## <u>No.P.11/44/80-Admn.I</u> <u>INDIAN COUNCIL OF MEDICAL RESEARCH</u> <u>V.RAMALINGASWAMI BHAWAN</u>

Ansari Nagar, New Delhi-110029 Dated:- 22.05.2020

## **OFFICE ORDER**

Subject:- Head of Office of ICMR, Hqrs. reg.-

Consequent upon retirement on superannuation in respect of Smt. Agnes Xalxo, Dy. Director General (Admn.) on the afternoon of 31<sup>st</sup> May, 2020, Sh. Jagdish Rajesh, Assistant Director General (Admn.) will act as Head of Office (HOO) in her place w.e.f. 1<sup>st</sup> June, 2020, till further orders.

This issues with the approval of the Competent Authority.

(Dr. G.S.G.Ayyangar) Sr. Dy. Director General(Admn.)

## Sh. Jagdish Rajesh, ADG(Admn.)

Copy to:-

- 1. PS to DG/Addl.DG/Sr.DDG(A)/Sr. F.A., ICMR
- 2. DDG(A)/ADG(A) I & II
- 3. All Heads of Technical Division
- 4. All Sr. AOs/Sr. ACO
- 5. Admn.II (RTI Desk)
- 6. Budget/Guard File
- 7. Admn.IV/DDO
- 8. Personal File of Sh. Jagdish Rajesh, ADG(A)-II
- 9. Dr. Lokesh Kumar Sharma, Scientist-E (Upload in ICMR website)