7.6 (i) &(ii) of Chapter 7)
- (ii) The channels of submission shall be decided by the Ministry/Department concerned by taking into account the functionalities and functions of Government of India, as defined in Para 3.1 of Chapter-3 of CSMOP and ensuring that the levels in a channel of submission do not exceed four.
- (iii) The channel of submission of cases other than the classified ones must be made available on the website of the Department. The name, telephone number and e-mail I.D of the officers dealing with various subject should also be made available on the website. (Para 7.6(i) of CSMOP).

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- (iv) Origin, destination and movement of files for each category of subject may be decided by the Ministry/Department concerned depending upon the importance of the issues/subjects. File movement for each category of subject should also be clearly charted with clear origin and decision levels. In this regard CSMOP-2019 Para 7.6 of Chapter 7 provides as under:-
- a. Dealing Officer will take action on a case in accordance with the Departmental instructions prescribing the level of final disposal as per the Departmental instructions on channel of submission of files for each category of cases.
- b. For addressing cross cutting issues, the Secretary of the concerned Ministry/Department should have the flexibility to create inter-disciplinary teams.
- c. Wherever level jumping in a given channel of submission is done in respect of any category of cases, each such case on its return will pass through all the levels jumped over in that channel and levels so jumped could, in suitable cases, resubmit the cases for reconsideration, if necessary.

(B) Effective Use of Desk Officer System:

Each Ministry/Department shall ensure that the Desk Officer System, as envisaged in Para 3.1 of Chapter 3 of CSMOP 2019 is put to optimum use. For this purpose, Ministry/Department shall identify the work which could be handled in a more effective and efficient manner by Desk Officers.

(C) Technology Adoptions - Optimizing e-Office Platform:

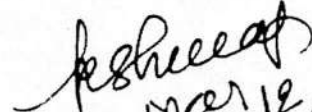
- (i) Technology needs to be progressively leveraged for efficient decision making. Chapter 15 of CSMOP is dedicated to e-Office digitization framework. As an enabler for march towards digital secretariat, e-Office aims to bring more transparency, efficiency and accountability in the Government transactions leading to increased promptness and productivity. Accordingly, e-Office platform should be optimally utilized by Ministries/Departments
- (ii) As Central Secretariat moves towards Digital Secretariat, the reskilling/upskilling of the existing supporting staff, also needs to be addressed suitably.
- (iii) E-office version 7.0 which also has provision for seamless movement of files across Ministries/Departments, is due to be rolled out by NIC in April, 2021. Ministries/Department should migrate to this version upon its roll out.

Pr

(D) Strengthening Central Registry Unit (CRU)

Each Department shall ensure that the CRU is made functional with optimum efficiency by meeting the human resources and infrastructure needs for functioning of the Digital Secretariat, as envisaged in Appendix 5.2 of CSMOP-2019.

3. All Ministries/Departments as well as their attached and subordinate offices shall ensure time bound compliance of the above. Action Taken Report in this regard may be furnished to DARPG expeditiously.


Mar 12, 2021.

(Kshatrapati Shivaji)

Secretary to the Government of India

To
All Secretaries to the Government of India



सत्यमेव जयते

केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023
Satarkta Bhawan, G.P.O. Complex,
Block A, INA, New Delhi-10023
023/VGL/121

सं./No.....

दिनांक / Dated..... 19.02.2024

Circular No. 04/02/24

Subject: Uniformity in levels of processing of vigilance cases – reg.

- Ref:- (i) Commission's Circular No. 000/VGL/18 dated 23.05.2000
(ii) Commission's Circular No. 02/01/16 dated 18.01.2016
(iii) Commission Circular No. 18/12/20 dated 14.12.2020
(iv) Commission Circular No. 21/12/21 dated 03.12.2021

Central Vigilance Commission has issued guidelines from time to time, prescribing the time limit for completion of different stages of actions in vigilance related matters.

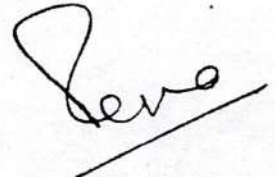
2. It has been observed that there are occasions when action in vigilance matters has been unduly delayed. One of the reasons for such delay has been found to be that the levels of examination / processing of vigilance matters are more than the required levels. The levels of processing of vigilance matters in different organizations also lacks uniformity.

3. It may be noted that D/o Administration Reforms & Public Grievances (DARPG) vide their OM No. 30011/12/2015-O&M-Pt.1 (6452) dated 12.03.2021 have issued guidelines prescribing that "each ministry/ department shall review the instructions on levels of disposal and channels of submission keeping in view that the number of levels shall not exceed four by delegating powers to lower formation".

4. The Commission has desired that in order to avoid delay in vigilance matters, the organizations concerned should review the levels of processing of such matters and should bring down the levels to a maximum of four. The limit of four levels would be applicable to each administrative unit separately, in the hierarchy of the organisation concerned. In this regard, each organisation may take the following steps:

- (i) Delaying.
- (ii) Adoption of Desk Officer System in Vigilance Wing.
- (iii) Delegation of powers, wherever possible (with due approval), to ensure limiting the steps / layers for decision making to four, including merger of levels.

5. The above guidelines may be noted for compliance with immediate effect. The CVOs of respective organizations may bring these guidelines to the notice of the Chief Executive Officer of their organization.



(Rajiv Verma)
Director

To

- (i) The Secretaries of all Ministries/Departments of GoI
- (ii) All Chief Executives of CPSUs/Public Sector Banks/Public Sector Insurance Companies/Autonomous Bodies etc.
- (iii) All CVOs of Ministries/Departments of GqI/CPSUs/Public Sector Banks/Public Sector Insurance Companies/Autonomous Bodies etc.
- (iv) Website of CVC

अपूर्व चन्द्रा, भा.प्र.से.

सचिव

APURVA CHANDRA, IAS
Secretary



सत्यमेव जयते



आज़ादी का
अमृत महोत्सव

SOC Adm/

भारत सरकार

स्वास्थ्य एवं परिवार कल्याण विभाग
स्वास्थ्य एवं परिवार कल्याण मंत्रालय

Government of India

Department of Health and Family Welfare

Ministry of Health and Family Welfare

D.O. No. V.15015/53/2023-PH-I

14-3-2024

3597014
18-3-24

Dear Secretary

A landmark initiative of Tele Mental Health Assistance and Networking Across States (Tele MANAS) was launched on 10th October 2022 on the occasion of World Mental Health Day. It aims to provide free **Tele-mental health services** all over the country round the clock, particularly catering to people in remote or under-served areas. A toll-free, 24*7 helpline number (**14416**) or **1800-891-4416** has been set up to cater and deliver the health care services to the last mile free of cost.

2. Tele-MANAS has counselled more than 5,42,000 people till date and currently provides counselling through 46 active Tele Manas Cells in 34 States/UTs. A testimony of this novel initiative's outreach is that more than 2400 calls are being received on this Helpline every day.

3. On the occasion of World Mental Health Day - 2023, i.e. 10th Oct 2023 and the 1st anniversary of NTMHP, Hon'ble Union Health Minister Dr.Mansukh Mandaviya launched the **new logo** of Tele-MANAS at the National Mental Health Conclave.

4. Tele MANAS has performed commendably since its launch, achieving numbers each month, which further needs popularizing amongst masses creating awareness about the availability of such service which is free of cost and available 24*7. Steps have already been initiated with convergence of Tele MANAS with the Armed Forces with a dedicated *Tele-Manas Cell at AFMC Pune* and integration of *Kiran, the mental health rehabilitation helpline* for persons with disabilities by the Ministry of Social Justice and Empowerment. In order to expatiate on this noble initiative, the Government can use the logo along with short number 14416 for publicity of the helpline number on government stationery, Demi Official letterheads to raise awareness among the masses.

5. I would appreciate if you could circulate to all the attached offices, subordinate offices, Institutions, Organizations, Autonomous Bodies, etc., under the purview of your Ministry/Department to provide wide publicity to the TeleMANAS helpline for the benefit of public in need of mental health and wellness services.



ADG(A)

JS(AN)/JS(RK)/Sr.DPA

Yours sincerely,

ADG(A)

RB

(Apurva Chandra)

Secretaries of all Ministries, Government of India
Chief Secretaries of all States

our secret
shank
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No. 546
8-4-24

Sr. No. 15870
01-04-2024

SOC Adm

3592620
15/3/2024

No. 36035/7/2024-Estt.(Res-II)
Government of India

Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

North Block, New Delhi,
Dated the 14th March, 2024.

OFFICE MEMORANDUM

Subject: Modules launched on PM-DAKSH-DEPwD for PwDs- reg.

The undersigned is directed to inform that the Department of Empowerment of Persons with Disabilities (DEPwD) has launched a digital platform namely PM-DAKSH-DEPwD (accessible at www.pmdaksh.depwd.gov.in). This online portal serves as an integrated hub catering to the multifaceted needs for PwDs, training organisations, as well as employers and job aggregators. A write-up on PM-DAKSH-DEPwD portal for skilling and employment of PwDs is enclosed as Annexure 1.

2. All the Ministries/Departments may kindly circulate the above mentioned write up within their Ministry/Department, their subordinate/attached offices, CPSEs, autonomous bodies, Institutes and other organisations under their administrative control. This outreach can also extend to parents/organisations/individuals associated with PwDs in any capacity. For any inquiries or assistance concerning PM-DAKSH-DEPwD, it is advised to connect with the dedicated helpline number 011-24369025 or email at ds.skillnap-depwd@gov.in.

3. For any further information or feedback, the concerned may contact Department of Empowerment of Persons with Disabilities

[Handwritten signature]

JS(RK)/A. Dds (Adm-)

[Handwritten signature]
(Debabrata Das)
Under Secretary to the Government of India
Tel.: 2304 0279

To

[Handwritten initials RB]

[Handwritten signature ADGIA]

- i. The Secretary, all the Ministries/Departments of the Government of India.
- ii. The Secretary, Department of Public Enterprises, CGO Complex, New Delhi with a request for circulation to all the Central Public Sector Enterprises.
- iii. The Secretary, Department of Financial Services, Jeevan Deep Building, New Delhi with a request for circulation to all the PSU banks/Financial Institutions/Insurance Companies.

[Handwritten signature]
8/4/24

[Handwritten signature]
8-4-24

- iv. The Secretary, Railway Board, Rail Bhavan, New Delhi.
- v. Union Public Service Commission/Staff Selection Commission.
- vi. Supreme Court of India/Election Commission of India/Lok Sabha Secretariat/Rajya Sabha Secretariat/NITI Aayog
- vii. Prime Minister's Office/ Cabinet Secretariat
- viii. Office of the Chief Commissioner for Persons with Disabilities, 5th Floor, NISD Building, Plot No.G-2, Sector-10, New Delhi-110075.
- ix. Office of the Comptroller and Auditor General of India, 10, Bahadur Shah Zafar Marg, New Delhi.
- x. All Officers and Sections in the Ministry of Personnel, Public Grievances and Pensions and all attached/subordinate offices of this Ministry.

Annexure 1

PM-DAKSH-DEPwD portal for Skilling and Employment of PwDs

The Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Government of India has a pivotal role in spearheading the empowerment initiatives for Persons with Disabilities across the country. One of the objectives is to provide skill training and foster employment opportunities to the PwDs. To realise this objective the department has proudly launched a digital platform named PM-DAKSH-DEPwD-(accessible at www.pmdaksh.depwd.gov.in). This online portal serves as an integrated hub catering to the multifaceted needs of PwDs, training organizations, as well as employers and job aggregators. Within the framework of PM-DAKSH-DEPwD, we have meticulously developed the below two modules designed explicitly for delivering skill training and facilitating employment opportunities for PwDs, respectively:-

- a. **Divyangjan Kaushal Vikas:** The complete execution of the flagship Central Sector Scheme named National Action Plan for Skill Development of PwDs (NAP-SDP) is facilitated through the Divyangjan Kaushal Vikas section of PM DAKSH DEPwD portal. The section provides end-to-end facilities for PwDs interested in skill training. The facilities include Unique Disability Identity (UDID) based seamless registration, enabling enrolment in over 250+ skill development courses, e-learning digital resources, aids in identifying Training Partners in their state/District, access to study materials, as well as detailed information on the trainers.
 - b. **Divyangjan Rozgar Setu:** The Department has undertaken a significant initiative by introducing Divyagnjan Rogar Setu, which is a specialized digital platform dedicated to providing information about the vacancies for PwDs in the various organizations. The platform is aimed to act as a bridge between PwDs and employers hiring PwDs. The platform provides geo-tagged-based information on employment/earning opportunities within private companies as well as details about PwDs from all over India. Further, the Department has taken proactive steps by establishing Memorandum of Understanding with various companies like Amazon, Youth4Jobs, Godrej Properties among others dedicated to enhance employment prospects for PwDs. Presently there are more than 3000 vacancies spanning various disabilities, thereby allowing PwDs nationwide to apply for roles aligned with their interests through the www.pmdaksh.depwd.gov.in
 - c. A video about the various features of PM-DAKSH-DEPwD can be found by clicking on the link: <https://youtu.be/RrGxqpTLr2Y>
2. PwDs interested in skilling and/or employment are encouraged to register on PM-DAKSH-DEPwD by scanning the barcode below or clicking on the link-
www.PMDAKSH.DEFWD.GOV.in



Department of Empowerment of Persons with Disabilities
Ministry of Social Justice & Empowerment
Government of India



Dedicated Digital Portal for Skilling and Employment of Divyangjan (PwDs)
PM DAKSH-DEPwD

www.PMDAKSH.DEPwD.gov.in



DIVYANGJAN ROZGAR SETU

Explore 2000+ employment opportunities dedicated for PwDs

DIVYANGJAN KAUSHAL VIKAS

Choose from 250+ Skill training courses



Department of Empowerment of Persons with Disabilities (Divyangjan)
Ministry of Social Justice and Empowerment
Government of India
Helpline number: 011-24369025

X @socialpwds f @DoEPWD depwd.gov.in

so(A)

As per the letter attached, MoHFW is starting an in-house Journal which will be published primarily in Hindi. The theme of this Journal is on 'Medicine and Health' and the orientation of the journal is on literature and creative writing.

This Journal invites all Scientists, Clinicians and Staff of II medical and biomedical institutes under MoHFW to send in their original creative pieces including but not limited to poems, essays, stories, etc. to the concerned person by the due date as mentioned in the letter.

Comments: It will be good to circulate this information and letter across all ICMR institutes to encourage all those interested to send in their original pieces to this Journal so as to promote and create awareness regarding the same.

Thanks & regards,

Albina
28/03/24

(Albina Khair)

ADG/CA

[Signature]
28/3

so(A)

Mr. Sumit
[Signature]
8/4

NO. 545
8-4-24

S.No. 15848
1-042024

Email

MANISHA SAXENA

Fwd: MOHFW ग्रह पत्रिका के संबंध में

27/3

From : Office of Secretary DHR <secy-dhr@gov.in>

Wed, Mar 20, 2024 05:34 PM

Subject : Fwd: MOHFW ग्रह पत्रिका के संबंध में

1 attachment

To : RICHA KHODA <richa.khoda@gov.in>, MANISHA SAXENA <srddga.hq@icmr.gov.in>

Cc : DG ICMR <dg@icmr.org.in>

ADG(A)

From: sectionhindi@gmail.com

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28-3-2024

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Subject: MOHFW ग्रह पत्रिका के संबंध में

 **MOHFW ग्रह पत्रिका.pdf**
470 KB



सत्यमेव जयते



आज़ादी का
अमृत महोत्सव

भारत सरकार

स्वास्थ्य एवं परिवार कल्याण मंत्रालय

निर्माण भवन, नई दिल्ली - 110011

Government of India

Ministry of Health & Family Welfare

Nirman Bhawan, New Delhi - 110011

अ.शा.प.सं. ई-11016/27/2021-हिंदी(का.)

दिनांक: 20 मार्च, 2024

वंदना जैन
संयुक्त सचिव

Vandana Jain

Joint Secretary

प्रिय गद्य/ गद्य,

स्वास्थ्य और परिवार कल्याण विभाग द्वारा स्वास्थ्य तथा चिकित्सा संबंधी विषयों तथा साहित्यिक विधाओं पर केंद्रित एक गृह पत्रिका का प्रकाशन किया जा रहा है।

इस अंक में स्वास्थ्य, चिकित्सा तथा सार्वजनिक रोग-निदान और उपचार आदि से जुड़े क्षेत्रों तथा स्वास्थ्य और परिवार कल्याण मंत्रालय, इसके अधीनस्थ/सम्बद्ध, स्वायत्त तथा स्नातकोत्तर चिकित्सा संस्थानों और आयुर्विज्ञान संस्थानों से जुड़े अधिकारियों/ चिकित्सकों/ कर्मचारियों के द्वारा लिखी गई कविताएं, कहानियां, निबंध तथा लेख आदि रचनाओं का समावेश होगा।

अतः मंत्रालय तथा इसके अधीनस्थ/संबद्ध/स्वायत्तशासी उपक्रमों/ कार्यालयों तथा स्नातकोत्तर चिकित्सा और आयुर्विज्ञान संस्थानों के सभी के सभी अधिकारियों/ विशेषज्ञों/ चिकित्सकों/ कर्मचारियों और लेखकों से चिकित्सा, मेडिसिन, जन-स्वास्थ्य तथा अपने-अपने विशिष्ट विषयों पर सारगर्भित, लेख, निबंध तथा साहित्यिक रचनाएं आमंत्रित हैं।

मंत्रालय तथा इसके अधीनस्थ/संबद्ध/स्वायत्तशासी उपक्रमों/ कार्यालयों तथा स्नातकोत्तर चिकित्सा और आयुर्विज्ञान संस्थानों के सभी अधिकारी/ विशेषज्ञ/ चिकित्सक/ कर्मचारी तथा लेखक किसी भी विधा में अपनी रचनाएं भेज सकते हैं जो कि उपयुक्त पाए जाने पर पत्रिका में शामिल की जाएंगी। प्रकाशन के लिए भेजी गई सामग्री हिंदी भाषा में तथा यूनिकोड फॉन्ट में टंकित होनी चाहिए। प्रेषित सामग्री के साथ लेखक की ओर से मौलिक रचना का प्रमाण-पत्र (नमूना संलग्न) भी उपलब्ध कराया जाना अनिवार्य होगा। सामग्री हार्ड प्रति में दिनांक 30 अप्रैल, 2024 तक डॉ. राजेश कपूर, उप निदेशक (राजभाषा), स्वास्थ्य और परिवार कल्याण विभाग, कक्ष सं. 754-ए विंग, निर्माण भवन, नई दिल्ली-110011 (दूरभाष 011-23060162) को तथा सॉफ्ट प्रति में ईमेल: kapoor.r@nic.in पर भेज दी जाए।

सादर ,

भवदीया,

वन्दना

(वन्दना जैन)

स्वास्थ्य और परिवार कल्याण मंत्रालय के सभी अधीनस्थ/ नियंत्रणाधीन कार्यालय और स्वायत्तशासी/ आयुर्विज्ञान संस्थान।

प्रमाण-पत्र

में, पदनाम

कार्यालय एतद्वारा

प्रमाणित करती/ करता हूं कि स्वास्थ्य और परिवार कल्याण मंत्रालय की गृह पत्रिका के लिए

प्रेषित की जा रही सामग्री शीर्षक

मेरी मौलिक/ स्वरचित रचना है।

स्थान:

दिनांक:

नाम:

हस्ताक्षर: