

No.6-2(1)/2021-Admn.I
INDIAN COUNCIL OF MEDICAL RESEARCH

Ansari Nagar, New Delhi-110 029.

Dated : 23.08.2024

OFFICE ORDER

Subject: Promotion to the post of Administrative Officer on regular basis in ICMR-reg.

On the basis of the recommendations of DPC (Group 'A') and as approved by the Competent Authority, the following Section Officer is hereby promoted to the post of Administrative Officer **on regular basis** in Pay Level – 10 (Rs.56,100-1,77,500) of Pay Matrix. Her promotion will take effect from the actual date of joining to the promotional post:-

| Sl. No. | Name | Name of the Institutes/Centres presently working | Remarks |
|---------|-----------------------|--|---------|
| 1. | Smt. M.J. Nagalakshmi | NIRT, Chennai | --- |

2. Transfer/posting orders in respect of the above-mentioned officer will be issued separately.

3. She is directed to give her acceptance for assumption of charge and join her duty to the post within 10 days from the date of receipt of this order. In case, the acceptance is not received within the stipulated period of 10 days, it will be presumed that the official is not willing to accept the promotion and the promotion order will be cancelled automatically without waiting for any further notice. No extension of time for furnishing acceptance or otherwise for joining the post on promotion will be entertained, except on compelling grounds.

4. She will be on probation for a period of two years in the post of Administrative Officer, from the date of joining the post and she would be liable to serve anywhere in India.

5. Her pay will be fixed in terms of recommendations of 7th Central Pay Commission and CCS (Revised Pay) Rules, 2016.

6. Promotee should give option within one month from the date of taking over the charge of the post, whether she shall get her pay fixed in the new post either straightaway from the date of joining on promotion to the post of Administrative Officer or from the date of her next increment in the previous Pay Level of 7th CPC Pay Matrix.

7. If she refuses to accept promotion, she shall not be eligible to be considered for further financial up-gradation till she agrees to be considered for promotion again.

8. In case of failure to report for duty on promotion within the stipulated period, she will be debarred from promotion for one year and no fresh offer of promotion will be given, during debarred period in terms of DoPT O.M No. 22034/3/81-Estt (D) dated 1st Oct 1981.

9. The above promotion is subject to final outcome of OA No. 1669/2023, verification of Caste certificate (as applicable for reserved category) and review of reservation roster by NCSC and pending decision of any other court case, if any.

Continued to page no. 2...

-2-

10. She will be governed by the usual terms and conditions of service under the Council.

(Jagdish Rajesh)
Assistant Director General (Admin)

All concerned officers (1)

Copy to:-

1. PS to DG /Addl. DG/ Sr. DDG(A) / Sr. FA, ICMR
2. **Director, NIRT Chennai**– with a request that the acceptance/joining/taking over charge/ refusal of promotion, if any, of the promotee, may please be forwarded to Establishment Section, ICMR Hqrs. through Email at **admin1.hq@icmr.gov.in** immediately.
3. DDG (A) / ADG (A) / ADG (F)..
4. S.O. (Reservation Cell), ICMR Hqrs.
5. AD (OL), ICMR Hqrs.
6. Nodal Officer (RTI Cell), ICMR Hqrs.
7. Nodal Officer (E-Governance Cell), ICMR Hqrs.
8. Budget/Guard/GSLIS file.
9. Personal file of the officers concerned.