

INDIAN COUNCIL OF MEDICAL RESEARCH  
ADMINISTRATION-II

File No. 16/50/2018-Admn.II  
Dated: 11.9.2018.

OFFICE MEMORANDUM

Subject : To update the information on ICMR Web-site with regard to RTI

(a) The following officers/employees of the Council have since been retired/expired and their names may be deleted in the point Nos.-9, under 17 points information, RTI Act, 2005:

1.	Shri Birpal Singh, Sr. AO	-Retired
2.	Smt. Swaran Kaur, PS	-Retired
3.	Shri Lato Toppo, Staff Car Driver Gr-I)	-Expired
4.	Shri V.K. Tanwar, ACO	-Retired
5.	Ms.Suman Jaiswar, S.O.	-Retired
6.	Shri Om Prakash, MTS	-Retired

(b) Shri P.S. Unnithan, AO will also look after the work of Administration-I in addition to work of Medical Reimbursement Cell. This may be included in the point No. 9 & 17 of 17 points information under RTI Act, 2005.

(c) Shri Banarasi Dass Verma Assistant will look after the condemnation work in Store Section in the first half and in Admn-IV section in the 2<sup>nd</sup> half of each working day till further order. This may be included in the point No.9 of 17 points information under RTI Act, 2005.

(d) Smt. Renu Mehndiratta, AO will also look after the work of Personnel Section as AO in addition to her normal duties in Sr. DDG(A) office. This may be included in the point No-9 & 17 of 17 points information under RTI Act, 2005.



(Bharat Bhushan)  
Sr. Administration Officer  
for Director General

ISRM Division, ICMR Hqrs. Office: for making necessary changes on ICMR Website with regard to RTI.

Copy to: Dr. Manjeet Singh Chalga, Scientist-B (e-governance Cell)