



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH
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भारतीय आयुर्विज्ञान अनुसंधान परिषद
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

Urgent
By Speed post/E-Mail

No.ICMR/NCDIR/DPC/2020-Pers.

Dated, the 10th September, 2020

To

All Directors/DIC's of the
Institutes/Centres of the Council (By Name).

Sub:- Probation, Confirmation and Review cases on attaining the age of 50 years in
respect of Scientist-B and above-reg.

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Sir/Madam,

The Competent Authority of ICMR has decided that in future, DPC Performa/Statement for Group "A" officers for declaring the completion of Probation, Confirmation and Review of Cases on attaining the age of 50 years of Scientist-B and above working in various Institute/Centre, may also be signed by the Head of the Divisions concerned as a DPC Member. (Performa enclosed)

Yours faithfully,

(Jagdish Rajesh)

Asstt. Director General (Admn.)

Encl: As Above.

Copy to:

- 1) PS to DG.
- 2) PS to Addl. DG
- 3) PS to Sr. DDG.
- 4) All Divisional Heads.
- 5) All ADG (A)'s
- 6) Head, Division of BMI, ICMR Hqrs. with request to upload the same in ICMR Website.
- 7) S.O., Admn. I & II

Name of the Institute:-

**CONFIDENTIAL REPORT OF EMPLOYEES ON COMPLETION OF
PROBATIONARY PERIOD**

1. Name & Designation of the candidate :
2. Educational Qualifications :
3. Date of appointment/
Promotion to the post :
4. Date of expiry of probation :
5. Director/DIC/HOD's Opinion about the Candidate (Report for the period from to)
 - i. Nature of Duty :
 - ii. Promptness, accuracy, skill in disposing off the allotted work :
 - iii. General assessment of personality character, relation with fellow employees :
 - iv. Intelligence, keeness and Industry :
 - v. Assessment of integrity, amenability to discipline :
 - vi. Punctuality in attendance :
 - vii. Outstanding/Very Good/Good/Fair/Poor :
 - viii. Any other remarks :

Signature of Director/DIC/HOD

Name:

Designation:

Name of the Institute:

LIST OF SCIENTISTS ELIGIBLE FOR PROBATION IN THE HEALTH RESEARCH SCIENTISTS CADRE OF ICMR, 2007

Sl. No.	Name & Designation of the Scientists	Date of Birth	Date of Joining Council's Service	Post on which Probation and Confirmation is to be made and date of joining the Post	Date of Joining HRSC of ICMR	Date of Completion of Probation Period and confirmation	Whether Probation Period completed satisfactorily on the post in which confirmation is to be made (Yes/No)	Whether any vigilance/ disciplinary case is pending contemplated (Yes/No)	Whether character and antecedents were verified and medical examination by a Medical Board was done (Yes/No)	Recommendation of Director/DIC as DPC Member for Confirmation	Whether Confirmed or not
1											

Head of the Div.
ICMR Hqrs.office

Sr. DDG (Admn.)
ICMR Hqrs.

Director/DIC
of the Institute