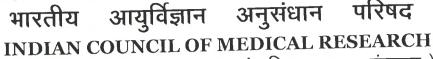
ए बी एक्स / PABX : 26588980, 26588707,26589336,26589745

26589873, 26589414

फैक्स / FAX : 011-26588662, 011-26859791, 011-26589258

तार/GRAM: विज्ञानी/SCIENTIFIC web-site: www.icmr.nic.in E-mail: icmrhqds@sansad.nic.in



रवास्थ्य अनुसंधान विभाग ( स्वास्थ्य एवं परिवार कल्याण मंत्रालय ) DEPARTMENT OF HEALTH RESEARCH (MINISTRY OF HEALTH & FAMILY WELFARE)

वी. रामलिंगरवामी भवन,अन्सारी नगर,पोस्ट बॉक्स 4911,नई दिल्ली-110 029 V.RAMALINGASWAMI BHAWAN,ANSARI NAGAR, POST BOX-4911, NEW DELHI-110029

No. 16/72/2018-Admn.-II

Dated: 10.9.2018.

To.

The Directors /Directors in charge of ICMR Institutes/Centres.

Subject:

To avail services of Administrative consultant to deal with Administrative issues -

Sir/Madam,

It has been observed that the Institutes/Centres of ICMR are facing difficulties in dealing with administrative matter due to non-availability of posts of Administrative officer or Sr. Administrative Officer.

Attention is drawn to the circular no. 19/06/2018-Admn-I (e-office 86897) dated 15.5.2018 where there is no vacant post of Administrative Officer available in ICMR Institutes/Centres, the institutes/Centre may be allowed to avail the services of one Administrative consultant for dealing with administrative issues.

Therefore, it is again advised that such matters may be regulated accordingly.

Yours faithfully,

(Bharat Bhushan) Sr. Administrative Officer for Director General

Copy to:-

- PS to DG/PS to Addl. DG/Sr. DDG (A)/Sr. FA 1.
- All Divisional Heads 2..

Asstt. Director-General (Admn.) (AX)/(RR) 3.

Dr. Chanchal Goyal, Scientist'D' - soft copy of the same has been mailed at your email 4. ID(dregicmr@gmail.com) for website upload.