

**No.6-2(1)/2021-Admn.I**  
**INDIAN COUNCIL OF MEDICAL RESEARCH**

Ansari Nagar, New Delhi-110 029.

Dated : 23.08.2024

**OFFICE ORDER**

Subject: Promotion to the post of Administrative Officer on Adhoc basis-reg.

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On the basis of the recommendations of Departmental Promotion Committee (Group 'A') as per Recruitment Rules and as approved by the Competent Authority, the following Section Officers are hereby promoted to the post of Administrative Officer on adhoc basis in Pay Level – 10 (Rs.56,100-1,77,500) of Pay Matrix as per 7th CPC for a period of one year or as mentioned below against each or till further orders whichever is earlier. Their promotion will be effective from the date mentioned against their name or actual date of their joining to the promotional post, whichever is later, as mentioned below:-

Sl. No.	Name	Name of the Institutes / Centres presently working	Remarks
1.	Shri Hemant Kumar (SC)	ICMR Hqrs	Promoted on merit.
2.	Shri S. E. Matkar	ICMR Hqrs	----
3.	Mrs. S.S. Pathak	NIV Pune	----
4.	Mrs. M.N. Raadha	NIE Chennai	----
5.	Mr. Ashok Kumar (SC)	ICMR Hqrs	Promoted on merit. The <b>promotion will be effective till 30.09.2024</b> , the officer will automatically stand reverted to the post of Section Officer w.e.f. 01.10.2024(FN).
6.	Mr. Rajesh Patil (ST)	NIIH Mumbai	Promoted on merit.
7.	Mrs. Sunita H. Kerketa (ST)	NIOH, Ahmedabad	Promoted on merit. <b>The promotion will be effective from the date of joining to the post till completion of one year or till 31.08.2025 whichever is earlier</b> , the officer will automatically stand reverted to the post of Section Officer after completion of one year or w.e.f. 01.09.2025 whichever is earlier.
8.	Shri Rajveer Singh (SC)	NICPR Noida	Promoted on merit.
9.	Mr. S. N. Babu (ST)	NIRT Chennai	Promoted on merit. Promotion will be effective w.e.f. 01.09.2024 or actual date of joining to the promotional post, whichever is later
10.	Mrs. R S Moghe	NIV Pune	Promotion will be effective w.e.f. 01.09.2024 or actual date of joining to the promotional post, whichever is later.
11.	Mr. D. V.	NIV, Pune	Promoted against SC category. Promotion will

	Muneshwar (SC)		be effective w.e.f. 01.09.2024 or actual date of joining to the promotional post, whichever is later.
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2. Transfer/posting order of the above mentioned officers will be issued separately.
3. The promotion on adhoc basis shall be subject to the following conditions as per DoPT Rules:
  - (i) The adhoc promotion shall be initially for the period mentioned above or until further orders whichever is earlier.
  - (ii) The adhoc promotion may be terminated at any point of time without giving any reason thereof.
  - (iii) The adhoc promotion shall not confer any right on the officer to continue in the grade of Administrative Officer indefinitely or shall not bestow upon the official a claim for regular appointment in the grade in any case.
  - (iv) The service rendered on ad-hoc basis in the grade will not be counted for the purpose of seniority in that grade or eligibility for promotion to the next higher grade.
4. The officers are directed to give their acceptance for assumption of charge and join their duty to the post within 10 days from the date of receipt of this order. In case, the acceptance is not received within the stipulated period of 10 days, it will be presumed that the officer is not willing to accept the promotion and the promotion order will be cancelled automatically without waiting for any further notice. No extension of time for furnishing acceptance or otherwise for joining the post on promotion will be entertained, except on compelling grounds.
5. They would be liable to serve anywhere in India as per Rules of the Council.
6. The pay on promotion will be fixed in terms of recommendations of 7th Central Pay Commission and CCS (Revised Pay) Rules, 2016.
7. The above promotions are subject to final outcome of OA No. 1669/2023, verification of Caste certificate (as applicable for reserved category) and review of reservation roster by NCSC and pending decision of any other court case, if any.
8. They will be governed by the usual terms and conditions of service under the Council.

**(Jagdish Rajesh)**  
**Assistant Director General (Admin)**

**All concerned officers (11)**

**Copy to:-**

1. PS to DG /Addl. DG/ Sr. DDG(A) / Sr. FA, ICMR.
2. **Director/Director-in-charge of concerned Institutes/Centers concerned** – with a request to forward the acceptance /joining/taking over charge/ refusal of promotion, if any, of the officers, may please be forwarded to Establishment Section, ICMR Hqrs. through email at [admin1.hq@icmr.gov.in](mailto:admin1.hq@icmr.gov.in) immediately.

3. DDG (A) / ADG (A) / ADG (F).
4. AD (OL), ICMR Hqrs. -For hindi version please.
5. Nodal Officer (RTI Cell), ICMR Hqrs.
6. Nodal Officer (E-Governance Cell), ICMR Hqrs.
7. DDO / Bill Section, ICMR Hqrs.
8. S.O. (Reservation Cell), ICMR Hqrs.
9. Budget/Guard/GSLIS file.
10. Personal file of the officers concerned.