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भारतीय आयुर्विज्ञान अनुसंधान परिषद
INDIAN COUNCIL OF MEDICAL RESEARCH

स्वास्थ्य अनुसंधान विभाग (स्वास्थ्य एवं परिवार कल्याण मंत्रालय)
वी रामलिंगस्वामी भवन, अन्सारी नगर, नई दिल्ली - 110029
DEPARTMENT OF HEALTH RESEARCH (MINISTRY OF HEALTH & FAMILY WELFARE)
V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, NEW DELHI - 110029

No.E16/62/2011-AdmnII(Pt.)/E.Office189877 Dated:01/10/2024

To

The Directors/Directors-in-charge of
All ICMR Institutes/Centers as well as ICMR HQ.

Subject : Revision of monetary ceiling for reimbursement of Briefcase/Office Bag/Ladies Purse-reg.

Sir/Madam,

This is in the continuation of this office letter No.E16/62/2011-AdmnII(Pt.)/E.Office189877 dated 15/07/2024 and in pursuance of the orders letter F. No. G-27052/01/2024 dated 13/08/2024, received from the Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training, New Delhi on the subject mentioned above (copy enclosed) the Director-General, ICMR, has approved the revision of the Monetary Ceiling for purchase/reimbursement of briefcase/official bag/ladies purses as under:-

SI.No.	Level of Officers/Officials	Rate limit (in Rs.)		Period
		Existing Ceiling	Revised Ceiling incl. of GST	
1.	(Pay Matrix Level-17)	10000	12500	-do-
2.	(Pay Matrix Level-15)	8000	10000	-do-
3.	(Pay Matrix Level-14)	6500	8125	-do-
4.	(Pay Matrix Level-13/13A/12)	5000	6250	-do-
5.	(Pay Matrix Level-11)	4000	5000	-do-
6.	(Pay Matrix Level-8-10)	4000	5000	-do-
7.	(Pay Matrix Level-6-7)	3500	4375	-do-

Technical Cadre employees recruited initially through DR or through promotion as per Recruitment Rules in the promotional hierarchy will be entitled as per entitlement of above facility. If any staff is drawing Pay Level-7 by means of MACP or MBAPS, then he/she will not be entitled to get this facility.

Briefcase/Office Bag/Ladies Purse may be purchased by the officer/official himself/herself and the bill in original may be submitted to

Store Section certifying that the Briefcase/Office Bag/ Ladies Purse has been purchased and the reimbursement for the same will be made subject to the revised ceiling as mentioned above with effect from 13 August , 2024.

This issues with the approval of the Competent Authority.

Yours faithfully

Signed by Jagdish Rajesh

Date: 04-10-2024 15:50:52

Jagdish Rajesh
Assistant Director General (Admin.)

Encl: As above

Copy to:

1. PS to DG/Addl. DG/Sr. DDG(A)/Sr. FA
2. DDG(A)/ ADG(A)/ADG(F).
3. DDO/Admn.IV
4. Store Section
5. Head BMI-with request to upload the same on ICMR website

F.No. G-27052/01/2024-Cash
Government of India
Ministry of Personnel, PG and Pensions
Department of Personnel and Training,

North Block, New Delhi
Dated the 13th August, 2024

Office Memorandum

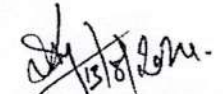
Subject:- Revision of monetary ceiling for purchase/ reimbursement of briefcase/ official bag/ ladies purses – regarding.

The undersigned is directed to refer to above subject and to state that the Competent Authority has decided to revise the monetary ceiling for purchase/ reimbursement of briefcase/ official bag/ ladies purses as under:-

Sr.no.	Level of officers/officials	Existing limit (in Rs.) inclusive of GST	Revised limit (in Rs.) inclusive of GST	Period
1.	Secretary/Special Secretary and equivalent (Level 17)	10000	12500	Once in 3 years (from the date of the invoice related to purchase)
2.	Addl. Secretary or equivalent (Level 15)	8000	10000	-do-
3.	Joint Secretary or equivalent (Level 14)	6500	8125	-do-
4.	Director/Dy. Secy./Sr. PPS or equivalent (Level 12-13)	5000	6250	-do-
5.	Under Secretary/PPS or equivalent (Level 11)	4000	5000	-do-
6.	Section Officer/PS or equivalent (Level 8-10)	4000	5000	-do-
7.	Assistant Section Officer/PA/ SSA/ Steno (NFSG) or equivalent (Level 6-7)	3500	4375	-do-

2. The entitled officers/ officials can purchase briefcase/ office bags/ ladies purses of their own choice from any private/ public outlet. However, reimbursement shall be restricted to the above mentioned ceiling limits.

3. The briefcase/ office bag/ ladies purse shall be provided to the above officers/ officials on joining this ministry or on completion of three years from the date of issue of earlier one.
4. This issues with the concurrence of Integrated Finance Division (IFD) of this Department vide Comp. No. 3187536 dated 8.8.2024.
5. The above revised ceiling will be effective from the date of issue.


(S.P. Singh)

Under Secretary to the Govt. of India
Tel. 011- 23094051

To

1. All Officers in the Department of Personnel & Training including PESB – through eOffice.
2. Integrated Finance Division(IFD) w.r.t. their Comp. no. referred above.